



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
**Minutes - Final**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

**Committee of the Whole**

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Monday, June 17, 2024

6:00 PM

Esquimalt Council Chambers

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**Present** 7 - Mayor Barbara Desjardins

Councillor Ken Armour

Councillor Darlene Rotchford

Councillor Andrea Boardman

Councillor Duncan Cavens

Councillor Jacob Helliwell

Councillor Tim Morrison

**Staff:**

Dan Horan, Chief Administrative Officer

Sarah Holloway, Deputy Corporate Officer

Victoria McKean, Recording Secretary

**1. CALL TO ORDER**

Acting Mayor Armour called the meeting to order at 6:00 PM.

Councillor Helliwell acknowledged that we are on the traditional territory of the Lekwungen- speaking peoples, the Songhees and Kosapsum peoples on whose lands we work, learn, live, and play.

**2. INTRODUCTION OF LATE ITEMS**

There were no late items.

**3. APPROVAL OF THE AGENDA**

Moved by Councillor Rotchford, seconded by Councillor Boardman:  
That the agenda be approved as circulated. Carried Unanimously.

**4. ADOPTION OF MINUTES**

1) [24-276](#) Minutes of the Special Committee of the Whole meeting held on May 27, 2024

2) [24-295](#) Minutes of the Committee of the Whole Meeting held May 13, 2024

Moved by Councillor Boardman, seconded by Councillor Rotchford:  
That the minutes of the Special Committee of the Whole meeting held on May 13, 2024 and the Regular Committee of the Whole meeting held on May 27, 2024 be adopted as circulated. Carried Unanimously.

**5. PUBLIC INPUT ON ITEM 6**

There was no public input.

**6. PRESENTATIONS AND DELEGATIONS*****Delegations***

- 1) [24-277](#) Andy Fiore - Off Leash Dog Park

Councillor Morrison joined the meeting at 6:06 PM.

Andy Fiore, Township of Esquimalt, addressed Council and expressed support for off-leash dog parks and encouraged Council to read Environment Canada and Climate Change Canada's report on off-leash dog parks. The resident suggested that the Township assess the number of dogs in Esquimalt relative to the size of the municipality and stated that a dedicated off-leash dog park would benefit children, families, and dog-owners and foster a healthy community while promoting public safety and environmental protection.

***Presentations***

- 3) [24-285](#) Victoria Jazz Society - Darryl Mar, Executive and Artistic Director and Jen Thomas, Administrative/Operations Manager

Jen Thomas, Administrative/Operations Manager, provided a presentation to Council of an overview of their Society, their mandate, and a summary of the Society's events. The Society's move from the City of Victoria to the Township of Esquimalt was highlighted with the Society's aim to leverage their position as an arts provider as well as raise the Township of Esquimalt's profile and provide residents with access to inclusive arts entertainment. Also mentioned was the increased JazzFest attendance and greater involvement of various Esquimalt organizations and businesses; and the cost of running such an event. Council was thanked for their financial support as was Recreation staff for their support and assistance.

Mayor Desjardins requested a copy of the presentation be provided to Council and suggested that the Society connect with the Township's Economic Development Manager to explore future connections.

Committee of the Whole recessed at 6:20 PM and reconvened at 6:25 PM with all members of the Committee present.

- 2) [24-278](#) Esquimalt Ribfest Society - Tom Woods, Chairperson and Dave Allen, Secretary with Scott McMillan and Chris Buie of the Esquimalt Fire Fighters' Foundation

The presentation by the Esquimalt Ribfest Society was rescheduled to a future Committee of the Whole meeting.

**7. PUBLIC COMMENT PERIOD**

No public input was received.

**8. ADJOURNMENT**

Moved by Mayor Desjardins, seconded by Councillor Boardman: That the Committee of the Whole meeting be adjourned at 6:25 PM. Carried Unanimously.

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MAYOR BARBARA DESJARDINS

THIS 15TH DAY OF JULY, 2024

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SARAH HOLLOWAY,  
DEPUTY CORPORATE OFFICER  
CERTIFIED CORRECT