



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Final
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, February 5, 2018

7:00 PM

Esquimalt Council Chambers

Present: 7 - Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Beth Burton-Krahn
Councillor Lynda Hundleby
Councillor Olga Liberchuk
Councillor Susan Low
Councillor Tim Morrison

Staff: Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering & Public Works
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services
Scott Hartman, Director of Parks and Recreation
Blair McDonald, Director of Community Safety Services
Anja Nurvo, Director of Corporate Services
Sara Jansen, Emergency Program Manager
Deborah Liske, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:01 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

Mayor Desjardins also expressed condolences to the family of Dave Barrett.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

4. MINUTES

- 1) [18-068](#) Minutes of the Special Meeting of Council, January 22, 2018
- 2) [18-069](#) Minutes of the Regular Meeting of Council, January 22, 2018

Moved by Councillor Hundleby, seconded by Councillor Brame: That the Minutes of the Special Meeting of Council, January 22, 2018 and the Regular Meeting of Council, January 22, 2018 be adopted as circulated. Carried Unanimously.

5. PRESENTATIONS

- 1) [18-070](#) Matthew Holme, Tourism Victoria, Regulation of Short-Term Rental in Relation to Tourism Economy

Paul Nursey, President and CEO, Tourism Victoria presented a Powerpoint presentation highlighting the evolution, growth and activities of Tourism Victoria. Mr. Nursey also provided an overview of short-term vacation rentals and discussed tourism opportunities for Esquimalt.

6. PUBLIC INPUT (On items listed on the Agenda) Excluding items which are or have been the subject of a Public Hearing.

Nancy Paine, *resident*, supportive of short-term vacation rentals, open to taxation and encouraged Council to be innovative and work with operators.

Carole Witter, *resident*, encouraged Council to support the proposed amendments in the Vic West Neighbourhood plan that call for smaller 3 - 5 storey residential and mixed use buildings instead of highrises and further encouraged Council to consider adopting similar amendments in Esquimalt's OCP.

Rober Moulnar, *resident*, suggested the establishment of a walkway along the water from Victoria to CFB Esquimalt and the development of the Westbay Marina by digging out to allow for larger ships and yachts.

7. STAFF REPORTS

Finance

- 1) [18-061](#) Early Budget Approval - Sports Centre Refrigeration Equipment Replacement, Staff Report P&R-18-003

Director of Parks and Recreation responded to questions from Council.

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council award early budget approval of \$350,000 for the replacement and upgrade of the Sports Centre refrigeration equipment. Carried Unanimously.

- 2) [18-063](#) Early Budget Approval - Fitness Equipment, Staff Report P&R-18-004

Director of Parks and Recreation responded to questions from Council.

Moved by Councillor Liberchuk, seconded by Councillor Morrison: That Council award early budget approval of \$57,840 for the replacement of

fitness equipment at the Recreation Centre and approve an annual contribution to the M&E Reserve Fund within the Financial Plan to fund these future equipment purchases. Carried Unanimously.

3) [18-058](#) Traffic Study Award, Staff Report EPW-18-011

Director of Engineering and Public Works responded to questions from Council.

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council grant an early budget request of \$37,896 to the operational line item for the studies project and award the contract for the traffic studies project to Watt Consulting for \$147,896. Carried Unanimously.

4) [18-062](#) Award of Municipal Hall Painting and Flooring Contract, Staff Report EPW-18-012

Director of Parks and Recreation responded to questions from Council.

Moved by Councillor Low, seconded by Councillor Liberchuk: That Council grant approval of an additional \$98,000 funding for the Municipal Hall Painting and Flooring Revitalization project; and approve that the work contract be awarded to Aral Construction for a cost of \$95,000. Carried Unanimously.

5) [18-067](#) Early Budget Request – New Planning Technician position and renovation of office space, Staff Report DEV-18-007

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council approve the following early budget requests:

- 1) \$54,600 for a Planning Technician position for 2018; and
- 2) \$20,000 to create a new work space in the Development Services Department to accommodate the new Planning Technician. Carried Unanimously.

Community Safety Services

6) [18-057](#) Request for Council Resolution in Support of Grant Funding, Staff Report CSS-18-004

Moved by Councillor Low, seconded by Councillor Liberchuk: That Council support by way of resolution a \$15,000 application for the Community Emergency Preparedness Fund - Emergency Operations Centres & Training Stream, and authorize the Mayor and Corporate Officer to execute any agreements related to a successful grant application. Carried Unanimously.

Development Services

7) [18-059](#) Development Permit - 832 Old Esquimalt Road, Staff Report DEV-18-006

Director of Development Services responded to questions from Council.

Comments from Council included:

- * Adequate tree replacement
- * Electric vehicle charging stations
- * Alternative to vinyl siding
- * Affordable

Moved by Councillor Morrison, seconded by Councillor Hundleby: That Council allow the applicant to address Council. Carried Unanimously.

Applicant representative responded to questions from Council.

Moved by Councillor Low, seconded by Councillor Morrison: That Council resolves that Development Permit No. DP000096 [Appendix A] authorizing the development as illustrated on the architectural drawings prepared by Hartmann's Drafting & Design, stamped "Received November 28, 2017", the landscape plan prepared by Hartmann's Drafting & Design, stamped "Received January 16, 2018", and sited as detailed on the survey plan prepared by J.E. Anderson and Associates, stamped "Received January 12, 2018" be approved, and staff be directed to issue the permit subject to receipt of the required landscape security, and register the notice on the title of the property located at PID 000-150-037, Lot 7, Section 11, Esquimalt District, Plan VIP307 [832 Old Esquimalt Road], as set out in Staff Report DEV-18-006. Carried unanimously.

- 8) [18-065](#) Referral of Vic West Neighbourhood Plan and Amendments to City of Victoria's Official Community Plan, Staff Report DEV-18-008

Comments from Council included:

- * Copies to be made available at OCP public hearing
- * Vacant site at 760 Esquimalt Road at entrance to Esquimalt

Moved by Councillor Burton-Krahn, seconded by Councillor Hundleby: That Council instruct staff to notify the City of Victoria that the Township of Esquimalt supports the proposed amendments to the City's Official Community Plan and, subject to a few minor comments as set out in Staff Report DEV-18-008, the proposed Vic West Neighbourhood Plan. Carried Unanimously.

8. MAYOR'S AND COUNCILLORS' REPORTS

- 1) [18-071](#) Capital Regional District Arts Update, Councillor Meagan Brame

Councillor Brame provided an update on the Capital Regional District Arts Commission and responded to questions from Council.

Moved by Councillor Brame, seconded by Councillor Morrison: That the report from Councillor Brame Re: Capital Regional District Arts Update be received. Carried Unanimously.

9. COMMUNICATIONS

- 1) [18-050](#) Email from Kristen Morley, Capital Regional District, dated January 12, 2018, Re: Letter from Steve Price, CRD Board Chair, Re: Council Support for CRD Transportation Services Bylaw No. 4093

Mayor Desjardins spoke to the letter and provided background information on the bylaw.

Comments from Council included:

- * Report lacks detail, ideas and solutions
- * Cost allocations not specified
- * Public transportation is needed across the region
- * How it will be governed is not identified
- * Budget not realistic
- * Need a better model
- * Involvement of all transportation players, including BC Transit
- * Formation of Mayors Transit Committee has been discussed

Moved by Councillor Burton-Krahn, seconded by Councillor Liberchuk: That the email from Kristen Morley, Capital Regional District, dated January 12, 2018, Re: Letter from Steve Price, CRD Board Chair, Re: Council Support for CRD Transportation Services Bylaw No. 4093 be received.

Moved by Councillor Liberchuk, seconded by Councillor Hundleby: That the Main Motion be amended to include "That the Council of the Township of Esquimalt does not support Capital Regional District Bylaw No. 4093. Carried. Councillor Burton-Krahn opposed.

The vote was called on the Main Motion as amended and declared Carried. Councillor Burton-Krahn opposed.

- 2) [18-072](#) Letter from Mayor Carol Hamilton, City of Colwood, dated January 23, 2018, Re: Regional Transportation Service, Draft Bylaw 4093

Moved by Councillor Hundleby, seconded by Councillor Brame: That the letter from Mayor Carol Hamilton, City of Colwood, dated January 23, 2018, Re: Regional Transportation Service, Draft Bylaw 4093 be received. Carried Unanimously.

10. NOTICE OF MOTION

- 1) [18-066](#) Notice of Motion re Township of Esquimalt Waste Management, Mayor Barbara Desjardins

This Notice of Motion was referred to the Regular Council meeting scheduled for February 26, 2018.

11. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.

Lynda O'Keefe, *resident*, Esquimalt Photography Club is hosting a show at the Esquimalt Recreation Centre from March 1st to the middle of April. Launch party on the evening of March 7th.

12. ADJOURNMENT

Moved by Councillor Hundleby, seconded by Councillor Brame: That the Regular Council meeting be adjourned at 8:36 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS 26TH DAY OF FEBRUARY, 2018

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT