CORPORATION OF THE TOWNSHIP OF ESQUIMALT
BYLAW NO. 3144

A Bylaw for the Licensing and Regulation of Business

The Council of the Corporation of the Township of Esquimalt, in an open meeting assembled, hereby enacts as follows:

PART 1 - INTERPRETATION

1. Title

This Bylaw may be cited as the "Business Licence and Regulation Bylaw, 2024, No. 3144."

2. Definitions

In this Bylaw, unless the context otherwise requires:

"Apartment" means a building that contains three or more dwelling units, with each dwelling unit having its principal access from an entrance, hallway, or exterior walkway common to other dwelling units.

"Business" means the carrying on of a commercial or industrial activity or undertaking of any kind or nature or the providing of professional, personal or other services for the purpose of gain or profit, but does not include an activity carried on by the government, its agencies or government-owned corporation or by a charitable, philanthropic or religious organization where the whole of the proceeds of the activity are used solely for charitable, philanthropic or religious purposes, and where the organization has received a charitable registration number from Canada Revenue Agency.

"Circus or Carnival" means a public circus or any carnival or show having mechanical riding devices or games of skill or chance.

"Council" means the Municipal Council of the Corporation of the Township of Esquimalt.

"Delivery Service"	means the transportation of merchandise or other articles from commercial premises within the Municipality to other premises within or outside of the Municipality.
"Door-to-Door Sales"	means a person engaged in the business of selling directly to the public by calling from premises to premises or by setting up a temporary business on a property to display samples, take orders, and/or offer for sale wares or merchandise of any kind, but excludes garage sales by a resident of the premises.
"Drug Paraphernalia"	means any product, equipment, thing or material of any kind primarily used to produce, process, package, store, inject, ingest, inhale or otherwise introduce into the human body a controlled substance as defined in the *Controlled Drugs and Substances Act.*
"Floor Area"	means all the floor space contained within the building or buildings, structure or structures within which a business is carried on and includes any area used for display or storage by such business.
"Food Primary"	means businesses wanting to sell liquor for onsite consumption when food is served to patrons, e.g. restaurants, bistros, cafes and other businesses primarily serving food. (Refer to Liquor and Cannabis Regulation Branch Handbook and guide)
"Garage Sale"	means the occasional sale of second-hand household goods or clothing belonging to the owner or tenant of residential premises but does not include the sale of vehicles, new goods, or goods on consignment.
"Home Crafts"	means a business carried on as a home occupation use within a residence in which articles are made by hand, including jewelry, dolls, woodcrafts, stuffed animals, seasonal art, toys, greeting cards, candles, soap, flower arrangements, clothing and fabric art.
"Home Occupation"	means any occupation or profession carried on by a resident of a residential dwelling on such premises which is clearly incidental to the use of a dwelling for residential purposes.
"Inter-Community Business"	means a Business that performs a service or activity within more than one Participating Municipality by moving from client to client rather than having clients come to them. This includes but is not limited to trades, plumbers, electricians, cleaning services, pest control or other similar businesses. This does not include fruit stands, flea markets, trade shows or other similar businesses.

"Inter-community Business Licence"	means a business licence which authorizes Inter-Community Business to be carried on within the boundaries of any or all the Participating Municipalities in accordance with this Bylaw and will be in addition to a Municipal Business Licence.
"Intermunicipal Business"	means a business licence issued by a municipality pursuant to the Intermunicipal Business Licence Agreement authorized by the Intermunicipal Business Licence Agreement Authorization. Bylaw, 1999, No. 2379 and any amendments thereto, for a class of business set out in Schedule 'B' attached hereto.
"Inter-Municipal Business Licence"	means a licence or permit, other than an Inter-Community Business Licence, issued by a Participating Municipality that authorizes a Business to be carried on within the jurisdictional boundaries of that Participating Municipality.
"Licence Officer"	means the person duly appointed by Council as the Business Licence Officer for the Municipality and includes a Deputy Licence Officer and any person lawfully acting in that capacity.
"Licensee Retail Store"	allows for liquor to be sold for off-site consumption. (Refer to Liquor and Cannabis Regulation Branch Handbook and guide)
"Liquor Primary"	means businesses wanting to sell all types of liquor to patrons for on-site consumption. (Refer to Liquor and Cannabis Regulation Branch Handbook and guide)
"Manufacture"	means assemble, manufacture, produce or finish goods, substances or things or any part thereof.
"Manufacturer (Liquor)"	means any business that makes wine, cider, beer (including brew pubs), or spirits. (Refer to Liquor and Cannabis Regulation Branch Handbook and guide)
"Market on Public Land"	means a business that (i) permits individuals or businesses to use or occupy a space, table or booth on public property for the purpose of selling, marketing or promoting goods or services and (ii) for which an agreement with the Municipality authorizes that use of the public property.
"Market/Special Event on Private Land"	means a business that (i) permits individuals or businesses to use or occupy a space, table or booth on private land for the purpose of selling, marketing or promoting goods or services and (ii) meets the requirements of the permitted use, zoning and parking regulations.

"Mobile Food Vendor"	means a vehicle used as a food or beverage vending outlet, including food trucks, carts and coffee wagons.
"Money Lender"	means any business providing short-term loans or cheque-cashing services, excluding chartered banks, trust companies, and credit unions.
"Municipality"	means the Corporation of the Township of Esquimalt.
"Non-resident Business"	means a business other than a resident business carried on within the Municipality or with respect to which any work or service is performed within the Municipality.
"Pawnbroker"	means a pawnbroker as defined in the Municipality's Business Regulation (Secondhand Dealers and Pawnbrokers) Bylaw, 2000, No. 2432.
"Person"	shall include a corporation, partnership, proprietorship, firm and the personal or other legal representative of a person to whom the context may apply under this Bylaw.
"Premises"	includes a store, office, warehouse, factory building, enclosed yard, house or other place or any part thereof occupied or used by any person for the purpose of any business and includes any area situated within any of the foregoing, where more than one separate and/or distinct class or classification of business is carried out.
"Professional Office"	A single business establishment providing professional or business services, including legal, insurance, real estate, engineering, marketing, sales, advertising, financial advisory, tax advisory or other similar services.
"Recycling Depot"	includes any premises used for collecting, sorting and shipping recyclable materials.
"Registered Charities"	are charitable organizations registered with the Canada Revenue Association (CRA) and issued a registered charity number by CRA.
"Resident Business"	means a business carried on, in or from premises located within the Municipality.
"Second-hand dealer"	means a second-hand dealer as defined in the Municipality's Business Regulation (Secondhand Dealers and Pawnbrokers) Bylaw, 2000, No. 2432.
"Shows"	include live entertainment or other forms of entertainment, dances, trade shows, and other public shows.

"Trade Qualification"	means written evidence that a person has completed an apprenticeship or is certified for a specific trade/profession from the appropriate governing body or licensing agency.

3. Application of Bylaw

This Bylaw applies to all land (including the surface of water), buildings or structures within the boundaries of the Corporation of the Township of Esquimalt, subject to applicable Provincial and Federal enactments.

4. Wording

Unless the context otherwise requires, words importing the singular number include the plural and vice versa and gender specific terms include all genders.

5. Severability

If any section, subsection, paragraph, or phrase of this Bylaws is for any reason held to be invalid by the decision of a Court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Bylaw.

6. Duty of Care

This Bylaw does not create any duty of care whatsoever on the Municipality, Council, Licence Officer, or any employee or agent of the Municipality in respect of:

6.1 the issuance of a business licence.

6.2 any inspection made by the Licence Officer or any employee of the Municipality, or failure to make an inspection; or

6.3 the enforcement of this Bylaw.

7. Headings

Section headings are included for convenience of reference only and do not form part of this Bylaw.

PART 2 - LICENCE OFFICER

8. Appointment of Licence Officer

Council may, by resolution, appoint a Licence Officer and one or more Deputy Licence Officers, who are authorized to carry out and administer the provisions of this Bylaw.

9. Licence Officer's Powers

9.1 The Licence Officer shall have the power to issue a business licence as hereinafter provided.

9.2 The Licence Officer may issue a business licence when they are satisfied that the applicant has complied with, and that the proposed business and the premises from which the proposed business will operate will be in compliance with, the requirements of this and all other applicable Bylaws, statutes and regulations, and with any orders or notices issued pursuant to the Building Code or Fire Code.

9.3 The Licence Officer may refuse to issue a business licence when they are not satisfied that the applicant has complied with, and that the proposed business and the premises from which the proposed business will operate will be in compliance with, the requirements of this and all other applicable Bylaws, statutes and regulations, and with any orders or notices issued pursuant to the Building Code or Fire Code.

9.4 If the Licence Officer refuses to issue a business licence, the applicant is entitled to have Council reconsider the matter.

10. Approval by Public Authorities

Before issuing a business licence, the Licence Officer shall satisfy themselves that all public authorities having jurisdiction over the carrying on of a particular class of business, or the carrying on of a business from a particular premises, have approved all aspects of the application. Where the Licence Officer requests, the applicant shall submit letters or certificates of approval from the appropriate authorities.

11. Right of Entry

Every Licence Officer, Fire Inspector, Plumbing & Building Official, and Bylaw Enforcement Officer of the Municipality may enter at all reasonable times on any property that is subject to this Bylaw for the purpose of administering and enforcing this Bylaw, including to ascertain whether the requirements of this Bylaw and any conditions imposed in a Business Licence are being complied with.

PART 3 – BUSINESS LICENCE

12. Business Licence Required

12.1 No person shall carry on a business within the Municipality unless they are the holder of a valid and subsisting business licence from the Municipality or of a valid inter-municipal or inter-community business licence.

12.2 Where a business operates on, in or from more than one location within the Municipality, each location is deemed a separate business location and must be licenced accordingly.

12.3 Where a business is carried on, in or from any premises within the Municipality and such business also provides services within other municipalities, both a business licence for the premises and an inter-municipal business licence are required from the Municipality.

12.4 Any person who carries on more than one business from any premises shall obtain a separate licence for each business.

12.5 Before making any change in the nature, character, kind or description of the business carried on by the holder of a business licence within the Municipality, or before commencing to operate any further or additional business within any premises, the licence holder shall submit an application and pay the applicable fee under Schedule 'A' and shall obtain such further or additional business licences as shall be required from the Municipality.

12.6 A business licence shall not be transferable to any other person or business.

12.7 No person shall carry on a business upon any premises other than those described in the Business Licence application without first making an application for a new Business Licence for the new premises and the powers, conditions, requirements and procedures relating to the initial Business Licence application apply to such application.

12.8 Every licence holder shall notify the Municipality immediately of any change in the mailing and/or business address, classification of business, area of the premises or any alteration to the premises where the business is carried out.

12.9 Every licence holder shall notify the Municipality immediately upon termination of the carrying on of the business by the licence holder, and the holder shall surrender the licence to the Municipality.

12.10 The business licence holder shall submit to the Municipality any revised incorporation documents filed with the appropriate provincial or federal government during the currency of the licence.

12.11 No person shall operate a business after receiving notice from the Municipality that the licence for that business has been suspended or cancelled.

13. Application for Business Licence

13.1 The business owner, or someone officially representing them, must complete an application for a business licence. If the business has multiple owners or is a partnership, any one of the owners or partners can apply if they provide proof or a signed statement confirming their authority to act on behalf of all owners or partners.

13.2 An application submitted by an individual on behalf of a corporation shall be deemed evidence of authority to act on behalf of the corporation.

13.3 To apply for a business license, you must complete the required application form, which may include additional forms or information requested by the Licensing Officer. This process can be completed online or in person.

14. Additional Information Required

To make a determination regarding an application for issuance or renewal of a business licence, the Licence Officer may require that the applicant provide the following information to the satisfaction of the Licence Officer:

14.1 a plan or sketch showing the proposed location layout and the business's floor area within the premises.

14.2 confirmation by a competent authority satisfactory to the Licence Officer of compliance with applicable provincial or federal regulations.

14.3 for the protection of the public, full particulars of all convictions of any offences recorded against the applicant in the five (5) years immediately preceding the date of application.

14.4 proof of property, vehicle and/or comprehensive liability insurance coverage.

14.5 confirmation of certification or approval from a municipal, provincial, federal or other applicable agency, professional association or society where membership is required to engage in that business.

14.6 a copy of valid, up-to-date incorporation documents setting out the corporation's current head office and directors.

15. Licence Fee

15.1 Every person who applies for a business licence shall pay at the time of application the applicable licence fee as prescribed in Schedule ‘A’.

15.2 Businesses that start operating during the calendar year will have their license fee prorated based on the quarter operation begins. The licence fee prescribed in Schedule 'A' shall be reduced accordingly.

15.3 No part of the licence fee shall be refunded except if the application is withdrawn prior to the issuance of the business licence or if the issuance of a business licence is refused.

15.4 No refund of the annual licence fee or any part thereof shall be made for any person ceasing to do business at any time.

15.5 Where the licence fee is based on the number of units or floor area, no person shall increase the units or floor area without first applying for such change and paying the applicable additional licence fee.

16. Licence Period

16.1 A business licence shall be granted for a one-year period, commencing on the first day of January and terminating on the thirty-first day of December every year, with the exceptions noted in 16.2 and 16.3.

16.2 If a business becomes liable to be licenced after the end of the second, third or fourth quarter in any year, the licence period shall commence on the date of issuance of the business licence. It shall terminate on the thirty-first day of December of that year.

16.3 The licence period with respect to a fair, craft fair, exhibition, circus or carnival, or other itinerant show or entertainment, when held elsewhere than within a licensed premises, shall be one day.

17. Renewal

17.1 A business must submit the renewal form provided by the Municipality and pay the annual license fee listed in Schedule 'A' by January 31st each year to renew its license.

17.2 If the business license is not renewed by January 31st, the business must submit the renewal form, pay the annual license fee, and also pay the late fee specified in Schedule 'A' to continue operating.

18. Effect of Licence

18.1 A business licence is not a representation or warranty that the licenced business or the premises on which it is located complies with the Bylaws of the Municipality or with any other applicable statutes, regulations, requirements or standards.

18.2 A business licence authorizes only the person named in the business licence to carry on only the business described at the premises described for the period of time specified and upon such terms and conditions as set out in the licence.

19. Suspension or Cancellation of Business Licence

Council may suspend or cancel a business licence for failure to comply with a term or condition of a business licence, failure to comply with any provisions of this Bylaw, or for any reasonable cause.

PART 4 – BUSINESS REGULATION

20. Advertising

No person shall advertise the carrying on of a business in the Municipality unless a Business Licence has been issued for that business.

21. Display of Licence

A business licence must be prominently displayed at the premises to which the business licence applies in the sales or reception area to which the public has access. A business that holds an Intermunicipal Business Licence must at all times display a legible copy of such Intermunicipal Business Licence.

22. Occupancy Permit

No person shall occupy or permit occupancy of new or remodelled premises for the purpose of carrying on a business unless the Building Official has issued an occupancy permit for the premises.

23. Municipally Owned Lands

No person shall offer for sale, lease, or rent any goods or merchandise on any streets or boulevards within the Municipality or on any lands owned by the Municipality unless prior written approval is obtained from the Municipality.

24. Proof of Certification/Registration

Any person applying for a business licence for any of the following types of businesses shall submit to the Municipality, prior to the issuance of a business licence, proof of the following, satisfactory to the Business Licence Officer:

24.1 Demolition or hazardous products – registration with WorkSafeBC.

24.2 Taxi or limousine service – valid Class 4 driver's licence for all drivers and vehicles and comprehensive liability insurance coverage.

24.3 Personal Service Facility (these include hair and nail salons, tattoo shops, piercing facilities, tanning salons, floatation tanks, and laser hair removal). An Island Health inspection/approval is required to operate.

24.4 Day care centre. An Island Health inspection/approval is required to operate.

24.5 Any other trade or occupation subject to regulation, approval or licensing under any Provincial or Federal statute – a copy of such approval or licence.

25. Trade Qualifications

25.1 Any person applying for a business licence in an occupation requiring certification from a specific trade/profession must present proof at the time of application.

25.2 Any person operating as a contractor in the plumbing, gas fitting, electrical, refrigeration, sprinkler installation, or hairdressing business must produce a Trade Qualification when applying for a licence.

26. Terms and Conditions of Licence

The Licence Officer may impose terms and conditions that must be met for obtaining, continuing to hold, or renewing a business licence, including.

26.1 hours of operation.

26.2 the effective period of any licence.

26.3 to reduce nuisance or negative impacts on the surrounding community; and

26.4 to ensure compliance with the requirements of this and other applicable Bylaws.

27. Cannabis Retailers and Drug Paraphernalia

27.1 No person shall operate a business for the purposes of selling cannabis or drug paraphernalia within a 0.5-kilometer radius from any point on the grounds of an Elementary, Junior Secondary or High School within the Municipality.

27.2 No person carrying on a business shall display or permit to be displayed on a street or in any window facing a street or elsewhere where it can be seen by a person outside the premises cannabis or drug paraphernalia.

27.3 No person carrying on a business shall sell cannabis or drug paraphernalia to anyone under 19 years except where the premises are licensed as a pharmacy under the *Pharmacists, Pharmacy Operations and Drug Scheduling Act.*

27.4 No person shall operate a business to sell cannabis or drug paraphernalia except between the hours of 9:00 a.m. and 6:00 p.m.

28. Circus or Carnival

28.1 A Circus or Carnival shall maintain a comprehensive liability insurance policy for $5,000,000.00 all-inclusive per occurrence for bodily injury, death and property damage, including loss thereof, naming the Municipality as an additional insured party. It shall produce proof of such insurance to the Licence Officer with the application for a business licence.

28.2 The operator of the Circus or Carnival shall ensure that each ride has an elevator inspection plate showing the date of the last inspection of the ride.

29. Door-to-Door Sales

All door-to-door salespersons shall, when conducting or attempting to conduct business:

29.1 state to any person with whom they are conducting or attempting to conduct business the name of the *business* or organization with whom they are associated, affiliated or representing;

29.2 State to any person with whom they are conducting or attempting to conduct business their full legal name, including all personal names and surname;

29.3 wear an identification card that is affixed to their clothing and clearly visible to the public. The card must display their full legal name and a photograph of them that is no smaller than passport size (5cm by 5cm);

29.4 show to any person upon request a copy of a valid business licence; and

29.5 provide a letter of permission from the owner of the real property when setting up a business on private property they do not own.

30. Drive-Through Restaurants

Every owner and operator of a restaurant or business selling food that has a drive-through service shall take appropriate and reasonable measures satisfactory to the Licence Officer to reduce the noise and disturbance to nearby residences from speakers and lights applicable for such drive-through service.

31. Garage Sales

Any occupier of a property who conducts more than three garage sales within one calendar year requires a business licence. Each such sale shall be no longer for no more than three consecutive days.

32. Home Occupations

No person shall operate a Home Occupation except in compliance with the terms and conditions set out in Section 13 of the *Zoning Bylaw, 1992, No. 205*0, as may be amended or replaced from time to time.

33. Manufacture

No person manufacturing or processing any goods on premises located in the Municipality shall allow waste from their plant or operations to accumulate around or on their premises.

34. Market on Public Land

A person holding a business licence for a Market on public land

34.1 may operate the Market on the area (the "Market Area") described in an agreement with the Municipality authorizing the use of the area for the Market only between the hours of 8:30 a.m. and 8:00 p.m. on the days set out and only in accordance with all the agreement's terms and conditions.

34.2 must obtain and exhibit all applicable health, fire, and other local or provincial authorities' approvals at each of the Market's retail spaces, tables, or booths for which approval is required.

34.3 The provisions of this Bylaw do not apply to an individual who is permitted by a person holding a business licence for a Market to sell, market or promote goods or services from a space, table or booth in that Market

34.4 Where a person holding a business licence for a Market fails to comply with the requirements of this Section, the Municipality may enter the Market Area, do the work described, and charge the costs to the person holding the business licence for the Market.

34.5 Notwithstanding the exemptions set out in the definition of "Business" in Section 2, the licence fee set out in Schedule A shall be payable by the person applying for a business licence for a Market where such person charges a fee to any individuals or businesses to use or occupy space, table or booth at such Market. If the person applying for a business licence for a Market does not charge a fee to any individuals or businesses to use or occupy a space, table or booth at such Market, the Municipality shall waive the licence fee.

35. Markets/Special Events on Private Lands

Means markets/special events on private property with anticipated impacts on residents and businesses.

36. Mobile Food Vendor

An application for a business licence to operate a Mobile Food Vehicle shall be accompanied by the following, to the satisfaction of the Licence Officer:

36.1 Licence Application Requirements

36.1.1 Proof of insurance: evidence of motor vehicle liability insurance, comprehensive public liability insurance and property damage insurance with a minimum amount of $2,000,000 inclusive.

36.1.2 Health Approval: current approval to operate from Island Health.

36.1.3 Operational Locations: details of each location within the Municipality on which the applicant intends to operate the vehicle.

36.1.4 Property Owners Consent: Written consent from the property owner for each intended operational location.

36.2 Inter-Municipal Business Licenses

An Inter-municipal Business Licence may be issued for a Mobile Food Vehicle, provided the licensee complies with all the requirements of any other municipality where they operate under the license pursuant to the Inter-municipal Business Licence.

36.3 Operational Restrictions

36.3.1 Zoning: Mobile Food Vehicles may only operate on properties zoned for restaurant use unless they are operating under a Special Event Permit (municipal-sanctioned event)

36.3.2 Hours of operation: The hours of operation for a Mobile Food Vehicle shall be restricted to those permitted for a restaurant at the operational location.

36.3.3 Location: The vehicle must be located entirely on private property, except during municipally sanctioned events (parks, public property).

36.3.4 Daily removal: The vehicle must be removed from the property at the close of business each day and when not staffed.

36.3.5 Obstruction: The vehicle and business operation must not impede other vehicles, pedestrian movement, or access to public or emergency vehicles.

36.3.6 Display of documentation: The Business Licence, Island Health approval, and Food Safe certificates must be prominently displayed on the vehicle.

36.3.7 Waste Management: Sufficient and suitable garbage collection containers must be provided, and the area around the vehicle must be kept free of waste from the business.

36.3.8 Self-Containment: Each vehicle must be self-contained, with no hard-wired connection to services or utilities on any property.

37. Money Lenders

A Money Lender business can only operate between 8:00 a.m. and 8:00 p.m., Monday through Saturday.

38. Pawnbrokers and Second-Hand Dealers

No person shall operate as a pawnbroker or second-hand dealer except in compliance with the provisions of the Municipality's Business Regulation (Second Hand Dealers and Pawnbrokers) Bylaw, 2000, No. 2432, as may be amended from time to time.

39. Recycling Depot

Any person operating a recycling depot shall:

39.1 operates a recycling depot fully enclosed within a building or in containers if stored outside a building.
39.2 be permitted to sell recycled material from the premises to walk-in customers; and
39.3 deliver the material received for disposal to a recycling plant.

40. Secondary Suites

No person shall operate a business from a secondary suite in a single-family dwelling unless that person occupies the single-family dwelling as their principal residence, and such person shall make available on request to the Licence Officer reasonable evidence that the single-family dwelling is their principal residence.

41. Shows

Any person operating a show for persons under the age of nineteen or a show not under a liquor licence shall:

41.1 operate the show between the hours of 7:00 p.m. and 1:00 a.m.

41.2 provide one security guard from a recognized security company satisfactory to the Licence Officer or a Peace Officer for every 30 persons licensed to be in the premises where the show is held and

41.3 ensure that the security guards or Peace Officers control the premises and the grounds around the premises.

PART 5 - OFFENCES AND PENALTIES

42. Offence

No person shall:

42.1 carry on a business for which a business licence is required pursuant to this Bylaw without holding a valid and current business licence for the business.

42.2 tender a cheque or other negotiable instrument in full or partial payment of any fee payable hereunder if said cheque or negotiable instrument is fraudulent.

42.3 fail to display a valid business licence as required by the provisions of this Bylaw.

42.4 fail to furnish any information or documentation as required by the provisions of this Bylaw.

42.5 commence or continue to carry on any business or remain open for business after receiving notice that the application has been refused or that the business licence has been suspended or revoked.

42.6 contravene any provision of this Bylaw.

42.7 suffer or permit any act or thing to be done or performed in contravention of this Bylaw.

42.8 neglect or refrain from fulfilling any requirements or provisions of this Bylaw, or

42.9 fail to comply with any term or condition of the business licence.

43. Penalties

43.1 Any person who contravenes any provision of this Bylaw commits an offence which is punishable in accordance with the *Offence Act* of British Columbia.

43.2 Any person who is guilty of an offence under this Bylaw is liable to a fine of not more than $10,000.00. A separate offence shall be deemed to be committed upon each day during and in which the contravention occurs or continues. The penalties imposed under this section shall be in addition to and not in substitution for any other penalty or remedy that may be imposed pursuant to this Bylaw or otherwise by law.

43.3 Notwithstanding anything herein contained, the amount of any and every licence fee payable by any person pursuant to the provisions of this Bylaw shall be a debt due by that person to the Municipality, which shall be recoverable together with any costs in any court of competent jurisdiction.

43.4 This Bylaw may be enforced by issuing a ticket for contravention per the *Ticket Information Utilization Bylaw, 2005, No. 2619,* as may be amended or replaced from time to time.

PART 6 – MISCELLANEOUS

44. Repeal

Bylaw No. 2810, being the "Business Licence and Regulation Bylaw, 2013, No. 2810," together with all amendments thereto, is hereby repealed.

45. Schedules

Schedules 'A' and 'B' attached hereto form part of this Bylaw.

46. Effective Date

46.1 This Bylaw shall come into force and effect on the 1st day of January 2025.

READ a first time this day of

READ a second time this day of

READ a third time this day of

ADOPTED this day of

Barbara Desjardins Mayor	Debra Hopkins Corporate Officer

Schedule "A"

Bylaw NO. 3144

Licence Fee – Classifications:

Apartments – fee per apartment unit	$ 15.00
Cannabis Retailer *[added by Bylaw No. 2943]*	$ 2,000.00
Commercial – Small – less than 465 sq. meters (5,000 sq. ft.) Floor Area	$ 100.00
Commercial – Large – more than 465 sq. meters (5,000 sq. ft) Floor Area	$ 200.00
Drug Paraphernalia Sales	$2,000.00
Garage Sales (more than 3 per calendar year)	$ 50.00
Home Crafts	$ 50.00
Home Occupations	$ 100.00
Intermunicipal [See Bylaw 2379 & 2425]	$ 100.00
Inter-Community [See Bylaw 2934]	$ 170.00
Liquor	
Food Primary	$ 120.00
Licensee Retail Store	$ 500.00
Liquor Primary	$ 500.00
Liquor Primary (Club)	$ 500.00
Manufacturer (Liquor)	$ 500.00
Markets	$ 100.00
Money Lenders	$2,000.00
Non-Resident Business	$ 100.00
Professional Office	$ 100.00
Additional Fees and Charges:	
Late Payment Fee	$ 25.00

Schedule "B"

Bylaw NO. 3144

Classes of Business eligible for Intermunicipal Business Licence:

Towing Services	
Contractors all types – include but not limited to:	
Acoustics	Interior design
Alarm Systems	Irrigation
Alteration	Iron Worker
Appliance Repair	Janitorial Service
Aluminum Products	Land Clearing
Audio/Video Systems	Landscape Curbs
Bathroom Refinishing	Landscaping
Bricklayer	Lather
Building	Locksmith
Building Mover	Masonry
Building Washing	Mechanical
Bulldozing	Metal Worker
Cabinet Maker	Nursing Services
Carpenter	Oil Worker
Carpet Cleaning	Overhead doors
Chimney Cleaner	Painter
Cleaning Services	Painting and Decorating
Communication Systems	Paving
Concrete	Pest Control
Concrete Cutting and Coring	Pilings
Crack Sealing	Pipeline
Decks	Power Vacuum
Demolition	Power Washing
Diving	Plaster and Stucco
Doors	Plumbing
Drapery and Awnings	Plumbing and Heating
Dredging	Pools and Spas
Drilling and Blasting	Refrigeration and Air Conditioning
Driveway Sealing	Reinforcing Steel
Drywalling and Plastering	Renovation
Electrical	Restaurant Equipment
Elevator	Restoration Service
Energy Conservation	Roofer/Shingler
Excavating	Roof Inspection
Fencing	Sand Blaster
Fire Sprinkler	Sealant Roof and Driveway

Fireplaces	Sanitary Engineer
Floor Laying	Security Service
Furnace Repair	Sewer and Drain
Fuel Tanks	Sheet Metal
Garage Doors	Siding
Garbage Disposal	Sign
Garden Services	Solar Heating
Gas Fitter	Stucco
General Contractor	Telephones
Glazing	Tile Setter
Gutter Installation	Traffic Control
Handy Person	Traffic Control Maintenance
Hauling	Tree Service
Heat Pumps	Trucking
Heating	Ventilation
Home Improvement	Water Proofing
Home Repair	Welding
House Moving	Window Coverings
Industrial Flooring	Window Screens
Inspection Service	Woodworking
Mobile Sales and Services include but are not limited to	
Personal Service Facility (Aesthetician, including Facials, Manicures, Pedicures)	Food, Beverage and Music Services Photographer
Hairdresser/ Barber	Pet Sitter
House Sitter	Mechanic