



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Agenda - Final Council

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, November 25, 2024

6:00 PM

Esquimalt Council Chambers

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### THE REGULAR MEETING OF COUNCIL RECONVENES AT 7:00 PM WITH MEMBERS OF THE PUBLIC IN ATTENDANCE

*In person attendance is permitted.*

*Members of the public are encouraged to submit their comments to Council by emailing council@esquimalt.ca or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.*

*To provide Public Input or Comments to Council at a meeting by telephone, please contact Corporate Services for details at 250-414-7177 before 4:30 p.m. on the day of the meeting.*

*The Regular Meeting of Council will be streamed on the following link:  
<https://esquimalt.ca.legistar.com/Calendar.aspx>.*

#### 1. CALL TO ORDER

##### I. RESOLUTION TO CLOSE THE MEETING PURSUANT TO SECTION 90 OF THE COMMUNITY CHARTER

That pursuant to Section 90 (1) (a) and (i) of the Community Charter, the meeting be closed to the general public to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

##### II. CLOSED MEETING

##### III. RECONVENE THE REGULAR MEETING OF COUNCIL AT 7:00 PM WITH MEMBERS OF THE PUBLIC IN ATTENDANCE

#### 2. INTRODUCTION OF LATE ITEMS

#### 3. APPROVAL OF AGENDA

#### 4. ADOPTION OF MINUTES

- 1) [24-490](#) Minutes of the Regular meeting of Council held on October 28, 2024

Attachments: [Minutes - Regular meeting of Council October 28, 2024.pdf](#)

2) [24-521](#) Minutes of the Regular Meeting of Council held on November 4, 2024

Attachments: [Minutes - Regular Council November 4, 2024](#)

**5. PUBLIC INPUT ON AGENDA ITEMS 6, 7, 8 AND 9**

Limit 2 minutes per speaker.

**6. STAFF REPORTS**

1) [24-500](#) Local Grant Request - Esquimalt High School Athletics, Staff Memorandum No. FIN-24-021

Attachments: [Esquimalt HS Athletics](#)

[FIN-19 Local Grants - Esquimalt High School Approved](#)

2) [24-510](#) 2025 Budget Schedule, Staff Memorandum FIN-24-022

Attachments: [2025 Budget Schedule](#)

3) [24-507](#) Interim Housing Needs Report - Receipt by Council - Staff Report No. DEV-24-057

**Recommendation:**

That Council receive the Interim Housing Needs Report as drafted in Appendix A; direct staff to post it to the Township's website before January 1, 2025; and amend the existing Housing Needs Assessment with the Interim Housing Needs Assessment as an appendix.

Attachments: [APPENDIX A: Interim Housing Needs Report](#)

[APPENDIX B: Capital Regional District Housing Needs Assessment for the Township of Esquimalt](#)

4) [24-505](#) PFAS-free Turn-out Gear Replacement, Staff Report No. FIRE 24-005

**Recommendation:**

That Council approve the replacement of firefighters' primary turnout gear with PFAS-free alternatives through utilization of the existing 2024 fire department budget and \$75,000 from the Township's contingency account.

Attachments: [BCPFFA and FCABC Joint Statement Regarding PFAS in Fire Fighter Turnout Gear](#)  
[Quotation from Brogan Fire & Safety Oct 30, 2024](#)

5) [24-481](#) Draft Council Policy ADMIN-82 Committee of the Whole Terms of Reference, Staff Report ADM-24-071

**Recommendation:**

That Council approve Council Policy ADMIN-82 - Committee of the Whole Terms of Reference.

Attachments: [Draft COTW Terms of Reference Policy](#)

**7. REPORTS / MINUTES FROM COMMITTEES**

1) [24-523](#) Recommendations from the November 18, 2024 Committee of the Whole for Ratification

*Attachments:* [2024 11 18 COTW Resolutions to be Ratified](#)

**8. COMMUNICATIONS*****For Council's Consideration***

1) [24-516](#) Email dated November 8, 2024 from Felix Townsin Re Request to proclaim November 16 - December 16, 2024 as A Million Acts of Love Month

*Attachments:* [Email Request - A Million Acts of Love Month](#)

**9. RISE AND REPORT (FROM IN CAMERA)**

1) [24-524](#) Rise and Report from the In Camera meetings of October 28 and November 4, 2024

*Attachments:* [Rise & Report on Appointments by Council](#)

**10. PUBLIC COMMENT PERIOD**

**Address Council on any topic that impacts Esquimalt (excluding Agenda items and matters that will be or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**

**11. ADJOURNMENT**