

**CORPORATION OF THE TOWNSHIP OF ESQUIMALT**

**BYLAW NO. 3190**

A Bylaw to amend Bylaw No. 2791, cited as the  
“Development Application Procedures and Fees Bylaw No. 2791, 2012”

The Council of the Corporation of the Township of Esquimalt, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as the “Development Application Procedures and Fees Bylaw No. 2791, 2012, Amendment Bylaw, 2026, No. 3190.”
2. That Bylaw No. 2791, cited as the “Development Application Procedures and Fees Bylaw No. 2791, 2012”, be amended by deleting **Schedule B** in its entirety and replacing it with a new **Schedule B** attached as Schedule "1" to the Amendment Bylaw.

READ a first time by the Municipal Council on the \_\_\_th day of \_\_\_\_\_, 2026.

READ a second time by the Municipal Council on the \_\_\_th day of \_\_\_\_\_, 2026.

READ a third time by the Municipal Council on the \_\_\_th day of \_\_\_\_\_, 2026.

ADOPTED by the Municipal Council on the \_\_\_th day of \_\_\_\_\_, 2026.

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BARBARA DESJARDINS  
MAYOR

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DEBRA HOPKINS  
CORPORATE OFFICER

## Schedule "1"

### Revised Schedule "B" Development Application Fees

## SCHEDULE B

### DEVELOPMENT APPLICATION FEES

APPLICATION OR OTHER MATTER	FEE
<u>OFFICIAL COMMUNITY PLAN:</u>	
OCP amendment <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$2000
<u>ZONING BYLAW:</u>	
Zoning Bylaw text amendment <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$2000
Rezoning to a Residential zone <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$3000 plus \$100 per dwelling unit
Rezoning to a Commercial (C) zone <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$3000 plus \$1.00/m <sup>2</sup> of Gross Floor Area (based on maximum allowable)
Rezoning to an Industrial (I) zone <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$3000 plus \$1.00/m <sup>2</sup> of Gross Floor Area (based on maximum allowable)
Rezoning to an Institutional (P) zone <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$3000
Rezoning to a Marine (M) zone <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$3000
Any zone to Comprehensive Development Zone (CD) zone <b>[Amendment Bylaw, 2021, No. 3046]</b> <b>[Amendment Bylaw, 2026, No. 3187]</b>	<p>\$3000 plus \$100 per proposed residential unit.</p> <p style="padding-left: 40px;">In addition, for commercial, or industrial, developments, \$3000 plus \$1.00/m<sup>2</sup> of Commercial or Industrial Gross Floor Area</p> <p style="padding-left: 40px;">For mixed-use developments, the fee shall be based on combined total of the fees calculated for the residential portion and the fees calculated for the commercial or industrial portion.</p> <p style="padding-left: 40px;">In all cases, residential unit count and Gross Floor Area shall be calculated based on the maximum possible yield under the proposed zoning.</p>

<u>DEVELOPMENT PERMIT:</u> <b>[Amendment Bylaw, 2024, No. 3119]</b>	
Detached Accessory Dwelling Unit <b>[Amendment Bylaw, 2021, No. 3046]</b>	\$500
Multiple Family Residential <b>[Amendment Bylaw, 2021, No. 3046]</b> <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$3000 plus \$100 per dwelling unit
Commercial or Industrial <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$1000 plus \$1.00/m <sup>2</sup> of proposed Gross Floor Area
Mixed use development	Fee to be calculated based on the combined fees for the residential and commercial/ industrial portions of the building or structure
Delegated Development Permit <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$500, plus \$500 per proposed additional dwelling unit
Development Permit - Delegated Amendment	\$500
Development Permit for signs <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$250
Development Permit with variance (excluding signs) <b>[Amendment Bylaw, 2016, No. 2868]</b> <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$1000 in addition to development permit fee. Each additional variance is \$250.
Development Permit with variance for signs <b>[Amendment Bylaw, 2016, No. 2868]</b> <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$250. Each additional variance is \$250.
Hazardous Conditions <b>[Amendment Bylaw, 2018, No. 2936]</b> <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$500
<u>OTHER FEES:</u> <b>[Amendment Bylaw, 2015, No. 2855]</b>	
Development Variance Permit (excluding signs) <b>[Amendment Bylaw, 2016, No. 2868]</b> <b>[Amendment Bylaw, 2024, No. 3119]</b> <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$1000. Each additional variance is \$250.
Development Variance Permit for a sign <b>[Amendment Bylaw, 2016, No. 2868]</b> <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$250. Each additional variance is \$250.
Minor DVPs <b>[Amendment Bylaw, 2024, No. 3119]</b> <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$500. Each additional variance is \$250.

Conversion to Strata Lots	\$500 plus \$50 per proposed strata lot
Highway Frontage Exemption	\$500
Heritage Alteration Permit	\$500
Heritage Revitalization Agreement	\$1000
Heritage Designation Bylaw	\$500
Housing Agreement for a Detached Accessory Dwelling Unit <b>[Amendment Bylaw, 2021, No. 3046]</b>	\$250
Covenant for a Detached Accessory Dwelling Unit <b>[Amendment Bylaw, 2021, No. 3046]</b>	\$250
Temporary Use Permit <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$1500
One time only renewal of a Temporary Use Permit <b>[Amendment Bylaw, 2016, No. 2868]</b>	\$500
Subdivision, including any required development permit that authorizes subdivision only <b>[Amendment Bylaw, 2015, No. 2855]</b> <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$2000 plus \$100 per proposed additional lot
Removal of notices from a land title <b>[Amendment Bylaw, 2016, No. 2868]</b>	\$100
Except as otherwise provided for in this schedule, the execution, amendment or discharge of a covenant or other legal document related to any of the above items <b>[Amendment Bylaw, 2016, No. 2868]</b> <b>[Amendment Bylaw, 2021, No. 3046]</b>	\$500
Road Closure	\$1500
Legal costs associated with any of the above items	At cost
Third party consulting fees associated with any of the above items	At cost
Advertising or Public Notification <b>[Amendment Bylaw, 2016, No. 2868]</b>	At cost
Mail out for Neighbourhood Consultation Meeting <b>[Amendment Bylaw, 2018, No. 2936]</b> <b>[Amendment Bylaw, 2026, No. 3187]</b>	\$2.50 per envelope

Other approvals requiring a Council Resolution (e.g. Cemetery endorsement) <b>[Amendment Bylaw, 2018, No. 2936]</b>	\$250
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