



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Minutes - Draft

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

## Special Meeting of Council

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Monday, February 3, 2020

5:45 PM

Esquimalt Council Chambers

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**Present** 6 - Mayor Barbara Desjardins  
Councillor Ken Armour  
Councillor Meagan Brame  
Councillor Jacob Helliwell  
Councillor Lynda Hundleby  
Councillor Jane Vermeulen

**Absent** 1 - Councillor Tim Morrison

**Staff:** Laurie Hurst, Chief Administrative Officer  
Jeff Miller, Director of Engineering & Public Works  
Ian Irvine, Director of Financial Services & IT  
Bill Brown, Director of Development Services  
Blair McDonald, Director of Community Safety Services  
Vicki Gannon, Director of Corporate Services & HR  
Ray Saurette, Assistant Fire Chief  
Rachel Dumas, Manager of Corporate Services  
Alicia Ferguson, Recording Secretary

### 1. CALL TO ORDER

Mayor Desjardins called the Special Council meeting to order at 5:45 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

### 2. LATE ITEMS

There were no late items.

### 3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

### 4. CORE BUDGET PRESENTATIONS

#### (1) [20-054](#) Administration and Corporate Services

Director of Corporate Services & HR provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges, and presented a PowerPoint Presentation.

Staff responded to questions from Council.

Council comments included limited work space and online services enhancements.

**(2) 20-055 Community Safety Services**

Director of Community Safety Services provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

**(3) 20-056 Finance and Information Technology**

Director of Financial Services and IT provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

**(4) 20-057 Engineering and Public Works**

Director of Engineering and Public Works provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

Council comments included communication options for continuation of the Sidewalk Master Plan, street lighting enhancements, and roadway maintenance.

**(5) 20-058 Development Services**

Director of Development Services provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

**(6) 20-059 Parks and Recreation**

Director of Parks and Recreation provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

Council comments included receiving an update on the Urban Forest Management Plan and consideration of access points to the Gorge Waterway for kayakers.

**(7) 20-060 Fire Rescue**

Assistant Fire Chief provided an overview of Department operations, 2019 achievements, 2020 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

**5. PUBLIC INPUT OPPORTUNITY**

Mayor Desjardins called three times for any public input and there was none.

**6. MOTION TO GO IN CAMERA**

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council convene In Camera pursuant to Section 90 of the Community Charter to discuss:

- Labour relations or other employee relations;
- The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- Litigation or potential litigation affecting the municipality;
- A matter that, under another enactment, is such that the public must be excluded from the meeting.

In accordance with Section 90(1)(c), (i), (g), and (2)(d) of the Community Charter, and that the general public be excluded. Carried Unanimously.

**7. ADJOURNMENT**

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Special Council meeting be adjourned at 6:43 PM. Carried Unanimously.

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MAYOR BARBARA DESJARDINS  
THIS DAY OF , 2020

RACHEL DUMAS, CORPORATE OFFICER  
CERTIFIED CORRECT