

2025 COUNCIL RESOLUTIONS 1 <sup>st</sup> PERIOD					
Resolution No.	Meeting Type	Meeting Date	Reference	Resolution	Result
25-56	Regular Council	April 28, 2025	Email from Moose Hide Campaign dated April 16, 2025, Re: Support for Moose Hide Campaign Day on Thursday, May 15, 2025	That Council proclaim May 15th as Moose Hide Campaign Day; encourage staff to register for Moose Hide Campaign Day; direct staff to order Moose Hide Pins for the Township; and direct staff to share the Township's commitment to the campaign on our social media platforms	Carried Unanimously
25-55	Regular Council	April 28, 2025	2025 Financial Plan and Tax Rates Bylaws, Staff Report FIN-25-005	That Council give first, second and third readings to Financial Plan Bylaw, 2025, No. 3159 and Tax Rates Bylaw, 2025, No. 3160 as attached to Staff Report FIN-25-005.	Carried Unanimously
25-54	Regular Council	April 28, 2025	Amendments to 2025 Council Appointments to Internal and External Committees, Commissions, and Boards, Staff Report No.ADM-25-019	That Council approve the amendments to the 2025 Council Appointments to Internal and External Committees, Commissions, and Boards to appoint Councillor Meagan Brame to the bodies and positions as outlined in Staff Report ADM-25-019.	Carried Unanimously
25-53	Regular Council	April 28, 2025	2025 By-Election Final Report, Staff Report No. ADM-25-017	That Council receive staff report No. ADM-25-017 outlining the official results of the 2025 By-Election held on April 5, 2025, for information.	Carried Unanimously
25-52	Regular Council	April 28, 2025	Development Variance Permit Application – 1075 Tillicum Road, Staff Report No. DEV-25-009	That Council approve DVP00158, which includes variances to decrease the front setback by 1.9 metres, the northern interior side setback by 0.9 metres, the southern interior side setback by 1.7 metres and the rear setback by 1.0 metres as outlined in Staff Report DEV-25-009 to accommodate balconies for the property located at 1075 Tillicum Road.	Carried Unanimously
25-51	Regular Council	April 28, 2025	Temporary Use Permit Application – 429 Lampson St - Staff Report No. DEV-25-008	That Council approve the Temporary Use Permit at 429 Lampson Street to allow the temporary uses of a Sales Centre, consisting of a sales office, display suites, and parking as outlined in Staff Report DEV-25-008.	Carried Unanimously
25-50	Special meeting of Council	April 14, 2025	2025 Property Tax Rates Presentation	That the Revenue, Tax, and Financial Sustainability Policy document remain unchanged and be attached to the Financial Plan Bylaw.	Carried Unanimously
25-49	Regular Council	April 7, 2025	Rise and Report from the In Camera Meeting held April 7, 2025	That Council direct staff to enter negotiations with Xwsepsem Nation for the reallocation of up to 0.07 ML/day of allocated sewer capacity. That Council set the cost of transferring 0.07 ML/day of allocated sewer capacity at \$140,000.	
25-48	Regular Council	April 7, 2025	2025 Property Tax Rates Presentation	That the 2025 Property Tax Rates presentation be postponed to a Special Council Meeting to be held immediately following the adjournment of the April 14th, 2025, Committee of the Whole.	Carried Unanimously
25-47	Regular Council	April 7, 2025	2025 Budget – New FTE Requests – Reconsideration	That Council direct staff to reallocate 0.5% from infrastructure savings to fund one suppression firefighter and the council clerk and that the incremental difference be added to the Financial Plan.	Carried Unanimously
25-46	Regular Council	April 7, 2025	Esquimalt Road Active Transportation and Underground Improvements - Phase 2 Update, Staff Report No. EPW-25-005	That Council: a. Receive the Esquimalt Road Active Transportation and Underground Improvements - Phase 2 What We Heard Report for information; b. Designate Esquimalt Road as the priority corridor for east-west cycling facilities; c. Direct staff to advance designs for a project on Esquimalt Road that includes: i. Quick-build protected bike lanes between Joffre Street and Fraser Street; and ii. Interim bike facilities between Admirals Road and Canteen Road, including required signal modifications at Nelson Street; d. Direct staff to pause design work until 2026 on protected bike lanes on Esquimalt Road between Fraser Street and Admirals Road in consideration of an Active Transportation Network Plan priorities discussion with Council, Esquimalt Road Urban Design Guidelines, and City of Victoria watermain upgrade; e. Direct staff to complete further analysis of asset renewals along the Esquimalt Road Phase 2 corridor in consideration of Council direction on active transportation elements; and f. Direct staff to complete Traffic Orders in 2025 for proposed parking changes off Esquimalt Road; as described in Staff Report EPW-25-005.	Carried Unanimously
25-45	Regular Council	April 7, 2025	Esquimalt Road Active	That section c. ii. of the motion be amended to strike out and replace	Defeated with Councillors Armour,

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			Transportation and Underground Improvements - Phase 2 Update, Staff Report No. EPW-25-005	"Admirals Road" with "Constance Avenue.	Boardman, Cavens, Helliwell and Mayor Desjardins Opposed.
25-44	Regular Council	April 7, 2025	OCP Amendment and Rezoning Application - 1209 Lyall St - Staff Report No. DEV-25-007	<p>That Council:</p> <p>1.Give first and second reading to Official Community Plan Bylaw, 2018, No. 2922, Amendment Bylaw, 2025, No. 3152, which would allow, within Low Density Residential Development, a continued commercial use and mixed residential-commercial redevelopment on properties with historic commercial uses in a manner that is respectful of the neighbourhood at intensity levels less than the Neighbourhood Commercial Mixed-Use designation.</p> <p>2.Give first and second reading to Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2025, No. 3153, which would amend the RS-6 (Single Family DADU Residential) zone to permit a Liquor Lounge and Accessory Retail at 1209 Lyall Street (Lot 5, Section 11, Esquimalt District, Plan 946) as a secondary use to Single Family Residential.</p> <p>3.Direct staff to schedule a Public Hearing for Official Community Plan Bylaw, 2018, No. 2922, Amendment Bylaw, 2025, No. 3152 and Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2023, No. 3153, mail notices, and advertise for same on the Township's website and public notice boards.</p>	Carried Unanimously
25-43	Regular Council	March 17, 2025	Motion to Cancel the Regular Council Meeting of March 17, 2025 At 7:00 Pm	That the open portion of the Regular Council Meeting of March 17th, 2025 be cancelled.	Carried Unanimously
25-42	Regular Council	March 3, 2025	Request to the BC Minister of Education and Child Care for a Greater Victoria School District 61 Task Force for consideration of SD 61 Board of Education electoral reform - Councillor Morrison	<p>WHEREAS the vast majority of B.C. School Districts that serve multiple municipalities have implemented a Trustee Electoral Area election model whereby local communities each separately elect their own School Trustee representative(s) to help optimize fair and equitable school board representation among the various municipalities,</p> <p>AND WHEREAS Part 4 – Division 1 – Section 30 of the BC School Act grants authority to the Minister of Education to approve and implement a more fair and equitable Trustee Electoral Area election model for electing school board trustees,</p> <p>AND WHEREAS the previously elected Greater Victoria School District 61 Board of Education has now been terminated, and a new Board of Education will not be elected until October 2026,</p> <p>THEREFORE, BE IT RESOLVED that the Township of Esquimalt ask the Honourable Lisa Beare, Minister of Education and Child Care, to direct School District 61 to create an inclusive and collaborative task force to consider a Trustee Electoral Area election model for the Minister's ultimate consideration of approval for implementation in time for the 2026 Local Government/Board of Education elections.</p> <p>AND THEREFORE BE IT FURTHER RESOLVED that the Township of Esquimalt author letters to School District 61 official trustee Sherri Bell, the City of Victoria, District of Saanich, District of Oak Bay, Town of View Royal, District of Highlands, the Songhees Nation and Kosapsum (Esquimalt) Nation, as well as area MLAs within School District 61 to inform them of the Township's request to the Minister of Education and Child Care.</p>	Carried Unanimously
25-41	Regular Council	March 3, 2025	2025 Draft Budget	That Council direct staff to include Council's feedback on the 2025 budget and prepare the tax rates and financial plan bylaws for consideration.	Carried Unanimously
25-40	Regular Council	March 3, 2025	2025 Draft Budget	That Council direct staff to put a temporary hold on further design work on the Kinver/Swinford sidewalk for the completion of the Active Transportation Network Plan refresh and subsequent Council discussion to determine the project's priority level.	Carried with Councillor Cavens Opposed
25-39	Regular Council	March 3, 2025	2025 Draft Budget	That Council increase the annual infrastructure reserve contributions by 0.5% to 2%.	Carried Unanimously

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25-38	Regular Council	March 3, 2025	2025 Draft Budget	That Council direct that a letter be sent to the Victoria and Esquimalt Police Board and copied to the City of Victoria advising of Esquimalt Council's resolution to reduce the budget increase by not providing funding for the seven additional requested staff members and the late night great night patrols.	Carried Unanimously
25-37	Regular Council	March 3, 2025	2025 Draft Budget	That Council approve the \$2,700 Archives Walking Tour Brochures supplemental request.	Carried Unanimously
25-36	Regular Council	March 3, 2025	2025 Draft Budget	That Council approve the \$5,000 Public Art Beautification Projects supplemental request.	Carried Unanimously
25-35	Regular Council	March 3, 2025	2025 Draft Budget	That Council deny the \$75,000 Affordable Housing Strategy supplemental request.	Defeated with Councillor Boardman, Councillor Cavens, Councillor Helliwell, and Councillor Morrison Opposed.
25-34	Regular Council	March 3, 2025	2025 Draft Budget	That Council approve the \$10,000 Short Term Rental Options supplemental request.	Carried Unanimously.
25-33	Regular Council	March 3, 2025	2025 Draft Budget	That Council approve the \$50,000 Pavement Condition Assessment & Management Plan supplemental request.	Carried Unanimously.
25-32	Regular Council	March 3, 2025	2025 Draft Budget	That the \$50,000 Active Transportation Plan Priorities Refresh supplemental request be approved.	Defeated with Mayor Desjardins, Councillor Armour, Councillor Boardman, Councillor Helliwell, and Councillor Morrison Opposed.
25-31	Regular Council	March 3, 2025	2025 Draft Budget	That Council approve the \$50,000 Bylaw After Hours Service supplemental request.	Carried Unanimously.
25-30	Regular Council	February 26, 2025	2025 Draft Budget	: That Council approve of the following Economic Development supplemental requests - \$5,000 for the Shop Local program; and - \$10,000 for the Economic Reconciliation program.	Carried Unanimously.
25-29	Regular Council	February 26, 2025	2025 Draft Budget	That Council: 1. Continue to fund South Island Prosperity Partnership (SIPP) for 2025; and 2. Direct staff to review and examine the benefits of SIPP membership for the Township.	
25-28	Regular Council	February 26, 2025	2025 Draft Budget	That Council defer funding of Administration staff furniture of \$3,000.	Carried Unanimously.
25-27	Regular Council	February 26, 2025	2025 Draft Budget	That Council deny the funding requests by the Victoria Esquimalt Police Board for 7 additional staff positions and for the Late Night Task Force and weekend patrols.	Carried Unanimously.
25-26	Regular Council	February 26, 2025	2025 Draft Budget	That Council direct that no additional staff be hired for the coming fiscal year	Carried Unanimously.
25-25	Regular Council	March 3, 2025	Garbage Truck - Contract Award, Staff Report No. EPW-25-004	That Council award a contract to Rollins Machinery Ltd. in the amount of \$650,565 (excluding GST) for a cab over garbage truck, as described in Staff Report EPW-25-004.	Carried Unanimously
25-25	Regular Council	February 24, 2025	Email from Esquimalt Chamber of Commerce dated February 12, 2025 Re: Board Representative	That Council direct staff to provide a report on whether there is anything in Council's governance that would preclude Council from having a representative on the Esquimalt Chamber of Commerce Board.	Carried Unanimously.
25-23	Regular Council	February 24, 2025	Resolutions from the February 10, 2025, Committee of the Whole meeting for Ratification	Sanitary Sewer Asset Management Plan, Staff Report EPW-25-003 That Council: a) receive the Sanitary Sewer Asset Management Plan for information; b) direct staff to request increased funding for infrastructure as part of the annual budget process; c) direct staff to implement the plan based on available funding; and d) direct staff to update the status of the Sanitary Sewer Asset Management Plan Council Priority Project to complete.	Carried Unanimously.
25-22	Regular Council	February 24, 2025	Resolutions from the February 10, 2025, Committee of the Whole meeting for Ratification	Review of Local Grant Funding and Policy Options, Staff Report ADM-25-002 That Council refer Staff Report ADM-25-002 (Review of Local Grant Funding and Policy Options) to the Local Grant Committee for further refinement and that the date of the meeting be determined by the Local Grant Committee Chair.	Carried Unanimously.
25-21	Regular Council	February 24, 2025	2025 Council Appointments - Alternate to GVLRA, Staff Report No. ADM-25-012	That Council appoint Councillor Duncan Cavens as the Township of Esquimalt's alternate representative to the Greater Victoria Labour Relations Association effective immediately for the remainder of 2025.	Carried Unanimously



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25-20	Regular Council	February 3, 2025	<b>Budget Discussion - 2025-2029 5-Year Financial Plan Staffing and Supplementals, Staff Memo No. ADM-25-10</b>	That Council direct staff to develop options to target a tax increase of 9.68% comprised of: 6.68% for identified budget constraints, 1.5% increase in infrastructure reserve contributions and 1.5% increase in combination of staffing requests and supplemental service requests.	Carried Unanimously.
25-19	Regular Council	February 3, 2025	<b>2025 Local Grant Allocations, Staff Report FIN-25-003</b>	That Council direct staff to reduce the Local Grant funding by \$21,500 for 2025.	Carried with Councillor Cavens Opposed.
25-18	Regular Council	February 3, 2025	<b>2025 Local Grant Allocations, Staff Report FIN-25-003</b>	That Council allocate \$3,400 to Theatre Al Dente for the 2025 fiscal year.	Defeated with Mayor Desjardins, and Councillors Armour, and Helliwell opposed.
25-17	Regular Council	February 3, 2025	<b>Adoption of Fees and Charges (Miscellaneous) Bylaw, 2019, No. 2961, Amendment Bylaw, 2025, No. 3150, Staff Memo No. ADM-25-011</b>	That Council adopt Fees and Charges (Miscellaneous) Bylaw 2019, No. 2961, Amendment Bylaw, 2025, No. 3150.	Carried Unanimously
25-16	Regular Council	January 27, 2025	<b>Resolutions from the January 20, 2025 Committee of the Whole meeting for Ratification</b>	2. <u>Staffing Changes - 2025-2029 5-Year Financial Plan, Staff Report No. ADM-25-007.</u> That the Committee of the Whole recommend that Council request that the Victoria and Esquimalt Police Board provide the Township of Esquimalt Council the same presentation that was requested by the City of Victoria regarding the implication of the reduction in the VicPD provisional budget by \$2.085 million.	Carried Unanimously
25-15	Regular Council	January 27, 2025	<b>Resolutions from the January 20, 2025 Committee of the Whole meeting for Ratification</b>	1. <u>Annual Review of Council Code of Conduct, Policy No. ADMIN-80, Staff Report No. ADM-25-005.</u> That the Committee of the Whole recommend to Council that Staff Report No. ADM-25-005 be received and that all members of Council be directed to sign Policy No. ADMIN-80 and submit the signed copy of the Corporate Officer.	Carried Unanimously
25-14	Regular Council	January 27, 2025	<b>Amendments to Fees and Charges (Miscellaneous) Bylaw, Staff Report No. DEV25-002</b>	That Council give first, second, and third readings to "Fees and Charges (Miscellaneous) Bylaw, 2019, No. 2961, Amendment Bylaw, 2025, No. 3150" attached as Appendix "A" to Staff Report DEV-25-002.	Carried Unanimously
25-13	Regular Council	January 27, 2025	<b>2025 By-Election - Appointment of Chief Election Officer and Deputy Chief Election Officers, Staff Report No. ADM-25-003</b>	That for the 2025 By-Election, Council: 1. Appoint Deb Hopkins, Corporate Officer, as the Chief Election Officer; and Sarah Holloway, Deputy Corporate Officer, and Victoria McKean, Committee Coordinator, as Deputy Chief Election Officers; and 2. Approve funding of up to \$86,500 in the 2025 budget.	Carried Unanimously
25-12	Regular Council	January 27, 2025	<b>OCP Amendment Consultation List – 1209 Lyall St - Staff Report No. DEV-25-003</b>	That Council, having considered Sections 475 and 476 of the Local Government Act, authorize staff to circulate the Official Community Plan Amendment concept plan detailing the proposed development at 1209 Lyall Street as outlined in Staff Report No. DEV-25-003.	Carried Unanimously
25-11	Regular Council	January 27, 2025	<b>Housing Target Progress Report Form - Six (6) Months, Staff Report No. DEV-25-004</b>	That Council, pursuant to Section 4 (3) (a) of the Housing Supply Act, receive the Six-Month Housing Target Progress Report attached as Appendix "A" to staff report DEV-25-004; That Council authorize the Chief Administrative Officer or his delegate to, as soon as practicable, publish the report on the Township of Esquimalt's website; and That Council authorize the Chief Administrative Officer or his delegate to, as soon as practicable, submit the report to the Minister of Housing and Municipal Affairs.	Carried Unanimously
25-10	Regular Council	January 27, 2025	<b>Fleming Street No Parking, Staff Report No. EPW-25-002</b>	That Council approve the implementation of Traffic Order 1356 for "No Parking" on the south side of Fleming Street commencing on the northeast corner of 868 Fleming Street and extending west to the terminus of Fleming Street, as set out in EPW-25-002.	Carried Unanimously
25-09	Regular Council	January 27, 2025	<b>Request for Property Tax Write Off - Folio 307-0582.000, Staff Report FIN-</b>	That Council: (i) approves the write off of uncollectible property taxes, penalties and interest for folio 307-0582.000 and (ii) directs staff to apply to the Minister under Section 781 of the Local Government Act to write off said account receivable.	Carried Unanimously

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			<b>25-001</b>		
25-08	Regular Council	January 27, 2025	<b>Adoption of Amendments to Fire Protection and Control Bylaw, 2011, No. 2783, Staff Report No. ADM-25-008</b>	That Fire Protection and Control Bylaw, 2011, No. 2783, Amendment Bylaw, No. 3151 be adopted.	Carried Unanimously
25-07	Regular Council	January 13, 2025	<b>Letter from the Honourable Lisa Beare, Minister of Education and Child Care, dated January 3, 2025 Re: Request for Increased Funding to Support Climate-Resilient Landscaping in the Greater Victoria School District</b>	That Council direct the Mayor to write a letter to the Greater Victoria School District No. 61 expressing concerns with the funding envelope that precludes the Greater Victoria School District from providing adequate landscaping to protect children from climate change and also in providing a positive natural learning environment for childcare centre projects proposed by School District No. 61.	Carried Unanimously
25-06	Regular Council	January 13, 2025	<b>Proposed Amendments to Bylaw 2783, Staff Report No. FIRE-25-002</b>	That Staff be directed to conduct a review of the fee schedule attached to Fire Protection and Control Bylaw, 2011, No. 2783, Amendment Bylaw, 2025, No. 3151 one year after adoption, with emphasis on the relationship between fees charged and actual costs to the Municipality.	Carried Unanimously
25-05	Regular Council	January 13, 2025	<b>Proposed Amendments to Bylaw 2783, Staff Report No. FIRE-25-002</b>	That Council give second and third reading to Fire Protection and Control Bylaw, 2011, No. 2783, Amendment Bylaw, 2025, No. 3151, as amended.	Carried Unanimously
25-04	Regular Council	January 13, 2025	<b>Proposed Amendments to Bylaw 2783, Staff Report No. FIRE-25-002</b>	That Bylaw No. 3151 be amended to include fireworks as subsection (x) under the list for controlled burning in section 38(2).	Carried Unanimously
25-03	Regular Council	January 13, 2025	<b>Proposed Amendments to Bylaw 2783, Staff Report No. FIRE-25-002</b>	That Council give first reading to Fire Protection and Control Bylaw, 2011, No. 2783, Amendment Bylaw, 2025, No. 3151.	Carried Unanimously
25-02	Regular Council	January 13, 2025	<b>Next Generation 9-1-1, Staff Report No. FIRE-25-001</b>	That Council authorize the Mayor and Corporate Officer to execute the Local Government NG9-1-1 Agreement on behalf of the Township of Esquimalt as attached to Staff Report No. FIRE-25-001.	Carried Unanimously
25-01	Regular Council	January 13, 2025	<b>Policing Project Update - January 2025, Staff Report No. ADM-25-004</b>	That report ADM-25-004 Policing Project Update - January 2025 be received for information, and that staff be directed to include project status updates to the Township website, the Council Priorities Plan, social media and other outlets including the Current newsletter.	Carried Unanimously.