

SUMMARY OF REVISIONS TO FEES AND CHARGES

REVISIONS	RATIONALE
Adding colour copies, double-sided copying, faxes and disks	Not provided for in previous Bylaw
Differentiating between smaller letter and legal sized versus larger 11"x17" copies	Same charge was provided for in previous Bylaw, regardless of size and cost of paper
Adding recovery of title search and courier costs	Not provided for in previous Bylaw
Increasing maximum charge for Agenda packages from \$10.00 to \$10.00 for up to 200 pages and \$20.00 per agenda over 200 pages	Average size of an Agenda is under 200 pages, and higher cost should be applicable to Agendas in excess of 200 pages
Increasing maximum charge for Minutes from \$5.00 to \$10.00	Average size of Minutes is under 10 pages, and higher cost should be applicable to Minutes in excess of 10 pages
Increasing Tax Certificates for other than registered owner or mortgage holder from \$15.00 to \$30.00	In keeping with actual cost to provide and what other municipalities currently charge
Deleting "comfort letters" by Development Services, to only dealing with Zoning, Official Community Plan designation and building permit history	For liability reasons, Development Services staff will only comment on current Zoning and OCP designation of properties as well as building permit history
Increasing charge for Engineering Drawings or Plans from \$3.00 to \$10.00 per set, and varying cost of maps, photos and drawings depending upon size of reproduction	In keeping with actual cost to provide, and updating to include practice of providing copies by disk and electronically
Adding recovery of costs for change of civic address requests	To recover costs incurred by Township, including notification and signage
Increasing staff time from \$8.15 per 15 minutes to \$10.00 per 15 minutes	In keeping with actual cost to provide the service; first 30 minutes continues to be provided free of charge
Delete reference to charge for Business Licence list	List is available on website or electronically free of charge; paper copy is subject to regular photocopying charge