



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Special Committee of the Whole

Monday, May 27, 2024

5:45 PM

Esquimalt Council Chambers

Present 6 - Councillor Ken Armour
Councillor Andrea Boardman
Councillor Duncan Cavens
Councillor Jacob Helliwell
Councillor Tim Morrison
Councillor Darlene Rotchford

Regrets 1 - Mayor Barbara Desjardins

Staff: Dan Horan, Chief Administrative Officer
Deb Hopkins, Director of Corporate Services/Corporate
Officer
Bill Brown, Director of Development Services
Joel Clary, Director of Engineering & Public Works
Ian Irvine, Director of Financial Services & IT
Matt Furlot, Fire Chief
Vicki Gannon, Director of HR & Community Relations
Steve Knoke, Director of Parks & Recreation
Sarah Holloway, Deputy Corporate Officer/Recording
Secretary

1. CALL TO ORDER

Councillor Armour as Acting Mayor called the Special Committee of the Whole to order at 5:45 PM.

Councillor Rotchford asked that we be mindful of the potential implications that our decisions have over indigenous peoples and to consider the common interests that we have with neighbouring First Nations governments who are also making decisions and passing laws that support this sustainable region.

2. INTRODUCTION OF LATE ITEMS

There were no late agenda items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Morrison, seconded by Councillor Rotchford: That the agenda be approved as circulated. Carried Unanimously.

4. PERIOD STAFF REPORTS

- 1) [24-268](#) CAO - 2024 First Period Report, Staff Report No. ADM-24-031

The CAO presented a PowerPoint on the updated Council Priorities Projects and Initiatives from the First Period of 2024 and responded to questions from the Committee of the Whole.

- 2) [24-249](#) Community Safety Services - 2024 1st Period Report - Staff Report CSS-24-002

The Director of Engineering and Public Works introduced the report and responded to questions from the Committee of the Whole.

- 3) [24-241](#) Corporate Services 2024 First Period Report, Staff Report No. ADM-24-023

The Director of Corporate Services introduced the report and responded to questions from the Committee of the Whole.

- 4) [24-251](#) Development Services First Period Report, Staff Report No. DEV-24-034

The Director of Development Services introduced the report and responded to questions from the Committee of the Whole.

The Committee requested that more details and impacts be provided on the Development Permits approved by delegated authority in the next period report.

- 5) [24-252](#) Engineering & Public Works Departments - 2024 First Period Report, Staff Report No. EPW-24-011

The Director of Engineering and Public Works introduced the report and responded to questions from the Committee of the Whole.

- 6) [24-242](#) Financial and IT Services, 2024 First Period Report, Staff Report FIN-24-012

The Director of Financial Services and IT Services introduced the report and responded to questions from the Committee of the Whole.

- 7) [24-240](#) Fire First Period Report 2024, Staff Report No. FIRE-24-003

The Fire Chief introduced the report and responded to questions from the Committee of the Whole.

- 8) [24-246](#) Human Resources & Community Relations - 1st Period Report 2024, Staff Report No. ADM-24,029

The Director of Human Resources and Community Relations introduced the

report and responded to questions from the Committee of the Whole.

- 9) [24-247](#) Parks and Recreation- 2024 First Period Report, Staff Report No. P&R-24-004

The Director of Parks and Recreation introduced the report and responded to questions from the Committee of the Whole.

The Committee comments included the following:

- Informational signs should be displayed on the pool deck outlining the policy on cell phone usage in the pool area.
- Thanks to the organizers of the Earth Day Invasive Species removal event which was a great success.

5. ADJOURNMENT

Moved by Councillor Rotchford, seconded by Councillor Boardman: The Special Committee of the Whole be adjourned at 6:46 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS

THIS DAY OF , 2024

DEB HOPKINS,
CORPORATE OFFICER
CERTIFIED CORRECT