



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Minutes - Draft

### Committee of the Whole

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, June 19, 2017

5:45 PM

Esquimalt Council Chambers

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**Present**     6 - Mayor Barbara Desjardins  
                    Councillor Meagan Brame  
                    Councillor Beth Burton-Krahn  
                    Councillor Lynda Hundleby  
                    Councillor Olga Liberchuk  
                    Councillor Susan Low

**Absent**        1 - Councillor Tim Morrison

**Staff:** Laurie Hurst, Chief Administrative Officer  
          Jeff Miller, Director of Engineering & Public Works  
          Bill Brown, Director of Development Services  
          Ian Irvine, Director of Financial Services  
          Rachel Dumas, Recording Secretary

#### 1. **CALL TO ORDER**

Mayor Desjardins called the Regular Committee of the Whole meeting to order at 5:45 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

#### 2. **LATE ITEMS**

There were no late items.

#### 3. **APPROVAL OF THE AGENDA**

Moved by Councillor Brame, seconded by Councillor Liberchuk: That the agenda be approved as circulated. Carried Unanimously.

#### 4. **MINUTES**

- 1)     [17-250](#) Minutes of the Special Committee of the Whole meeting, May 8, 2017
- 2)     [17-252](#) Minutes of the Regular Committee of the Whole meeting, May 8, 2017

Moved by Councillor Hundleby, seconded by Councillor Burton-Krahn: That the Minutes of the Special Committee of the Whole meeting, May 8, 2017 and Minutes of the Regular Committee of the Whole meeting, May 8, 2017. Carried Unanimously.

**5. PUBLIC INPUT (On items listed on the Agenda)  
Excluding items which are or have been the subject of a Public Hearing.**

Marilyn Day, *resident*, suggested a Victory Parade in Esquimalt.

**6. STAFF REPORTS**

***Finance***

**1) [17-225](#) Asset Management Policy, Staff Report FIN-17-011**

Director of Financial Services provided an overview of the first stage towards Asset Management Plan and responded to questions from Council.

Chief Administrative Officer responded to questions from Council.

Council comments included:

- \* Clarity of natural assets
- \* Staff resources and timelines
- \* Incorporate environmental, social and economic concerns into process and plan

Moved by Councillor Hundleby, seconded by Councillor Brame: That the COTW receive Staff Report No. FIN-17-011 for information, provide any direction to staff regarding the draft Asset Management Policy, and direct staff to prepare a report for Council's consideration. Carried Unanimously.

***Engineering and Public Works***

**2) [17-249](#) Vehicle and Bicycle Interaction at Intervale Avenue E&N Rail Trail Crossing, Staff Report EPW-17-027**

Director of Engineering and Public Works responded to questions from Council.

Comments from Council included:

- \* Not in support of road closure and concerns with impact on neighbours
- \* Install stop signs for cyclists
- \* Concerns with community safety
- \* Homeowners hedge impedes onto trail and impacts sightlines of cyclists and motorists
- \* Council requested statistics of trail users
- \* Council inquired whether the railway would be in operation again the the future
- \* Council suggested a Town Hall meeting to seek public input re: road closure

Moved by Councillor Brame, seconded by Councillor Low: That the COTW receive Staff Report EPW-17-027 for information, and direct staff to install stop signs for cyclists on the E & N Rail Crossing Trail at Intervale Avenue. Carried Unanimously.

***Development Services***

**3) [17-248](#) Affordable Housing Workshop Summary Report, Staff Report DEV-17-036**

Community Development Coordinator provided an overview of the Affordable

Housing Workshop held at the Archie Browning Sports Centre, Esquimalt on May 5th, 2017, presented a PowerPoint Presentation and responded to questions from Council. Affordable Housing has formed part of the Official Community Plan review, which is currently in phase 5.

Comments from Council included:

- \* Community engagement re: Tiny Home designated site options
- \* Availability of rental properties that allow pets; limited units triggering higher rental fees and deposits
- \* Encouraging developers to construct family friendly condo's with at least 3 bedrooms
- \* Secondary suite statistics
- \* Carriage House options
- \* Opposed to an additional Housing Trust, as one already in place through the Capital Regional District - Council requested further information
- \* Need a Regional Collaboration.
- \* Green space should be preserved
- \* CRD Regional Housing First Program - Council suggested a Presentation to provide further information
- \* Public input from apartment tenants and condo owners; suggested a survey
- \* Compare other Municipal Housing Policies and Bylaws encouraging affordable housing
- \* Transportation options
- \* Greater Victoria Coalition to End Homelessness; referred to report on Housing and Supports

Moved by Councillor Hundleby, seconded by Councillor Liberchuk: That Council recess the Regular Committee of the Whole meeting. Carried Unanimously.

The meeting recessed at 6:55 PM and reconvened at 7:22 PM with all members of Council present, except Councillor Morrison.

Council continued discussion on the Affordable Housing Workshop Summary Report, Staff Report DEV-17-036.

Moved by Councillor Burton-Krahn, seconded by Councillor Liberchuk: That the Committee of the Whole receive Staff Report No. DEV-17-036 for information, provide direction to staff on whether to proceed with further engagement opportunities, and direct staff to draft new policies for the Official Community Plan based on the findings from the affordable housing workshop. Carried Unanimously.

## **7. PUBLIC QUESTION AND COMMENT PERIOD**

**Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.**

Muriel Dunn, *resident*, thanked staff for assistance in encouraging the maintenance of the Lampson Street School yard.

**8. ADJOURNMENT**

Moved by Councillor Hundleby, seconded by Councillor Low: That the Regular Committee of the Whole meeting be adjourned at 7:41 PM. Carried Unanimously.

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MAYOR BARBARA DESJARDINS  
THIS date DAY OF month, 2017

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ANJA NURVO, CORPORATE OFFICER  
CERTIFIED CORRECT