



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Draft
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, February 2, 2015

7:00 PM

Esquimalt Council Chambers

Present: 6 - Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Beth Burton-Krahn
Councillor Lynda Hundleby
Councillor Olga Liberchuk
Councillor Susan Low

Regrets: 1 - Councillor Tim Morrison

Staff: Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering & Public Works
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services
Sara Jansen, Emergency program Manager
Rachel Dumas, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Regular meeting of Council to order at 7:02 PM.

2. LATE ITEMS

The following late items were added to the agenda:

- Pertaining to Agenda item 8. STAFF REPORTS (5) Parking Restrictions Strategy, Staff Report No. EPW-15-007; Email from Catherine Lunan, dated February 2, 2015, Re: Parking Development Strategy
- Add to Agenda item 10. MAYOR'S AND COUNCILLORS' REPORTS (2) Mayor Desjardins' verbal report Re: Admirals Road and contact with Federal Ministers
- Add to Agenda item 11. REPORTS FROM COMMITTEES (2) Letter from Dar Purewell, Chair, Heritage Advisory Committee, dated January 30, 2015, Re: BC Heritage Week

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Low: That the agenda be approved as amended with the inclusion of the late agenda items. Carried Unanimously.

4. MINUTES

- 1) **15-095** Minutes of the Special Meeting of Council, January 5, 2015

- 2) **15-096** Minutes of the Regular Meeting of Council, January 5, 2015

Moved by Councillor Burton-Krahn, seconded by Councillor Low: That the minutes of the Special Meeting of Council held January 5, 2015 and the Regular Meeting of Council held January 5, 2015 be adopted as circulated. Carried Unanimously.

- 3) **15-097** Minutes of the Special Meeting of Council, January 12, 2015

- 4) **15-098** Minutes of the Special Meeting of Council, January 19, 2015

Moved by Councillor Hundleby, seconded by Councillor Low: That the minutes of the Special Meeting of Council held January 12, 2015 and the minutes of the Special Meeting of Council held January 19, 2015 be adopted as circulated. Carried Unanimously.

5. PRESENTATION

- 1) **15-089** Peter Justo and Dan Jenkins, ETAG - Esquimalt Together Against Graffiti, Re: Graffiti in Esquimalt 2004 - 2014

Peter Justo and Dan Jenkins, ETAG - Esquimalt Together Against Graffiti presented a Power Point Presentation and provided an overview and update of their work in the community.

6. DELEGATION

- 1) **15-090** Terry Dance-Bennick, Jane Devonshire and Francois Brassard, Dogwood Initiative, Re: Request Support of an Independent Review of the Trans Mountain Expansion Project

Terry Dance-Bennick, Jane Devonshire and Francois Brassard, Dogwood Initiative, provided an overview of their Trans Mountain Expansion Project concerns and requested consideration of a motion of support from Council.

Council directed a copy be sent to Maurine Karagianis, MLA, Esquimalt - Royal Roads.

Moved by Councillor Brame, seconded by Councillor Hundleby:

WHEREAS the Union of BC Municipalities endorsed Victoria's emergency resolution (LR2) in September 2014 calling on the Environmental Assessment Office of the Province of British Columbia to undertake its own Environmental Assessment process of the Trans Mountain Expansion Project and withdraw from the 2010 Equivalency Agreement with the NEB, but no response has been received to date from the Province;

THEREFORE BE IT RESOLVED that Esquimalt Municipal Council affirm support for the 2014 UBCM resolution (LR2) calling on the Province of British Columbia to withdraw from the 2010 Equivalency Agreement with the NEB and undertake its own Environmental Assessment process of the Trans Mountain Expansion Project, with meaningful participation by First Nations, municipalities and all interested British Columbians;

BE IT FURTHER RESOLVED that the Association of Vancouver Island Coastal Communities endorse UBCM motion LR2 and call for a prompt response and action by the Province. Carried Unanimously.

7. PUBLIC INPUT (On items listed on the Agenda)

Excluding items which are or have been the subject of a Public Hearing.

Danette Harbar, resident, expressed concerns regarding boulevard maintenance and upgrades adjacent to her residence and requested Council consider a motion to postpone issuance of permits until further staff review.

Colleen Matthews, resident, requested Council consider that the painting of Hydro poles not be allowed in Esquimalt.

Morlene Tomlinson, resident, expressed concerns regarding parking strategies in Esquimalt, in particular storage of recreational vehicles.

Frances Litman, resident, provided an overview of the Creatively United for the Planet Earth week Event on April 25 and 26, 2015 and provided background on the grant application.

Dar Purewall, Heritage Advisory Committee Chair, provided an overview of the Heritage Week campaign and requested a letter of support from Council to endorse the event.

8. STAFF REPORTS

Community Safety Services

- 1) **15-063** Canadian Forces Base (CFB) Esquimalt Installation and Testing of Mass Notification System (MNS) Sirens
CSS-15-004

The Emergency Program Manager responded to questions from Council.

Council comments included (Staff response in italics):

Council inquired of future plans to include the Mass Notification system at CFB Esquimalt.

The Emergency Plan will be updated to include communications. Following successful implementation, scheduled testing will occur on the first Wednesday of each month at 11am. Letters have been sent to residents to advise of the MNS.

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council receive staff report CSS-15-004 for information . Carried Unanimously.

Finance

- 2) **15-083** Early Budget Approval for Realtors Tour and Tourism Familiarization Tour

Moved by Councillor Brame, seconded by Councillor Low: That Council consider the expenses of \$6000 for a Realtors' Tour and a Tourism Workers' Familiarization Tour for early budget approval separately. Carried.

In Favour⁴ - Councillor Brame, Councillor Burton-Krahn, Councillor Liberchuk, and Councillor Low

Opposed:² - Mayor Desjardins, and Councillor Hundleby

Moved by Councillor Brame, seconded by Councillor Low: That Council approve a \$3000 early budget approval for the expenses of a Realtors' Tour. Carried Unanimously.

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council approve a \$3000 early budget approval for the expenses of a Tourism Worker's Familiarization Tour. Carried.

In Favour⁵ - Mayor Desjardins, Councillor Brame, Councillor Burton-Krahn, Councillor Hundleby, and Councillor Liberchuk

Opposed:¹ - Councillor Low

3) 15-084 Local Grant - Creatively United for the Planet

The Director of Financial Services and IT responded to questions from Council and provided an overview of the Local Grant Process. The applicant responded to questions from Council.

Council comments included (Response in italics):

Council expressed concerns regarding parking and disruption to the neighbourhood during the event on April 25 and 26, 2015 located at the English Inn. Council suggested using Macaulay Elementary School and providing public transportation information for attendees on the website.

Moved by Councillor Brame, seconded by Councillor Burton-Krahn: That Council approve the funding in full of \$8000 through utilization of funds carried forward from the 2014 Financial Plan and preapproval of expenditures within the 2015 Financial Plan. Carried Unanimously.

Engineering and Public Works

4) 15-081 Boulevard Management Strategy, Staff Report No. EPW-15-006

The Director of Engineering and Public Works provided an overview of the Boulevard Modification Permit Process and responded to questions from Council.

Council comments included (Staff response in italics):

Council requested information on deposit amounts rendered. *Amount will depend on intended scope of work.*

Council requested process on boulevards already modified by previous owners. *The new owner would be responsible for ongoing maintenance.*

Council requested information regarding the future placement of utility and mail boxes on boulevards. *Staff will work with third parties to address concerns. Permits apply to residential properties.*

Moved by Councillor Burton-Krahn, seconded by Councillor Low: That Council

approve the Boulevard Modification Permit and its supporting Guide To Boulevard Modifications. Carried.

In Favour 5 - Mayor Desjardins, Councillor Brame, Councillor Burton-Krahn, Councillor Hundleby, and Councillor Liberchuk

Opposed: 1 - Councillor Low

5) 15-082 Parking Restrictions Strategy, Staff Report No. EPW-15-007

The Director of Engineering and Public Works provided an overview of Parking Restrictions Strategies and responded to questions from Council.

Moved by Councillor Low, seconded by Councillor Brame: That Council approve the proposed methodology and Guide To Parking Restrictions. Carried Unanimously.

9. BYLAWS - For Adoption

1) 15-078 Revenue Anticipation Borrowing Bylaw, 2015, No. 2846

Moved by Councillor Low, seconded by Councillor Burton-Krahn: That Council adopt the Revenue Anticipation Borrowing Bylaw, 2015, No. 2846 . Carried Unanimously.

10. MAYOR'S AND COUNCILLORS' REPORTS

1) 15-077 Councillor Meagan Brame, Re: Workshop Attended - Transforming the Patchwork

Councillor Brame attended Transforming the Patchwork workshop and provided an overview of the event.

Moved by Councillor Hundleby, seconded by Councillor Liberchuk: That Councillor Brame's Report, Transforming the Patchwork be received . Carried Unanimously.

2) Mayor Desjardins verbal report Re: Admirals Road and contact with Federal Minister's

Mayor Desjardins provided a verbal report regarding communication with Public Works and Government Services Canada, and advised that email was sent to Minister Moore and Minister Finlay requesting timeline of their proposed project to be in conjunction with Township's project.

11. REPORTS FROM COMMITTEES

1) 15-080 Draft Minutes from the Heritage Advisory Committee Meeting, December 17, 2014

Moved by Councillor Burton-Krahn, seconded by Councillor Hundleby: That the draft Minutes from the Heritage Advisory Committee meeting held January 25, 2015 be received. Carried Unanimously.

- 2) Letter from Dar Purewell, Chair, Heritage Advisory Committee, dated January 30, 2015, Re: BC Heritage Week

Moved by Councillor Low, seconded by Councillor Hundleby: That Council approve the request from The Heritage Advisory Committee and endorse a letter of support for Heritage Week. Carried Unanimously.

12. COMMUNICATIONS

- 1) **15-091** Email from Janet Crocker, Victoria Chamber of Commerce, dated January 13, 2015, Re: Proclamation Submission

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council defer the Proclamation request pending further communication with the Victoria Chamber of Commerce. Defeated.

In Favour:2 - Mayor Desjardins, and Councillor Brame

Opposed:4 - Councillor Burton-Krahn, Councillor Hundleby, Councillor Liberchuk, and Councillor Low

Moved by Councillor Low, seconded by Councillor Hundleby: That the Victoria Chamber of Commerce Proclamation request be approved as amended to read: WHEREAS a strong local business community is a key driver of our local economic prosperity, and WHEREAS a strong local business community creates jobs and opportunities for residents of Esquimalt and supports community growth, and WHEREAS Chambers of Commerce are business organizations dedicated to strengthening Esquimalt's business community and helping our cities to thrive, and WHEREAS every year, members of Chambers of Commerce dedicate countless volunteer hours in service to our local businesses and community; NOW, THEREFORE, I Barbara Desjardins, Mayor of Esquimalt, do hereby proclaim that February 16 to 20, 2015, shall be known as "Chamber of Commerce Week" In the Township of Esquimalt. Carried Unanimously.

- 2) **15-092** Email from Sonya Dhudwal, Canadian Epilepsy Alliance, dated January 16, 2015, Re: Proclamation Request for Purple Day

Moved by Councillor Burton-Krahn, seconded by Councillor Brame: That Council receive the email from Sonya Dhudwal, Canadian Epilepsy Alliance, dated January 16, 2015, Re: Proclamation Request for Purple Day and approve the request. Carried Unanimously.

- 3) **15-093** Letter from Denis Lemelin, Canadian Union of Postal Workers, dated January 15, 2015, Re: Request for Support to Save Canada Post

The Director of Development Services provided an update of communication with Canada Post.

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Letter from

Denis Lemelin, Canadian Union of Postal Workers, dated January 15, 2015, Re: Request for Support to Save Canada Post be received and that Council request further information from staff for discussion at the next Committee of the Whole meeting. Carried Unanimously.

- 4) **15-094** Letter from Danette Harbar, dated January 18, 2015, Re: Municipal Boulevard

Moved by Councillor Hundleby, seconded by Councillor Brame: That the letter from Danette Harbar, dated January 18, 2015, Re: Municipal Boulevard be received . Carried Unanimously.

13. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.

Sharon Moulson, Resident, expressed concerns regarding proposed Parking Restrictions Strategy and impact on residents living in proximity to new developments. She also, suggested home owners that have altered the boulevard adjacent to property, return the area to original state on sale of property.

Catherine Lunan, resident, expressed safety concerns on Gosper Crescent and surrounding area's regarding parking restrictions. She also, advised Council that residents had received notification from Canada Post regarding proposed mailboxes, and suggested managers in Real Estate be invited to the Realtor's Tour.

Audrey Farnden, resident, expressed safety concerns on Gosper Crescent regarding lack of parking restrictions.

Jack Inkpen, resident, expressed safety concerns on Gosper Crescent, in particular the steep incline adjacent to his residence and suggested that cars not be allowed to park on both sides of the street.

14. MOTION TO GO IN CAMERA

Moved by Councillor Hundleby, seconded by Councillor Liberchuk: That Council Convene In Camera pursuant to Section 90 of the Community Charter to discuss:

- **Labour relations or other employee relations; and**
- **Negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and**
- **Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].**

In accordance with Section 90 (1) (c), (k) and (l) of the Community Charter, and that the general public be excluded. Carried Unanimously.

15. ADJOURNMENT

Moved by Councillor Low, seconded by Councillor Hundleby: That the Regular meeting of Council be adjourned at 9:01 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS [Insert Date] DAY OF [Insert Month], 2015

CERTIFIED CORRECT:

ANJA NURVO, CORPORATE OFFICER