



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Agenda - Final-revised Council

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, July 21, 2025

6:45 PM

Esquimalt Council Chambers

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### THE REGULAR MEETING OF COUNCIL RECONVENES AT 7:00 PM WITH MEMBERS OF THE PUBLIC IN ATTENDANCE

*In person attendance is permitted.*

*Members of the public are encouraged to submit their comments to Council by emailing council@esquimalt.ca or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.*

*To provide Public Input or Comments to Council at a meeting by telephone, please contact Corporate Services for details at 250-414-7177 before 4:30 p.m. on the day of the meeting.*

*The Regular Meeting of Council will be streamed on the following link:  
<https://esquimalt.ca.legistar.com/Calendar.aspx>.*

#### 1. CALL TO ORDER

##### I. RESOLUTION TO CLOSE THE MEETING PURSUANT TO SECTION 90 OF THE COMMUNITY CHARTER

That pursuant to Section 90 (1) (a) of the Community Charter, the meeting be closed to the general public to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

##### II. CLOSED MEETING

##### III. RECONVENE THE REGULAR MEETING OF COUNCIL AT 7:00 PM WITH MEMBERS OF THE PUBLIC IN ATTENDANCE

#### 2. INTRODUCTION OF LATE ITEMS

##### 1) [25-288](#) Late Correspondence

Attachments: [Summary Sheet](#)  
[Item 6.2](#)  
[Item 10.1](#)

#### 3. APPROVAL OF AGENDA

#### 4. ADOPTION OF MINUTES

1) [25-286](#) Minutes of the Regular Council Meeting held on July 7, 2025

*Attachments:* [Minutes - Regular Council Meeting July 7, 2025](#)

2) [25-285](#) Minutes of the Special Council Meeting held on July 14, 2025

*Attachments:* [Minutes of the Special Council Meeting held on July 14, 2025](#)

## 5. PUBLIC AND STATUTORY HEARINGS

*The Public Hearing is to afford all persons who deem their interest in property affected by the Bylaw an opportunity to be heard or to present written submissions before the Municipal Council on matters contained in the Bylaw.*

*Attendance at Public Hearing:*

*In person attendance is permitted at the Public Hearing and an opportunity for public input will be provided during the hearing.*

*Written Submissions:*

*Written comments may be sent to [council@esquimalt.ca](mailto:council@esquimalt.ca) or delivered to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1. Written comments received by noon on the day of the hearing will be included in the revised meeting agenda. All correspondence submitted will form part of the public record.*

*Sign Up to Speak:*

*If you wish to provide comments to Council electronically via telephone during the Public Hearing, please contact Corporate Services for further details at 250-414-7177 prior to 4:30 p.m. on the day of the meeting. You will be invited to speak when it is your turn based on the order that requests were received.*

*Once the Public Hearing has closed there will be no further opportunities to provide public input on this agenda item.*

## 6. PUBLIC HEARING STAFF REPORTS

***Background Information - Available for Viewing Separately***

1) [25-287](#) Notice of Public Hearing - 1005 Tillicum Road

*Attachments:* [Notice - 1005 Tillicum](#)

2) [25-269](#) OCP Amendment and Rezoning Application Public Hearing and Third Reading - 1005 Tillicum Rd - Staff Report No. DEV-25-036

*Recommendation:*

That Council:

1. Give third reading to Official Community Plan Bylaw, 2018, No. 2922, Amendment Bylaw, 2025, No. 3162;
2. Give third reading to Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2025, No. 3163; and
3. Direct staff to register on title a S.219 Covenant and S.218 Statutory Right-of-Way

agreement prior to adoption of Amendment Bylaws 3162 and 3163.

*Attachments:* [APPENDIX A: OCP Amendment Bylaw No. 3162](#)  
[APPENDIX B: Zoning Amendment Bylaw No. 3163](#)  
[APPENDIX C: Aerial Map](#)  
[APPENDIX D: Rationale Letter from Applicant](#)  
[APPENDIX E: Architectural Plans](#)  
[APPENDIX F: Landscape Plan](#)  
[APPENDIX G: Green Building Checklist](#)  
[APPENDIX H: Arborist Report](#)  
[APPENDIX I: Servicing Plan](#)  
[APPENDIX J: Sewer Capacity Study](#)  
[APPENDIX K: Stage 1 Preliminary Site Assessment \(no appendices\)](#)  
[APPENDIX L: Stage 2 Preliminary Site Assessment \(no appendices\)](#)  
[APPENDIX M: Transportation Review and Parking Analysis.pdf](#)  
[APPENDIX N: Public Correspondence](#)  
[APPENDIX O: Staff Presentation](#)  
[APPENDIX P: Applicant Presentation](#)

- a) **Director of Development Services - Overview of Application**
- b) **Applicant or Authorized Representative - Overview of Application**
- c) **Public Input**
- d) **Adjournment of Hearing**
- e) **Consideration of Staff Recommendation**

## 7. BYLAWS FOR ADOPTION OR FIRST AND SECOND READING THAT ARE SUBJECT TO A PUBLIC HEARING

### **For Adoption**

- 1) [25-283](#) Adoption of Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2025, No. 3165, Staff Memorandum ADM-25-036

*Attachments:* [Parks and Recreation Regulation Bylaw, 2007, No. 2665](#),  
[Amendment Bylaw, 2025, No. 3165](#)

- 2) [25-282](#) Adoption of Streets and Traffic Regulation Bylaw, 2017, No. 2898, Amendment Bylaw, 2025, No. 3166, Staff Memorandum ADM-25-035

**Attachments:** [Streets and Traffic Regulation 2017 No. 2898 Amendment](#)  
[Bylaw 2025 No. 3166](#)

3) [25-284](#) Adoption of Bylaw to Repeal Bylaw No. 2637, 2025, No. 3167, Staff Memorandum No. ADM-25-037

**Attachments:** [Bylaw to Repeal Bylaw No. 2637, 2025, No. 3167](#)

## 8. PUBLIC INPUT ON AGENDA ITEMS 9, 10, 11 AND 12

Limit 2 minutes per speaker.

## 9. STAFF REPORTS

1) [25-275](#) Fire Suppression Level of Service, Staff Report No. FIRE-25-007

**Recommendation:**

That Council receive this report for information and confirm that the targeted minimum level of service for fire suppression is four firefighters on the Engine and two on the Ladder/Rescue truck, for a total of six suppression personnel per shift.

**Attachments:** [Response Analysis](#)  
[Fire Level of Service Presentation](#)

2) [25-271](#) Trial of Temporary Firefighters to Reduce Overtime, Staff Report No. FIRE-25-006

**Recommendation:**

That Council approve a six-month trial to hire two temporary full-time firefighters in August 2025, for the purpose of measuring the impact on overtime costs and departmental wellness; and that staff report back to Council with the results of the trial, including an evaluation of operational effectiveness, wellness outcomes, and financial impact, as described in the staff report FIRE-25-006.

**Attachments:** [Overtime Analysis & Modeling](#)

3) [25-264](#) Statutory 1-Year Provincial Housing Targets Reporting, Staff Report No. DEV-25-035

**Recommendation:**

That Council:

1. Pursuant to Section 4 (3) (a) of the *Housing Supply Act*, receive the Year 1 Housing Target Progress Report Form attached as Appendix "A" to staff report DEV-25-035;
2. Authorize the Chief Administrative Officer or his delegate to, as soon as practicable, publish the report on the Township of Esquimalt's website; and
3. Authorize the Chief Administrative Officer or his delegate to, as soon as practicable, submit the report to the Minister of Housing and Municipal Affairs.

*Attachments:* [Appendix "A" BC Housing Targets Progress Report Form 2025](#)  
[06 23 \(003\) First Year Report Council July 21 2025](#)

## 10. BYLAW READINGS NOT SUBJECT TO A PUBLIC HEARING

1) [25-096](#) Rezoning Application and Housing Agreement Bylaw - 1007 Arcadia Street, Staff Report No. DEV-25-078

***Recommendation:***

That Council give three readings to Housing Agreement Bylaw, 2025, No. 3156 and to Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2025, No. 3155.

*Attachments:* [Appendix A: Housing Agreement Bylaw, 2025, No. 3156](#)  
[Appendix B: Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2025, No. 3155](#)  
[Appendix C: Aerial Map](#)  
[Appendix D: Architectural Drawings, Landscape Plan, and Site Plan](#)  
[Appendix E: Arborist Report](#)  
[Appendix F: Green Building Checklist](#)  
[Appendix G: Developer's Public Consultation Summary](#)  
[Appendix H: Public Input](#)  
[Appendix I: Staff's Presentation](#)  
[Appendix J: Applicant's Presentation](#)

2) [25-256](#) Rezoning Application - 621 Constance Avenue, Staff Report No. DEV-25-034

***Recommendation:***

That Council give first, second, and third reading to Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2025, No. 3168.

*Attachments:* [Appendix A: Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2025, No. 3168](#)  
[Appendix B: Aerial Map](#)  
[Appendix C: Architectural Drawings, Landscape Plan, and Site Plan](#)  
[Appendix D: Green Building Checklist](#)  
[Appendix E: Developer's Public Consultation Summary](#)  
[Appendix F: Staff's Presentation](#)  
[Appendix G: Applicant's Presentation](#)  
[Appendix H: Public Correspondence](#)

**11. COMMUNICATIONS*****For Council's Consideration***

1) [25-277](#) Email from BC Assessment dated July 14, 2025 Re: Invitation to meet during the 2025 UBCM Convention.

*Attachments:* [Email - BC Assessment](#)

**12. RISE AND REPORT (FROM IN CAMERA)**

1) [25-274](#) Rise and Report from the In Camera meeting of July 7, 2025

*Attachments:* [2025 07 21 Police Board Remuneration](#)

**13. PUBLIC COMMENT PERIOD**

Address Council on any topic that impacts Esquimalt (excluding Agenda items and matters that will be or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

**14. ADJOURNMENT**