



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
**Minutes - Final**  
**Council**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, April 24, 2017

7:00 PM

Esquimalt Council Chambers

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**Present:** 4 - Councillor Meagan Brame  
Councillor Beth Burton-Krahn  
Councillor Lynda Hundleby  
Councillor Susan Low

**Absent:** 3 - Mayor Barbara Desjardins  
Councillor Olga Liberchuk  
Councillor Tim Morrison

**Staff:** Laurie Hurst, Chief Administrative Officer  
Jeff Miller, Director of Engineering & Public Works  
Anja Nurvo, Director of Corporate Services  
Rachel Dumas, Recording Secretary

**1. CALL TO ORDER**

Acting Mayor Burton-Krahn called the Regular Council meeting to order at 7:00 PM.

Acting Mayor Burton-Krahn acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

**2. LATE ITEMS**

There were no late items.

**3. APPROVAL OF THE AGENDA**

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

**4. MINUTES**

- 1) [17-166](#) Minutes of the Special Meeting of Council, April 3, 2017
- 2) [17-167](#) Minutes of the Regular Meeting of Council, April 3, 2017
- 3) [17-168](#) Minutes of the Special Meeting of Council, April 10, 2017

Moved by Councillor Brame, seconded by Councillor Low: That the Minutes of the Special Meeting of Council, April 3, 2017, Minutes of the Regular Meeting of Council, April 3, 2017 and Minutes of the Special Meeting of Council, April 10, 2017 be adopted as circulated. Carried Unanimously.

**5. PRESENTATIONS**

- 1) [17-169](#) Calum Mackinnon, President and Chrystal Morrison, Manager, GreenSpace, Re: Beautifying Contaminated or Abandoned Sites to Conform to City Plans / Vision

Calum Mackinnon and Chrystal Morrison, GreenSpace.Com, provided an overview of a new business venture, that utilizes and beautifies contaminated or abandoned sites, presented a PowerPoint Presentation and responded to questions from Council.

Council suggested the applicants review the Township's Temporary Use Permit process as an example of utilizing unused space.

- 2) [17-170](#) Andrew Gage, Staff Counsel, West Coast Environmental Law, Re: Climate Accountability Letter

Andrew Gage, West Coast Environmental Law, provided an overview of global environmental concerns including climate change, presented a PowerPoint Presentation and responded to questions from Council. Mr. Gage requested Council endorse letters of support and forward to 20 fossil fuel companies.

Moved by Councillor Low, seconded by Councillor Burton-Krahn: That Council direct staff to prepare a letter of support and forward to 20 fossil fuel companies, as requested by the West Coast Environmental Law, with additional wording indentifying, " That the Township is preparing an Asset Management Plan to determine the full cost of upgrading Township Infrastructure". Defeated.

In Favour: 2 - Councillor Burton-Krahn, and Councillor Low

Opposed: 2 - Councillor Brame, and Councillor Hundleby

Absent: 3 - Mayor Desjardins, Councillor Liberchuk, and Councillor Morrison

**6. PUBLIC INPUT (On items listed on the Agenda)  
Excluding items which are or have been the subject of a Public Hearing.**

Francois Broussard, *Dogwood Initiative and resident*, in support of Council endorsing letters of support to fossil fuel companies.

**7. STAFF REPORTS*****Administration***

- 1) [17-165](#) Council Liaison Role for Community Groups, Staff Report ADM-17-009

Chief Administrative Officer and Director of Corporate Services responded to questions from Council.

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council:

1. receive Staff Report ADM-17-009 for information; and

2. direct that no revisions are required to existing Council Policies dealing with the role of the Council Liaison to committees; and
3. appoint a Council Liaison to an organization that receives a minimum of \$10,000 in Township Local Grant or In-Kind funding. Carried Unanimously.

Moved by Councillor Hundleby, seconded by Councillor Low: That Council appoint Councillor Brame as Council Liaison to the Esquimalt Farmers Market Society until December 31, 2017. Carried Unanimously.

### ***Engineering and Public Works***

- 2) [17-156](#) Statutory Right of Way for BC Hydro Conduit on Esquimalt Town Square Site, Staff Report EPW-17-010

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council approve the Township of Esquimalt entering into a statutory right of way agreement with BC Hydro/Telus for the existing electrical service line to the Municipal Hall. Carried Unanimously.

- 3) [17-158](#) Change to Funding for Road Infrastructure Repairs and Maintenance Budget Item, Staff Report EPW-17-011

Director of Engineering and Public Works responded to questions from Council.

Moved by Councillor Low, seconded by Councillor Hundleby: That Council approve the release of \$10,000 from the Road Infrastructure Repair and Maintenance budget line item to be utilized for the implementation of the Traffic Orders from the Traffic Control Review Report and updating of the Streets and Traffic Regulation Bylaw. Carried Unanimously.

- 4) [17-160](#) Traffic Order 1242 - Highrock Place at Highrock Ave, Staff Report EPW-17-012

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council approve Traffic Order 1242, that "Stop" signs and road markings be installed on Highrock Place (north leg) and Highrock Place (south leg) at the intersection of Highrock Avenue. Carried Unanimously.

- 5) [17-161](#) Traffic Order 1243 - McAdam Place and Parklands Drive, Staff Report EPW-17-013

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council approve Traffic Order 1243 that "Stop" sign and road markings be installed on McAdam Place at the intersection of Parklands Drive. Carried Unanimously.

- 6) [17-162](#) Traffic Order 1244 - Inskip Road at Arcadia Street, Staff Report EPW-17-014

Moved by Councillor Hundleby, seconded by Councillor Low: That Council approve Traffic Order 1244 that "Stop" sign and road markings be installed on Inskip Road at the intersection of Arcadia Street. Carried Unanimously.

- 7) [17-163](#) Traffic Order 1245 - Kingsmill Road at Parklands Drive, Staff Report EPW-17-015

Moved by Councillor Hundleby, seconded by Councillor Low: That Council approve Traffic Order 1245 that "Stop" sign and road markings be installed on Kingsmill Road at the intersection of Parklands Drive. Carried Unanimously.

- 8) [17-164](#) Traffic Order 1246 - Grenville Avenue at Woodway Road, Staff Report EPW-17-016

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council approve Traffic Order 1246 that existing "Yield" sign on Grenville Avenue (west leg) at Woodway Road be replaced with a "Stop" sign and road markings at the same location and that a stop sign be installed on Woodway Road (east leg), and that Traffic Order 358 be rescinded. Carried Unanimously.

## 8. **BYLAWS**

- 1) [17-154](#) Bylaw to Amend Building Code Bylaw No. 2538 and Parks and Recreation Regulation Bylaw No. 2665, 2017, No. 2895 - For Adoption

Moved by Councillor Hundleby, seconded by Councillor Brame: That Bylaw to Amend Building Code Bylaw No. 2538 and Parks and Recreation Regulation Bylaw No. 2665, 2017, No. 2895 be adopted. Carried Unanimously.

- 2) [17-157](#) Financial Plan Bylaw, 2017, No. 2890 and Tax Rates Bylaw, 2017, No. 2891 - For Adoption

Moved by Councillor Hundleby, seconded by Councillor Brame: That Financial Plan Bylaw, No. 2890, 2017 and Tax Rates Bylaw, No. 2891, 2017 be adopted. Carried Unanimously.

## 9. **MAYOR'S AND COUNCILLORS' REPORTS**

- 1) [17-148](#) Vancouver Island Refugee Response Team - Annual Report, Councillor Beth Burton-Krahn

Moved by Councillor Low, seconded by Councillor Hundleby: That the Report re: Vancouver Island Refugee Response Team - Annual Report from Councillor Beth Burton-Krahn be received. Carried Unanimously.

- 2) [17-153](#) Federation of Canadian Municipalities, March 2017 Meetings and Endorsement for Board Nomination - Councillor Lynda Hundleby

Moved by Councillor Brame, seconded by Councillor Low: That the Report re: Federation of Canadian Municipalities, March 2017 Meetings and Endorsement for Board Nomination from Councillor Hundleby be received; and

WHEREAS the Federation of Canadian Municipalities (FCM) represents

the interests of municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

WHEREAS FCM's Annual Conference and Trade Show will take place from June 1 to 4, 2017, during which time the Annual General Meeting will be held and followed by the election of FCM's Board of Directors,

BE IT RESOLVED that the Council of the CORPORATION OF THE TOWNSHIP OF ESQUIMALT endorse COUNCILLOR LYNDA HUNDLEBY to stand for election on FCM's Board of Directors for the period starting in June 2017 and ending June 2018, and

BE IT FURTHER RESOLVED that Council assumes all costs associated with COUNCILLOR LYNDA HUNDLEBY attending FCM's Board of Directors meetings.

Carried Unanimously.

- 3) [17-155](#) Association of Vancouver Island and Coastal Communities 2017 Annual Conference - Campbell River, Councillor Meagan Brame

Moved by Councillor Low, seconded by Councillor Hundleby: That the Report re: Association of Vancouver Island and Coastal Communities 2017 Annual Conference - Campbell River from Councillor Meagan Brame be received. Carried Unanimously.

## 10. COMMUNICATIONS

- 1) [17-171](#) Letter from Minister Peter Fassbender, Ministry of Community, Sport and Cultural Development, dated March 28, 2017, Re: Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016 Dispute Resolution Process
- 2) [17-173](#) Email from Robert Lapham, Chief Administrative Officer, Capital Regional District, dated April 4, 2017, Re: Regional Growth Strategy Mediation Process

Council sought clarity with Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016, Dispute Resolution Process and further discussion when more information is available.

Moved by Councillor Low, seconded by Councillor Hundleby: That the Letter from Minister Peter Fassbender, Ministry of Community, Sport and Cultural Development, dated March 28, 2017, Re: Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016 Dispute Resolution Process and Email from Robert Lapham, Chief Administrative Officer, Capital Regional District, dated April 4, 2017, Re: Regional Growth Strategy Mediation Process be received. Carried Unanimously.

- 3) [17-172](#) Letter from Richard Linzey, Director, BC Heritage Branch, Ministry of Forests, Lands and Natural Resource Operations, dated April 3, 2017, Re: Japanese Canadian Historic Places Project

Moved by Councillor Brame, seconded by Councillor Low: That the Letter from Richard Linzey, Director, BC Heritage Branch, Ministry of Forests, Lands and Natural Resource Operations, dated April 3, 2017, Re: Japanese Canadian Historic Places Project be received and Council refer to staff to seek clarity on process to include the Japanese Garden at Gorge Point Park on the Canadian Register of Historic Places and Community Heritage Register. Carried Unanimously.

- 4) [17-174](#) Email from Richard Leblanc, Founder & Executive Director, Creating Homefulness Society, dated April 5, 2017, Re: Woodwynn Farms Support Request

Moved by Councillor Low, seconded by Councillor Brame: That the Email from Richard Leblanc, Founder & Executive Director, Creating Homefulness Society, dated April 5, 2017, Re: Woodwynn Farms Support Request be received. Carried Unanimously.

- 5) [17-175](#) Email from Ashley King, Victoria Operatic Society, dated April 7, 2017, Re: Request for Letter of Support for Application for Heart and Stroke Foundation's Public Access to Defibrillation Program

Moved by Councillor Hundleby, seconded by Councillor Brame: That the Email from Ashley King, Victoria Operatic Society, dated April 7, 2017, Re: Request for Letter of Support for Application for Heart and Stroke Foundation's Public Access to Defibrillation Program received. Carried.

In Favour: 3 - Councillor Brame, Councillor Hundleby, and Councillor Low

Opposed: 1 - Councillor Burton-Krahn

Absent: 3 - Mayor Desjardins, Councillor Liberchuk, and Councillor Morrison

Moved by Councillor Brame, seconded by Councillor Burton-Krahn: That Council direct staff to prepare a Letter of Support of the Application for the Heart and Stroke Foundation's Public Access to Defibrillation Program. Carried Unanimously.

## 11. PUBLIC QUESTION AND COMMENT PERIOD

**Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.**

Lynda O' Keefe, *Esquimalt Photography Club*, encouraged attendance during the last week of the photo show in the library and thanked the Township for the Volunteer Recognition Event held Sunday 22nd April.

**12. ADJOURNMENT**

Moved by Councillor Low, seconded by Councillor Hundleby: That the Regular Council meeting be adjourned at 8:14 PM. Carried Unanimously.

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BETH BURTON-KRAHN  
ACTING MAYOR  
THIS 15TH DAY OF MAY, 2017

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ANJA NURVO,  
CORPORATE OFFICER  
CERTIFIED CORRECT