



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT
Agenda - Final
Council**

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, April 8, 2024

6:15 PM

Esquimalt Council Chambers

**THE REGULAR MEETING OF COUNCIL RECONVENES AT 7:00 PM WITH
MEMBERS OF THE PUBLIC IN ATTENDANCE**

In person attendance is permitted.

Members of the public are encouraged to submit their support or opposition in writing by emailing comments to council@esquimalt.ca or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.

To provide Public Input or Comments to Council at a meeting by telephone, please contact Corporate Services for inclusion on the Speakers' List at 250-414-7177 before 4:30 p.m. on the day of the meeting.

*The Regular Meeting of Council will be streamed on the following link:
<https://esquimalt.ca.legistar.com/Calendar.aspx>.*

1. CALL TO ORDER

**I. RESOLUTION TO CLOSE THE MEETING PURSUANT TO SECTION 90 OF
THE COMMUNITY CHARTER**

That pursuant to Section 90 (1) (i) of the Community Charter, the meeting be closed to the general public for the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

II. CLOSED MEETING

**III. RECONVENE THE REGULAR MEETING OF COUNCIL AT 7:00 PM WITH
MEMBERS OF THE PUBLIC IN ATTENDANCE**

2. INTRODUCTION OF LATE ITEMS

Late Correspondence

[24-196](#) Late Correspondence

Attachments: [Late Correspondence - Summary Sheet](#)
[Late Correspondence - Item 7.1\) 900 Carlton/900 Esquimalt -
DP and DVP](#)
[Late Correspondence - Item 9.1\) Esquimalt United Church
Justice Team - Letter re UBCM Resolutions](#)

3. APPROVAL OF AGENDA**4. ADOPTION OF MINUTES**

- 1) [24-188](#) Minutes of the Regular Council meeting held on March 18, 2024

Attachments: [Minutes - Regular Council meeting March 18, 2024](#)

5. BYLAWS FOR ADOPTION OR FIRST AND SECOND READING THAT ARE SUBJECT TO A PUBLIC HEARING***For Adoption***

- 1) [24-162](#) Rezoning Application – 958 Wollaston Street, Staff Report No. DEV-24-012

Attachments: [Appendix A: Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2024, No. 3110](#)

- 2) [24-163](#) Rezoning Application – 914 McNaughton Avenue, Staff Report No. DEV-24-025

Attachments: [Appendix A: Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2024, No. 3132](#)

- 3) [24-177](#) Adoption of Streets and Traffic Regulation Bylaw, 2017, No. 2898, Amendment Bylaw, 2024, No. 3134, Staff Report No. ADM-24-018

Attachments: [Attachment 1 - Streets and Traffic Regulation Bylaw 2017 No. 2898 Amendment Bylaw 2024 No. 3134](#)

6. PUBLIC INPUT ON AGENDA ITEMS 7, 8 AND 9

Limit 2 minutes per speaker.

7. STAFF REPORTS

- 1) [24-165](#) 900 Carlton 900 Esquimalt - DP and DVP - Staff Report No. DEV-24-024

Recommendation:

That Council approve Development Permit No. DP000221 and Development Variance Permit No. DVP00138 and instruct the Director of Development Services not to issue either permit until the Section 219 Covenant, which will secure the amenities and the transportation demand management (TDM) measures, as described in staff report DEV-24-013, is registered on title.

Attachments: [APPENDIX A: Correspondence after 12pm March 4, 2024](#)
[APPENDIX B: Applicant's Presentation](#)
[APPENDIX C: Minutes Excerpt of the Regular Council meeting held on March 4, 2024](#)
[APPENDIX D: March 4, 2024 Report to Council Package](#)
[APPENDIX E: March 4, 2024 Staff and Applicant Presentations](#)
[APPENDIX F: March 4, 2024 Development Permit and Development Variance Permits](#)
[APPENDIX G: Correspondence from March 4, 2024 Council meeting](#)

- 2) [24-036](#) Community Emergency Preparedness Fund: ESS Equipment and Training Grant Application Staff Report CSS 24-001

Recommendation:

That Council endorse the submission of a grant application for \$17,300 to the Community Emergency Preparedness Fund - Emergency Support Services (ESS) Equipment and Training Stream, and authorize the Mayor and Corporate Officer to execute any agreements related to a successful grant application, as outlined in Staff Report No. CSS-24-001.

Attachments: [2024 ESS Grant Application Township of Esquimalt signed LGPS 2023 Budget Financial Summary Form TOE revised.pdf](#)

- 3) [24-182](#) 2024 Tax Rates Discussion, Staff Report FIN-24-009

Attachments: [2024 Property Tax Rates - Presentation](#)

- 4) [24-178](#) Wakey Wakey Memorandum, Staff Report No. FIRE-24-002

Attachments: [Request from Lions Club](#)

- 5) [24-183](#) Archie Browning Sports Centre Roof Replacement Contract Award, P&R Staff Report No. P&R-24-002

Recommendation:

That Council authorize awarding the contract for the Archie Browning Sports Centre Roof Replacement to Top Line Roofing LTD for \$269,000 (excluding GST).

- 6) [24-121](#) Flying First Nations' Flags, Staff Report ADM-24-014

Recommendation:

That Council review the information as outlined in Staff Report ADM-24-014, and provide staff with direction to formally communicate with Esquimalt Nation and Songhees Nation seeking input and direction to permanently display the Esquimalt Nation's flag and Songhees Nation's flags at Municipal Hall.

Attachments: [Attachment 1 - Nanaimo's City Hall flags.pdf](#)
[Attachment 2 - Placement of 3 Flagpoles.pdf](#)
[Attachment 3 - Placement of 2 flagpoles.pdf](#)

- 7) [24-181](#) Council Policy PER-06, Code of Conduct for Patrons and Visitors, Staff Report ADM-24-020

Recommendation:

That Council approves Council Policy PER-06, Code of Conduct for Patrons and Visitors.

Attachments: [PER-06 Code of Conduct for Patrons and Visitors.pdf](#)
[M-PER-24 Dealing with Disrespectful Patrons and Visitors.pdf](#)
[TOE - Everyone is welcome poster - 11x17.pdf](#)

- 8) [24-141](#) Gorge Waterway Coastal Flood Adaptation Grant Opportunity. Staff Report No. DEV-24-021

Recommendation:

That Council resolves that the Township of Esquimalt supports a regional application to the Union of BC Municipalities Community Emergency Preparedness Fund - Disaster Risk Reduction - Climate Adaptation Grant and supports the City of Victoria as the project lead (primary applicant) for the Gorge Waterway Coastal Flood Adaptation Strategy, which includes approval to apply for, receive, and manage the grant funding on the Township of Esquimalt's behalf.

Attachments: [CEPF DDR Program Guide](#)

8. REPORTS / MINUTES FROM COMMITTEES

- 1) [24-179](#) Draft Minutes of the Advisory Planning Commission meeting held February 20, 2024

Attachments: [Draft Minutes of the Advisory Planning Commission meeting February 20, 2024](#)

- 2) [24-186](#) Draft Minutes of the Environment, Parks and Recreation Advisory Committee meeting held on January 24, 2024

Attachments: [Minutes - Environment, Parks and Recreation Advisory Committee Meeting January 24, 2024](#)

9. COMMUNICATIONS

For Council's Consideration

- 1) [24-168](#) Email dated March 5, 2024 from the Esquimalt United Church Justice Team Re: UBCM Biodiversity Resolutions

Attachments: [Email - Esquimalt United Church Justice Team - UBCM Biodiversity Resolutions](#)

- 2) [24-187](#) Email dated March 26, 2024 from Patrick Slobodian Re: Request to proclaim September 21 - 27, 2024 as United Against Hate week.

Attachments: [Email - Proclamation Request](#)

10. PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding Agenda items and matters that will be or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

11. ADJOURNMENT