



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
**Minutes - Final**  
**Council**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, June 3, 2024

6:00 PM

Esquimalt Council Chambers

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**THE REGULAR MEETING OF COUNCIL RECONVENES AT 7:00 PM  
WITH MEMBERS OF THE PUBLIC IN ATTENDANCE**

**Present:** 6 - Mayor Barbara Desjardins  
Councillor Ken Armour  
Councillor Andrea Boardman  
Councillor Duncan Cavens  
Councillor Jacob Helliwell  
Councillor Tim Morrison

**Regrets:** 1 - Councillor Darlene Rotchford

**Staff:** Dan Horan, Chief Administrative Officer  
Deb Hopkins, Director of Corporate Services/Corporate  
Officer  
Bill Brown, Director of Development Services  
Sarah Holloway, Deputy Corporate Officer/Recording  
Secretary

**1. CALL TO ORDER**

Mayor Desjardins called the Regular Council meeting to order at 6:00 PM.

**I. RESOLUTION TO CLOSE THE MEETING PURSUANT TO  
SECTION 90 OF THE COMMUNITY CHARTER**

Moved by Councillor Helliwell, seconded by Councillor Cavens: That pursuant to Section 90 (1) (a) and (2) (d) of the Community Charter, the meeting be closed to the general public to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and, a matter that, under another enactment, is such that the public must be excluded from the meeting. Carried Unanimously.

**II. CLOSED MEETING**

**III. RECONVENE THE REGULAR MEETING OF COUNCIL AT  
7:00 PM WITH MEMBERS OF THE PUBLIC IN ATTENDANCE**

Mayor Desjardins reconvened the Regular Council meeting at 7:00 PM,

Mayor Desjardins asked that we be mindful of the potential implications that our decisions have over indigenous peoples and to consider the common interests that we have with neighbouring First Nations governments who are also making decisions and passing laws that support this sustainable region.

## **2. INTRODUCTION OF LATE ITEMS**

### **1) [24-274](#) Late Correspondence**

Item 7.1 - Email dated May 14, 2024 from Micayla Hayes, Vice Chair of the Victoria and Esquimalt Police Board Re: Request to Co-Host the 2025 Canadian Association of Police Governance Conference  
• Micayla Hayes, Vice Chair, Victoria and Esquimalt Police Board - received June 3, 2024

## **3. APPROVAL OF AGENDA**

Moved by Councillor Morrison, seconded by Councillor Boardman: That the agenda be approved with item 7.1 "Email dated May 14, 2024 from Micayla Hayes, Vice Chair of the Victoria and Esquimalt Police Board Re: Request to Co-Host the 2025 Canadian Association of Police Governance Conference" be moved up to item 6.1; the agenda be renumbered accordingly; and with the inclusion of the late items. Carried Unanimously.

## **4. ADOPTION OF MINUTES**

### **1) [24-270](#) Minutes of the Special Meeting of Council held on May 13, 2024**

Moved by Councillor Boardman, seconded by Councillor Cavens: That the minutes of the Special Council meeting held on May 13, 2024 be adopted as circulated. Carried Unanimously.

## **5. PUBLIC INPUT ON AGENDA ITEMS 6, 7 AND 8**

Tim Kituri, resident, and member of the Victoria Esquimalt Police Board read the email from Micayla Hayes, Vice Chair, that was included in the Late Correspondence, which outlined the request to support the Canadian Association of Police Governance (CAPG) conference. Highlighted was that the conference would provide valuable insights and best practices on effective governance of police boards and by hosting the conference it would allow the board to send members without incurring any additional cost. The Township could be showcased through visits by delegates and the possibility of welcome packages including Esquimalt made products.

## 6. COMMUNICATIONS

### *For Council's Consideration*

Moved by Councillor Boardman, seconded by Councillor Morrison: That Council allow Tim Kituri, member of the Victoria Esquimalt Police Board to be brought forward to answer questions from Council. Carried Unanimously.

- 1) [24-253](#) Email dated May 14, 2024 from Micayla Hayes, Vice Chair of the Victoria and Esquimalt Police Board Re: Request to Co-Host the 2025 Canadian Association of Police Governance Conference

The Mayor introduced the Communications item and Tim Kituri, Victoria and Esquimalt Police Board member responded to questions from Council.

Moved by Councillor Boardman, seconded by Councillor Cavens: That Council respond to the email from the Police to ask for clarification on the amount requested, whether they considered the cost distribution of the framework agreement, and can the benefit to Esquimalt for co-hosting be quantified.

Council comments included the following:

- Attendance at the conference would be a good learning experience for the Police Board members.
- \$20,000 is too large of an amount to ask for sponsorship from the Township, \$3,000 - \$5,000 would be preferable.
- Sponsoring the conference would not benefit the Township, with the exception of the attendance by the Police Board members.
- Sharing the sponsorship and associated costs among the capital region's Police Boards would have been preferable.
- The budget for the conference should have been added to the Police Board's annual budget.
- Asking the Police Board for further information and clarification on the amount requested is not of interest.

The motion was then put and was Defeated with all Opposed.

Council discussion continued with the following comments:

- At this time the Township is not able to provide the funding as requested.
- There is value in the conference coming to the region.

Moved by Councillor Armour, seconded by Councillor Morrison: That a response be sent to the Victoria and Esquimalt Police Board stating that Council is unable to provide the funding of \$20,000, as requested, to co-host the Canadian Association of Police Governance (CAPG)

conference. Carried Unanimously.

## 7. STAFF REPORTS

- 1) [24-263](#) Zoning Amendment - Small-Scale Multi-Family Housing, Staff Report No. DEV-24-035

The Manager of Development Services presented a PowerPoint and responded to questions from Council.

Council comments included the following:

- A review of the zoning bylaw would have been preferred, but is understandable due to the tight timelines in providing a response to the Province.
- Thanks to staff and the volunteer members of the Advisory Planning Commission and the Design Review Committee in providing quality feedback on a substantial policy.
- There are concerns with how the Province will communicate these required changes to affected residents.
- Further density will significantly affect the green space, tree canopy, and parks so future planning should take this into account.
- The Township has done great work on providing a variety of density and housing.
- Acknowledging that this is a requirement, it is still not comfortable to be pressed into this decision by the Province.
- It is important to continue to have a socially connected community that will have a say in the development in the Township.
- The Community Charter provided municipalities with broad powers and the spirit of this requirement has been in contrast to that.

Moved by Councillor Cavens, seconded by Councillor Morrison: That Council give first, second, third reading to, and adopt, Zoning Bylaw, 1992, No. 2050 Amendment Bylaw No. 3139. Carried Unanimously.

- 2) [24-269](#) 2024 UBCM Requests for Meetings with Cabinet Ministers, Staff Report No. ADM-24-032

The Mayor introduced the correspondence and with the Chief Administrative Officer gave an overview of what information is needed from Council in order to request meetings with Provincial ministries.

Moved by Councillor Armour, seconded by Councillor Morrison: That Council direct staff to request meetings during UBCM with the following Ministers as prioritized below:

1. Minister of Public Safety and Solicitor General – to provide an update on the Township's current position and next steps.
2. Minister of Housing – to discuss targets, the Township's plan to achieve them and any available resources; to provide information on

the development capacity impact report; and to request support in building nonmarket housing.

3. Minister of Transportation and Infrastructure – to request assistance in alleviating the challenges that have come with densification and to advocate for rapid transit.

4. Minister of Education and Child Care – to address the removal of the school liaison officers in the Greater Victoria School District #61 and the subsequent increase in gang activity within the schools. Carried Unanimously.

**8. COMMUNICATIONS**

***For Council's Consideration***

- 1) [24-271](#) Letter dated May 27, 2024 from Marianne Alto, Mayor of the City of Victoria Re: Endorsement of the Federal private member's Bill C-277 – National Strategy on Brain Injuries Act.

No discussion occurred and this item was received for information.

**9. NOTICE OF MOTION**

- 1) [24-272](#) Notice of Motion - Election Signs

The Notice of Motion was introduced and will be discussed at the June 24, 2024 Regular Council meeting.

**10. PUBLIC COMMENT PERIOD**

Linda O'Keefe, resident, commented on the number of lawns not being mowed in the Township; that spear grass is being blown onto the sidewalks; reminded those with boulevards in front of their homes that they are responsible for their maintenance; and requested that the streets be swept due to the amount of gravel from construction sites.

**11. ADJOURNMENT**

Moved by Councillor Helliwell, seconded by Councillor Armour: That the Regular Council meeting be adjourned at 8:10 PM. Carried Unanimously.

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MAYOR BARBARA DESJARDINS

THIS 24TH DAY OF JUNE, 2024

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DEB HOPKINS,  
CORPORATE OFFICER  
CERTIFIED CORRECT