



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Agenda - Final
APC Design Review Committee

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Wednesday, March 11, 2026

2:30 PM

Esquimalt Council Chambers

*Advisory Committee Meetings will be streamed live on the following link:
<https://esquimalt.ca.legistar.com/Calendar.aspx>*

1. CALL TO ORDER

2. LATE ITEMS

3. APPROVAL OF THE AGENDA

4. ELECTION OF CHAIR AND VICE CHAIR

5. MINUTES

- 1) [26-063](#) Minutes of the APC Design Review Committee meeting held on December 10, 2025

Attachments: [Minutes of the APC Design Review Committee meeting held on December 10, 2025](#)

6. STAFF LIAISON UPDATE

7. STAFF REPORTS

- 1) [26-003](#) 2026 Annual Meeting Schedule, Staff Report No. DRC-26-001

Recommendation:

That Staff Report No. DRC-26-001 be received for information.

Attachments: [Attachment 1 - 2026 Annual Meeting Schedule](#)
[Attachment 2 - Advisory Planning Commission Bylaw, 2012, No. 2792](#)
[Attachment 3 - Code of Conduct for Employees](#)
[Attachment 4 - Council Code of Conduct](#)
[Attachment 5 - Respectful Workplace Policy](#)
[Attachment 6 - Council Procedure Bylaw, 2012, No. 3081 \(consolidated\)](#)
[Attachment 7 - Operational Guidelines for Council Committees](#)
[Attachment 8 - Role of Staff Liaison](#)
[Attachment 9 - Guide to Motions](#)

- 2) [26-103](#) Development Permit Application - 903 Admirals Road - Staff Report No. DRC-26-005

Recommendation:

That the Esquimalt Design Review Committee recommends Council either approve, approve with conditions, or deny the application for a development permit authorizing the form and character of the proposed townhouse residential development consistent with the architectural plans provided by Adapt Design Inc and landscape plan provided by T-Square Designs, to be located at 903 Admirals Road, including reasons for the chosen recommendation.

Attachments: [APPENDIX A: Aerial Map](#)
[APPENDIX B: Site and Architectural Drawings](#)
[APPENDIX C: Landscape Plan](#)
[APPENDIX D: Arborist Report](#)
[APPENDIX E: Garry Oak Meadow Assessment](#)
[APPENDIX F: Green Building Checklist](#)
[APPENDIX G: DPA 1 Checklist](#)
[APPENDIX H: DPA 6 Checklist](#)
[APPENDIX I: DPA 7 Checklist](#)
[APPENDIX J: DPA 8 Checklist](#)
[APPENDIX K: Site Servicing Drawing](#)
[APPENDIX L: Site Survey](#)
[APPENDIX M: Applicant Presentation](#)

- 3) [26-013](#) Rezoning Application - 1048 Craigflower Road, Staff Report No. DRC-26-002

Recommendation:

That the Esquimalt Design Review Committee recommends that Council approve, approve with conditions, or deny the rezoning application to authorize the proposed development of a 6-unit residential development consistent with the architectural plan and landscape plan provided by BDD Homes, to be located at 1048 Craigflower, including reasons for the chosen recommendation.

Attachments: [Appendix A: Aerial Map](#)
[Appendix B: Architectural Drawings, Site Plan, Landscape Plan, and Shadow Studies](#)
[Appendix C: Green Building Checklist](#)
[Appendix D: Applicant's Presentation](#)

- 4) [26-050](#) Development Permit Application – 1340 Sussex Street and 1337 Saunders Street, Staff Report No. DRC-26-003

Recommendation:

That the Esquimalt Design Review Committee recommends Council either approve, approve with conditions, or deny the application for a development permit authorizing the form and character of the proposed multi-family residential development consistent

with the architectural plans provided by Arcadis Architecture Inc. and landscape plan provided by LADR Landscape Architects, to be located at 1340 Sussex Street and 1337 Saunders Street, including reasons for the chosen recommendation.

Attachments: [Appendix A: Aerial Map and Comprehensive Development District No. 167 Zone](#)
[Appendix B: Architectural Drawings and Site Plan](#)
[Appendix C: Landscape Plan](#)
[Appendix D: Green Building Checklist](#)
[Appendix E: Construction Impact Assessment and Tree Management Plan](#)
[Appendix F: Applicant's Comments addressing Development Permit Area Guidelines](#)
[Appendix G: Applicant's Presentation](#)

- 5) [26-051](#) Rezoning Application – 1140 & 1148 Esquimalt Road, Staff Report No. DRC-26-004

Recommendation:

That the Esquimalt Design Review Committee recommends that Council either approve, approve with conditions, or deny the rezoning application to regulate the proposed development of a 6-storey residential building consistent with the architectural plans provided by Cornerstone Architecture and the landscape plan provided by LADR Landscape Architects, to be located at 1140 & 1148 Esquimalt Road, including reasons for the chosen recommendation.

Attachments: [Appendix A: Aerial Map](#)
[Appendix B: Architectural Drawings and Site Plan](#)
[Appendix C: Landscape Plan](#)
[Appendix D: Green Building Checklist](#)
[Appendix E: Arborist Assessment](#)
[Appendix F: Applicant's Presentation](#)

- 6) [26-104](#) Membership Update, Staff Report No. DRC-26-006

Recommendation:

That this memorandum be received for information.

8. ADJOURNMENT