



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, June 1, 2020

7:00 PM

Esquimalt Council Chambers

Present: 7 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Meagan Brame
Councillor Jacob Helliwell
Councillor Lynda Hundleby
Councillor Tim Morrison
Councillor Jane Vermeulen

Councillor Brame, Councillor Helliwell, and Councillor Hundleby attended the meeting by conference call.

Staff: Laurie Hurst, Chief Administrative Officer
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services
Rachel Dumas, Manager of Corporate Services

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:01 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Mayor Desjardins acknowledged Senior's Week and recognized the impact of the pandemic on seniors.

Moved by Councillor Armour, seconded by Councillor Morrison: That the agenda be approved as circulated. Carried Unanimously.

4. MINUTES

1) [20-265](#) Minutes of the Special Council meeting held May 25, 2020

2) [20-268](#) Minutes of the Regular Council meeting held May 25, 2020

Moved by Councillor Morrison, seconded by Councillor Armour: That the Minutes of the Special Council meeting held May 25, 2020 and the Minutes of the Regular Council meeting held May 25, 2020 be adopted as circulated. Carried Unanimously.

5. ELECTRONIC PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA

Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

There was no electronic public input.

6. STAFF REPORTS

Finance

- 1) [20-201](#) Local Grant Application - Rainbow Kitchen Society, Staff Report No. FIN-20-009

Director of Financial Services provided an overview of the application and responded to questions from Council.

Patrick Johnstone, Rainbow Kitchen Society, responded to questions from Council via conference call and Council comments included financial support provided by other agencies, the role of the Province in providing financial support, and the important role of this society in serving the community and the increased need due to the pandemic.

Moved by Councillor Armour, seconded by Councillor Brame: That Council approve funding of \$5000 to Rainbow Kitchen Society with funds allocated from the local grant account, as attached to Staff Report FIN-20-009.

Amendment Motion:

Moved by Councillor Hundleby, seconded by Councillor Vermeulen: That the Main Motion be amended to strike \$5,000 and replace with \$10,000. Defeated.

In Favour: 3 - Councillor Helliwell, Councillor Hundleby, and Councillor Vermeulen

Opposed: 4 - Mayor Desjardins, Councillor Armour, Councillor Brame, and Councillor Morrison

The vote was taken on the Main Motion and declared Carried Unanimously.

- 2) [20-202](#) 2019 Audited Financial Statements, Staff Report No. FIN-20-010

Moved by Councillor Armour, seconded by Councillor Morrison: That Council receive and approve the Township's audited financial statements for the year ending December 31, 2019 as attached to Staff Report FIN-20-010. Carried Unanimously.

Development Services

- 3) [20-256](#) Request to Waive Public Hearing for Rezoning Application - 1048 Tillicum Road, Staff Report No. DEV-20-030

Director of Development Services provided an overview of the application and staff responded to questions from Council.

Council comments included ensuring options and deadlines for public input opportunities are identified in the notice that is sent to neighbours.

Moved by Councillor Helliwell, seconded by Councillor Brame: That Council waive the Public Hearing pursuant to Local Government Act, Section 464(2) for Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2994 attached as Appendix A to Staff Report No. DEV-20-030 which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 1048 Tillicum Road [PID 005-010-390, Lot D, Section 10, Esquimalt District, Plan 11683], shown cross-hatched on Schedule 'A' of Bylaw No. 2994, from Two Family Residential [RD-1] to Comprehensive Development District No. 132 [CD. No.132]. Carried Unanimously.

- 4) [20-258](#) Request to Waive Public Hearing for Rezoning Application - 874 Fleming Street, Staff Report No. DEV-20-031

Director of Development Services provided an overview of the application. Council comments included the proposed increase in density and parking concerns as a need for a public hearing.

Moved by Councillor Armour, seconded by Councillor Morrison: Subject to any Ministerial Order, that Council authorizes the Corporate Officer to schedule a Public Hearing for Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2988 attached as Appendix A to Staff Report No. DEV-20-031, which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 874 Fleming Street [PID 002-900-246, Lot B, Section 10, Esquimalt District, Plan 25267], shown cross-hatched on Schedule 'A' of Bylaw No. 2988, from Multiple Family Residential [RM-4] to Comprehensive Development District No. 130 [CD. No.130], mail notices and advertise for same in the local newspaper. Carried Unanimously.

- 5) [20-244](#) Official Community Plan Amendment Consultation - 842 Carrie Street Staff Report No.: DEV-20-025

Director of Development Services provided an overview of the application.

The purpose of the application is to facilitate the subdivision of the subject property to allow for an additional single family dwelling.

Moved by Councillor Armour, seconded by Councillor Morrison: That Council, having considered Sections 475 and 476 of the Local Government Act, authorize staff to circulate the Official Community Plan Amendment - Development Concept Plan, attached as Appendix 'B' to Staff Report No. DEV-20-025, detailing the proposed development at 842 Carrie Street [PID 000-385-336, Lot 14, Section 10, Esquimalt District, Plan 276] to those persons, organizations, and authorities identified in Appendix 'A' of Staff Report No. DEV-20-025. Carried Unanimously.

- 6) [20-245](#) Development Variance Permit Application - 1336 Wood Street (Lot 58), Staff Report No. DEV-20-026

Director of Development Services provided an overview of the application.

Mike Moody, MJM Architect Inc., provided an overview of the application via conference call, presented a PowerPoint Presentation, and responded to questions from Council.

The application is to construct a single family dwelling on a parcel that is 30' by 100' [9.14 metres by 30.48 metres].

Moved by Councillor Morrison, seconded by Councillor Armour: That Council approves Development Variance Permit No. DVP00100 [Appendix A] including the following variances to Zoning Bylaw, 1992, No.2050, and staff be directed to issue the permit and register the notice on the title of the property located at PID 006-375-294, Lot 58, Suburban Lot 37, Esquimalt District, Plan 2854 [western lot at 1336 Wood Street]:

Zoning Bylaw, 1992, No. 2050, Section 34 (9)(a)(ii) - Side Setback: to reduce the total Setback of all Side Yards not less than 3 metres instead of the currently required 4.5 metres. Carried Unanimously.

- 7) [20-246](#) Development Variance Permit Application - 1336 Wood Street (Lot 59), Staff Report No. DEV-20-027

Moved by Councillor Morrison, seconded by Councillor Brame: That Council approves Development Variance Permit No. DVP00101 [Appendix A] including the following variances to Zoning Bylaw, 1992, No.2050, and staff be directed to issue the permit and register the notice on the title of the property located at PID 006-375-324, Lot 59, Suburban Lot 37, Esquimalt District, Plan 2854 [eastern lot at 1336 Wood Street]:

Zoning Bylaw, 1992, No. 2050, Section 34 (9)(a)(ii) - Side Setback: to reduce the total Setback of all Side Yards not less than 3 metres instead of the currently required 4.5 metres. Carried Unanimously.

- 8) [20-260](#) 1198 Munro Street - Section 219 Covenant, Staff Report No. DEV-20-029

Director of Development Services provided an overview of the application.

Byron Rotgan, Munro Engineering Ltd., was available via conference call.

Moved by Councillor Armour, seconded by Councillor Morrison: That Council authorize the Mayor and Chief Administrative Officer to execute the Section 219 Covenant (Appendix "A") that would link the two proposed lots (Appendix B") until the Comprehensive Development Zone No. 114 [CD No. 114] (Appendix "C") is amended to allow a density of three (or more) dwelling units in the zone or the existing suite has been removed. Carried Unanimously.

7. MAYOR'S AND COUNCILLORS' REPORTS

- 1) [20-262](#) Esquimalt High School 2020 Graduation - Verbal Report by Councillor Meagan Brame

Councillor Brame provided a verbal overview of Esquimalt High School's proposed graduation ceremony for the class of 2020 in alignment with Ministerial Orders of social distancing including details of the proposed community collaboration to bring the events together.

Moved by Councillor Brame, seconded by Councillor Armour: That Council receive the verbal report from Councillor Brame regarding the Esquimalt High School 2020 Graduation for information. Carried Unanimously.

8. REPORTS FROM COMMITTEES

- 1) [20-263](#) Adopted Minutes from the APC Design Review Committee, February 12, 2020

This item was received.

9. COMMUNICATIONS***For Council's Consideration***

- 1) [20-261](#) Email from Mary Sue Maloughney, Assistant Deputy Minister and General Manager, Liquor and Cannabis Regulation Branch, dated May 22, 2020, Re: Policy Directive - Temporary Expanded Service Area Authorization

CAO provided an overview of staff's comments regarding the options for policy directions as detailed in the letter.

Corporate Officer responded to questions from Council.

Moved by Councillor Armour, seconded by Councillor Morrison: That Council review and approve all individual requests for liquor primary and manufacturer expansions prior to licensees submitting their applications to the Liquor and Cannabis Regulation Branch as outlined in Council Policy No. ADMIN-53 "Amendment to Existing Liquor License". Carried Unanimously.

- 2) [20-266](#) Email from Kathleen Van Ekris, Manager, Consulting Services, MNP LLP, dated May 27, 2020, Re: Province Seeking Local Government Feedback on Trail Priorities

Moved by Councillor Morrison, seconded by Councillor Brame: That Council direct staff to forward the communications from Kathleen Van Ekris, Manager, Consulting Services, MNP LLP, dated May 27, 2020, Re: Province Seeking Local Government Feedback on Trail Priorities to the Parks and Recreation Advisory Committee and the Environmental Advisory Committee for members to complete the survey as referenced in the correspondence. Carried Unanimously.

For Council's Information

- 3) [20-255](#) Email from Collette Thomson, Executive Assistant, Office of the Chief Constable & Victoria & Esquimalt Police Board, Victoria Police Department, dated May 20, 2020, Re: Budget Allocation Formula

This item was received.

10. RISE AND REPORT

- 1) [20-257](#) Rise and Report - 2020 Committee Appointments

At its May 25, 2020 In Camera meeting, Council made the following appointments to Committees for the terms indicated below:

Environmental Advisory Committee:

Meredith James 2 years - July 1, 2020 to June 30, 2022

Francois Brassard 2 years - July 1, 2020 to June 30, 2022

Eleanor Calder 2 years - July 1, 2020 to June 30, 2022

Advisory Planning Commission Design Review Committee:

Xeniya Vins 2 years - July 1, 2020 to June 30, 2022

11. ELECTRONIC PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

There was no electronic public input.

12. ADJOURNMENT

Moved by Councillor Armour, seconded by Councillor Morrison: That the Regular Council meeting be adjourned at 8:30 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS DAY OF _____, 2020

RACHEL DUMAS, CORPORATE OFFICER
CERTIFIED CORRECT