

# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## BYLAW NO. 3140

A Bylaw to amend Bylaw No. 2665, cited as the  
“Parks and Recreation Regulation Bylaw, 2007, No. 2665”

The Council of the Corporation of the Township of Esquimalt, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as the “Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2024, No. 3140.”
2. That Bylaw No. 2665, cited as the “Parks and Recreation Bylaw, 2007, No. 2665” be amended as follows:
  - (1) By deleting from Schedule C - Fees and Rental Charges section 4.8 the words “September 15 to March 15,” and “between 10 am and 10 pm”.
  - (2) By deleting from Schedule C - Fees and Rental Charges section 5.2 under the column “Age by Definition” and along the row “Youth”, the words “Will be added as a category in Class for recording purposes” and replace with the following “Will be added as a category for recording purposes”.
  - (3) By deleting from Schedule C - Fees and Rental Charges section 6 the words “(up to a maximum of 52 visits per year)”.
  - (4) By deleting from Schedule C - Fees and Rental Charges section 6 the word “discounts” and replacing it with the word “credits”.
  - (5) By inserting Fees and Charges Table attached as Appendix I to this bylaw as new section 8 of Schedule C.

READ a first time by the Municipal Council on the day of, 2024.

READ a second time by the Municipal Council on the day of, 2024.

READ a third time by the Municipal Council on the day of, 2024.

ADOPTED by the Municipal Council the day of, 2024.

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BARBARA DESJARDINS  
MAYOR

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DEBRA HOPKINS  
CORPORATE OFFICER

## Appendix I to Bylaw No. 3140

| 8. Fees and Charges Table                |                             |             |
|--|-----------------------------|-------------|
| <b>ADMISSION FEES</b>                    |                             |             |
| Fees Effective: January 1 2025           |                             |             |
| All admissions include applicable taxes. |                             |             |
|  |                             | 2025        |
| Adult                                    | Single Admission - incl tax | 6.50        |
| (19 - 59)                                | 10x                         | 58.50       |
|  | 25x                         | 136.50      |
|  | 1 month*                    | 65.50       |
|  | 3 month*                    | 124.75      |
|  | 6 month*                    | 234.00      |
|  | 12 month*                   | 400.00      |
|  |                             |             |
| Senior/ Student                          | Single Admission - incl tax | 5.00        |
| (60 plus)                                | 10x                         | 45.00       |
|  | 25x                         | 105.00      |
|  | 1 month*                    | 51.50       |
|  | 3 month*                    | 100.00      |
|  | 6 month*                    | 184.00      |
|  | 12 month*                   | 308.00      |
|  |                             |             |
| Child/Youth                              | Single Admission - incl tax | 3.50        |
| (6 - 18)                                 | 10x                         | 31.50       |
|  | 25x                         | 73.50       |
|  | 1 month*                    | 32.00       |
|  | 3 month*                    | 59.00       |
|  | 6 month*                    | 100.00      |
|  | 12 month*                   | 170.00      |
|  |                             |             |
| Family**                                 | Single Admission - incl tax | 13.00       |
| (Max. 5)                                 | 10x                         | 117.00      |
|  | 25x                         | 273.00      |
|  | 1 month*                    | 132.00      |
|  | 3 month*                    | 255.00      |
|  | 6 month*                    | 468.00      |
|  | 12 month*                   | 800.00      |
|  |                             |             |
| Child Minding                            | per 75 min                  | 4.00        |
|  | 10x                         | 36.00       |
|  |                             |             |
| Swim while child in lesson               |                             | 3.00        |
| \$2 admission                            |                             | 2.00        |
| \$3 admission                            |                             | 3.00        |
| Shower Fee                               |                             | 3.50        |
| Admin Fee                                |                             | 25.00       |
| NSF                                      |                             | Market Rate |

|   |
|---|
| **Family rate applies to up to 2 adults and children 18 years of age and under living in the same household (maximum 5 people)  |
| *Membership Cancellation fee is equal the cost of one month of use. No cancellation under three months.   |
| Group drop-in rates are available for the swimming pool and arena at a discount of 25% off the regular drop in fee. To receive this rate, groups must: Have a minimum of 10 people Book a minimum of 24 hours in advance with an aquatic or arena administrator |

**ROOM RENTAL FEES**

Fees Effective: January 1, 2025

All Fees Subject to Applicable Taxes Unless Noted

Rates per hour unless otherwise noted

Base Rates Below are subject to - Child/Youth Rate 50% discount - Adult additional 125% and Commercial additional 175% charged at time of booking

|                                |  |        |
|--------------------------------|--|--------|
|                                |  | 2025   |
| <b>Small Room - 10-15 max</b>  |  |        |
|                                | Viewfield, Fernhill  | 5.46   |
|                                | Meeting room A, B, C,  | 7.64   |
|                                | Kanaka   | 8.74   |
| <b>Medium Room - 15-30 max</b> |  |        |
|                                | Constance Cove ,Teen Centre, Atrium Convertible, Pioneer A, Pioneer B, Seniors Centre, Archie Board Room | 15.30  |
| <b>Large Room - 30-200 max</b> |  |        |
|                                | Jubilee Hall   | 73.76  |
|                                | Atrium   | 35.25  |
|                                | Pioneer A+B  | 37.66  |
|                                | Lounge, Crowsnest  | 29.70  |
|                                | Craigflower  | 18.83  |
| <b>Other- daily flat rate</b>  |  |        |
|                                | Kitchen (hourly)   | 9.84   |
|                                | Chairs   | 1.12   |
|                                | Tables   | 9.57   |
|                                | Storage monthly  | 85.50  |
|                                | Parking stall  | 3.21   |
|                                | Electrical Hook Up   | 374.92 |
|                                | Bleacher Rental*   | 40.98  |
|                                | Stage Rental 4-6 sections \$30 per add. sec.   | 262.23 |

- \*Stipulations for Bleacher rentals:
- a) No charge to DND, schools within the municipality or other municipal agencies.
  - b) Priority will be given to events within the municipality.
  - c) Rental requests for events in other municipalities will be confirmed within 30 days of the start of event.
  - d) Groups will be responsible for pick up and drop off of the bleachers.

**PAVILION RENTAL FEES**

Fees Effective: January 1, 2025

All Fees Subject to Applicable Taxes Unless Noted

Rates per hour unless otherwise noted

Below rates are based on a 12hr daily operation / 355 days annually

|                            |           |       |
|----------------------------|-----------|-------|
|                            |           | 2025  |
| <b>Board Room - 24 max</b> |           |       |
|                            | Base Rate | 32.14 |
|                            | Youth     | 5.36  |
|                            | Adult     | 42.85 |

|  |                                  |             |
|--|----------------------------------|-------------|
|  | Commercial                       | 74.98       |
| Lower A / Lower B / Lower C - 40 max   |                                  |             |
|  | Base Rate                        | 42.85       |
|  | Youth                            | 21.42       |
|  | Adult                            | 53.56       |
|  | Commercial                       | 74.98       |
| Lower A /B or Lower B /C - 80 max  |                                  |             |
|  | Base Rate                        | 85.70       |
|  | Youth                            | 42.85       |
|  | Adult                            | 107.12      |
|  | Commercial                       | 149.97      |
| Upper Hall / Lower Hall 160 max  |                                  |             |
|  | Base Rate                        | 128.54      |
|  | Youth                            | 64.27       |
|  | Adult                            | 160.68      |
|  | Commercial                       | 241.02      |
| Full Facility Rental -Daily Rate - 2 hrs garden access included and AV equipment |                                  |             |
|  | Base Rate                        | 4155.84     |
|  | Youth                            | 2059.20     |
|  | Adult                            | 5210.40     |
|  | Commercial                       | 7238.40     |
| Other (base rate/ youth rate/ adult/ commercial)                                 |                                  |             |
|  | Food prep/serving area           | 41/0/52/73  |
|  | Loading Dock                     | 21/0/32/37  |
|  | Lawn/Garden (2hr min)            | 161.20      |
|  | Storage                          | 41/0/52/73  |
|  | Food Truck Connection            | 5.00        |
|  | Projector/Screen (daily rate)    | 150.00      |
|  | Wireless Microphone (daily rate) | 25.00       |
|  | Soundsystem (daily rate)         | 35.00       |
|  |                                  |             |
| Other  |                                  |             |
|  | Staff Rate                       | Market Rate |
|  | Facility Deposit                 | 500.00      |
| <b>POOL RENTAL FEES</b>  |                                  |             |
| Fees Effective: January 1, 2025  |                                  |             |
| All Fees Subject to Applicable Taxes Unless Noted                                |                                  |             |
| Rates per hour unless otherwise noted  |                                  |             |
|  |                                  | 2025        |
| Main Pool  | Non profit                       | 80.31       |
|  | Commercial                       | 127.29      |
| Lifestyle  | Non profit                       | 80.31       |
|  | Commercial                       | 127.29      |
| Lane   | Non profit                       | 15.03       |
|  | Commercial                       | 23.77       |
| Whole facility   | Non profit                       | 148.60      |
|  | Commercial                       | 185.74      |
| Lifeguard/Instructor Fee (additional staff)                                      |                                  | Market Rate |

| <b>ARENA FACILITIES RENTAL FEES</b>               |                                    |             |
|---|------------------------------------|-------------|
| Fees Effective: January 1, 2025                   |                                    |             |
| All Fees Subject to Applicable Taxes Unless Noted |                                    |             |
| Rates per hour unless otherwise noted             |                                    |             |
|   |                                    | 2025        |
| Ice - Adult Prime Time*                           |                                    | 233.55      |
| Ice - Adult Non-Prime*                            |                                    | 116.65      |
| Ice - Youth Prime Time*                           |                                    | 118.55      |
| Ice - Youth Non-Prime*                            |                                    | 59.28       |
| Ice - Commercial Prime Time*                      |                                    | 379.14      |
| Ice - Commercial Non-Prime*                       |                                    | 195.31      |
| Ticketed- Games                                   |                                    | 150.78      |
| Summer Ice  | Youth                              | 116.91      |
|   | Adult                              | 136.85      |
| Reserved - Dressing Room                          | Youth                              | 210.28      |
|   | Adult                              | 420.66      |
| Arena Storage Rental                              | Youth                              | 69.38       |
|   | Adult                              | 85.50       |
| Skate Rentals (tax incl)                          |                                    | 3.50        |
| Group Skate Rentals (tax incl)                    |                                    | 2.00        |
| Skate Sharpening                                  |                                    | 5.63        |
| Dry - Adult Prime Time*                           |                                    | 79.76       |
| Dry - Youth Prime Time*                           |                                    | 56.27       |
| Dry - Commercial Prime Time*                      | (15% discount for two day booking) | 282.17      |
| Advertising                                       | (boards and zamboni)               | Market Rate |

\*Prime Time Arena – weekdays between 3:30 pm and 11 pm and weekends between 6 am and midnight.

| <b>CURLING FACILITIES RENTAL FEES</b>             |   |               |
|---|---|---------------|
| Fees Effective: January 1, 2025                   |   |               |
| All Fees Subject to Applicable Taxes Unless Noted |   |               |
| Rates per hour unless otherwise noted             |   |               |
|   |   | 2025          |
| Ice - Adult Prime Time*                           | each sheet for 2hr                            | 78.50         |
| Ice - Adult Non-Prime*                            | each sheet for 2hr                            | 53.64         |
| Youth League                                      | each sheet for 2hr                            | 6.98          |
| Bonspiels   | or 10% of entry fees which is ever is greater | 23.41         |
| Dry Floor   | Adult   | 70.77         |
|   | Youth   | 35.39         |
|   | Commercial                                    | 123.99        |
| Advertising                                       |   | Market Rate   |
| Lounge and Bar Use - cost of service              |   | Cost recovery |

\*Prime Time Curling Rink -weekdays between 6:30 pm and 11 pm and weekends

| <b>PICKLEBALL FACILITIES RENTAL FEES</b>          |  |      |
|---|--|------|
| Fees Effective: May 1, 2025                       |  |      |
| All Fees Subject to Applicable Taxes Unless Noted |  |      |
| Rates per hour unless otherwise noted             |  |      |
|   |  | 2025 |

|   |  |             |
|---|--|-------------|
| Court Fee   | 2hr min booking time                           | 15.60       |
| Commercial Court Fee  |  | 54.08       |
| Advertising   |  | Market Rate |
| <b>OUTDOOR FACILITIES RENTAL FEES</b>   |  |             |
| Fees Effective: January 1, 2025   |  |             |
| All Fees Subject to Applicable Taxes Unless Noted   |  |             |
| Rates per hour unless otherwise noted   |  |             |
|   |  | 2025        |
| Lacrosse Box  | Youth  | 8.09        |
|   | Adult  | 17.27       |
|   | Commercial                                     | 23.68       |
| Sport Fields<br>Bullen, Lampson, Brodeur  | Youth  | 8.52        |
|   | Adult  | 17.90       |
|   | Commercial                                     | 26.42       |
| Field Line Painting   | Soccer paint                                   | 280.80      |
|   | Softball/baseball paint                        | 182.47      |
| Field Line Whiting<br>(Users have option to complete.<br>Fees implemented September 2023) | Soccer whiting                                 | 179.19      |
|   | Softball/baseball whiting                      | 121.28      |
| Picnic  | includes 2 hr min                              | 55.72       |
| Special Events (Lawn/Garden)  | includes 2 hr min                              | 161.20      |
| Filming   | Negotiated                                     | Market Rate |
| For Profit Events   | incl. Theater Events                           | 74.39       |
| Non Profit Event  | incl. Theater Events                           | 52.43       |
| Rock Climbing (per person)  | Annual Fee                                     | 12.00       |
| Donations Program   | New Bench/Picnic table                         | 4000.00     |
|   | Existing Bench/Picnic table                    | 3000.00     |
|   | Rock Mounted Bench                             | 6000.00     |
|   | Lanterns                                       | 3500.00     |
|   | Stone guide                                    | 2500.00     |
|   | Torii gate                                     | 2000.00     |
| Tree Program  | Tree   | 800.00      |
|   | Tree Program                                   | 300.00      |
|   | Tree Cutting/ Pesticide Permit and Application | 31.50       |
| EV Charging   | Rate per hour                                  | Market Rate |
| Community Garden Plots  | open plots                                     | 50.00       |
|   | pea/bean plots                                 | 60.00       |
|   | covered plots                                  | 75.00       |