



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Agenda - Final

Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, January 24, 2022

7:00 PM

Esquimalt Council Chambers

Pursuant to the current public health orders, capacity at the Municipal Hall is restricted and members of the public are not permitted to attend in-person at this time. The Regular Meeting of Council will be streamed on the following link: <https://esquimalt.ca.legistar.com/Calendar.aspx>. In addition, you may call in to listen to the meeting using phone number 778-401-464 and entering Conference ID 176 467 005#.

Options for submitting input to Council are as follows:

1. To provide written comments to Council, please submit your correspondence via email to corporate.services@esquimalt.ca by 12:00 p.m. (noon) on the day of the meeting.

2. To provide comments to Council electronically via telephone during a meeting, please contact the Corporate Officer for scheduling at 250-414-7135 by 4:30 p.m. on the day of the meeting.

1. CALL TO ORDER

2. LATE ITEMS

- 1) [24-395](#) Late correspondence

Attachments: [Late correspondence for items No. 5.1, 8.6, 10.9](#)

3. APPROVAL OF THE AGENDA

4. MINUTES

- 1) [22-016](#) Minutes of the Special Council meeting held December 6, 2021

Attachments: [Minutes from the Special Council meeting, December 6, 2021](#)

- 2) [22-017](#) Minutes of the Regular Council meeting held December 6, 2021

Attachments: [Minutes from the Regular Council meeting, December 6, 2021](#)

- 3) [22-019](#) Minutes from the Special Council meeting held December 13, 2021

Attachments: [Minutes from the Special Council meeting, December 13, 2021](#)

- 4) [22-021](#) Minutes from the Special Council meeting held December 20, 2021

Attachments: [Minutes from the Special Council meeting, December 20, 2021](#)

- 5) [22-022](#) Minutes from the Regular Council meeting held December 20, 2021

Attachments: [Minutes from the Regular Council meeting, December 20, 2021](#)

5. PUBLIC HEARING

The Public Hearing is to afford all persons who deem their interest in property affected by the Bylaw an opportunity to be heard or to present written submissions before the Municipal Council on matters contained in the Bylaw.

Attendance at Public Hearing:

As authorized under the Local Government Act, this public hearing will be conducted by electronic means and can be viewed by our live stream webcast at <https://esquimalt.ca.legistar.com/Calendar.aspx> or listened to via telephone by calling 778-401-4464 and entering conference ID 176 467 005#.

Written Submissions:

Written comments may be sent to corporate.services@esquimalt.ca or delivered to 1229 Esquimalt Rd, Victoria, BC, V9A 3P1. Written comments received by noon on the day of the hearing will be included in the revised meeting agenda. Written submissions received after noon on the day of the hearing will be circulated at the hearing. All correspondence submitted will form part of the public record.

Sign Up to Speak:

If you wish to provide comments to Council electronically via telephone during the Public Hearing, please contact the Corporate Officer for further details and scheduling at 250-414-7135 prior to 4:30 p.m. on the day of the meeting. You will be invited to speak when it is your turn based on the order that requests were received.

Participation during Public Hearing:

If you wish to respond to comments made during the Public Hearing you may call in using phone number 778-401-4464 and entering Conference ID 176 467 005#. You will be identified by the last 4 digits of your phone number when it is your turn to speak.

There will be a three minute pause prior to the closing of the Public Hearing to ensure everyone received an opportunity to provide comments. Once the Public Hearing has closed there will be no further opportunities to provide public input on this agenda item.

3) Director of Development Services - Overview of Application

- 1) [22-037](#) Rezoning Application – 1338, 1340, 1344 & 1350 Saunders Street, Staff Report No. DEV-22-005

Attachments: [Appendix A - Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 3034](#)
[Appendix B - Aerial Map](#)
[Appendix C - Architectural and Landscape Plan](#)
[Appendix D - Green Building Checklist](#)
[Appendix E - Developer's Public Consultation Summary](#)
[Appendix F - Public Input](#)
[Appendix G - Applicant's Presentation](#)
[Appendix H - Staff's Presentation](#)

- 4) **Applicant or Authorized Representative - Overview of Application**
- 5) **Public Input**
- 6) **Adjournment of Hearing**
- 7) **Consideration of Staff Recommendation**

1. That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 3034, attached to Staff Report No. DEV-21-064 as Appendix A, which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of 1338 Saunders Street [PID 006-374-816 Lot 25, Suburban Lot 45, Esquimalt District, Plan 2854] + [PID 006-374-786 Lot 24, Suburban Lot 45, Esquimalt District, Plan 2854], 1340 Saunders Street [PID 006-374-719 Lot 23, Suburban Lot 45, Esquimalt District, Plan 2854] + [PID 006-374-662 Lot 22, Suburban Lot 45, Esquimalt District, Plan 2854], 1344 Saunders Street [PID 005-479-258 Lot 21, Suburban Lot 45, Esquimalt District, Plan 2854] + [PID 005-479-240 Lot 20, Suburban Lot 45, Esquimalt District, Plan 2854], and 1350 Saunders Street [PID 004-543-483 Lot A, Suburban Lot 45, Esquimalt District, Plan 13158], all shown cross hatched on Schedule 'A' of Bylaw No. 3034, from RM-1 [Multiple Family Residential] to CD No. 139 [Comprehensive Development District No. 139] be given third reading; and

2. That, as the applicant wishes to assure Council that uses and development will be restricted and amenities provided as identified in Staff Report No. DEV-21-064, the applicant has voluntarily agreed to register a Section 219 Covenant on the titles of 1338 Saunders Street [PID 006-374-816 Lot 25, Suburban Lot 45, Esquimalt District, Plan 2854] + [PID 006-374-786 Lot 24, Suburban Lot 45, Esquimalt District, Plan 2854], 1340 Saunders Street [PID 006-374-719 Lot 23, Suburban Lot 45, Esquimalt District, Plan 2854] + [PID 006-374-662 Lot 22, Suburban Lot 45, Esquimalt District, Plan 2854], 1344 Saunders Street [PID 005-479-258 Lot 21, Suburban Lot 45, Esquimalt District, Plan 2854] + [PID 005-479-240 Lot 20, Suburban Lot 45, Esquimalt District, Plan 2854], and 1350 Saunders Street [PID 004-543-483 Lot A, Suburban Lot 45, Esquimalt District, Plan 13158] in favour of the Township of Esquimalt providing the lands shall not be subdivided, built upon or used (as appropriate to the requirement, as drafted by the Township's solicitor at the applicant's expense) in the absence of all of the following:

- Lot consolidation of 1338 Saunders Street, 1340 Saunders Street, 1344 Saunders Street, and 1350 Saunders Street prior to development as the proposed CD No. 139 Zone does not work unless the parcels are consolidated
- Provision of 6 affordable rental housing units
- Undergrounding of the electric power lines along Saunders Street adjacent to the subject property
- The building be constructed to include a minimum of five 3-bedroom dwelling units
- 4 visitor parking spaces will be provided and remain
- All the parking stalls wired for, and including 4 Level 2 (240V, AC plug with a dedicated 40-ampere circuit) electric vehicle charging stations
- Membership for a shared vehicle service for all the units
- Provision of one-year BC Transit bus passes for the Victoria Regional Transit System to all the residents.

Council direct staff and legal counsel for the Township to coordinate with the property owner to ensure a Section 219 Covenant addressing the aforementioned issues is registered against the property title, in priority to all financial encumbrances, prior to returning Amendment Bylaw No. 3034 to Council for consideration of adoption.

6. PRESENTATIONS

7. PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA

Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

8. STAFF REPORTS

Administration

- 1) [22-040](#) Update of Strategic Priorities and Operational Strategies 2022, Staff Report No. ADM-22-006

Recommendation:

That Council approve the updated Strategic Priorities 2019-2023 and Operational Strategies as presented in Staff Report ADM-22-006.

Attachments: [2019-2023 Strategic Priorities Report 2022 highlighted](#)
[Operational Strategies - 2022 - with Timelines](#)

- 2) [22-039](#) Community Policing Engagement Strategy, Staff Report No. ADM-22-005

Recommendation:

That Council award Neuquinn Consulting the contract for Community Policing Engagement Strategy at a cost of \$60,375 including all taxes and direct staff to finalize

the details and execute the Professional Services Agreement.

Finance

- 3) [22-043](#) 2022 Budget Overview - Staff PowerPoint Presentation

Attachments: [2022 Budget Overview](#)

Engineering and Public Works

- 4) [22-046](#) Traffic Order - Park Place Loading Zone, Staff Report EPW-22-002

Recommendation:

That Council:

1. Approve the following parking restriction Traffic Orders:
 - Traffic Order 1335 for a “Loading Zone” between the hours of 7:00am and 10:00pm on the east side of Park Place commencing 74.5m from the intersection of Carlisle Avenue and continuing north for 12m;
 - Traffic Order 1336 for “One Hour Parking Only Monday - Friday 7:00am - 5:00pm” on the east side of Park Place commencing 53.5m from the intersection of Carlisle Avenue and continuing north for 21m; and
2. Rescind Traffic Order 1330 for “One Hour Parking Only Monday - Friday 7:00 am - 5:00 pm” on the east side of Park Place commencing 53.5m from the intersection of Carlisle Avenue and continuing north for 33.5m as detailed in Staff Report EPW-22-002.

Attachments: [Attachment 1 - Traffic Orders](#)

Development Services

- 5) [22-004](#) OCP Amendment Consultation List - 553 Paradise Street, Staff Report No. DEV-22-001

Recommendation:

That Council, having considered Sections 475 and 476 of the *Local Government Act*, authorize staff to circulate the Official Community Plan Amendment - Proposed Development Concept Plan, attached as Appendix “B” to Staff Report DEV-22-001, detailing the proposed development at 553 Paradise Street [PID 009-172-971; Lot 3, Block G, Section 11, Esquimalt District, Plan 292], to those persons, organizations, and authorities identified in Appendix “A” of Staff Report DEV-22-001.

Attachments: [Appendix A - Official Community Plan Consultation List](#)
[Appendix B - Proposed Development Concept Plan](#)

- 6) [22-030](#) Rezoning Application - 1131 Wychbury Avenue
Staff Report No.: DEV-22-004

Recommendation:

1. That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2021, No. 3043 attached as Appendix ‘A’ to Staff Report DEV-22-004, which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 1131 Wychbury Avenue [PID 005-910-951, Lot 12, Block 1, Section 11, Esquimalt District, Plan 5725], shown cross-hatched on Schedule ‘A’ of Bylaw No. 3043, from Two

Family DADU Residential [RD-4] to Comprehensive Development District No. 140 [CD. No. 140], be given third reading; and

2. That, as the applicant wishes to assure Council that uses and development will be restricted and amenities provided as identified in Staff Report DEV-22-004, the applicant has voluntarily agreed to register a Section 219 Covenant on the title of 1131 Wychbury Avenue [PID 005-910-951, Lot 12, Block 1, Section 11, Esquimalt District, Plan 5725], in favour of the Township of Esquimalt providing the lands shall not be subdivided, built upon or used (as appropriate to the requirement, as drafted by the Township's solicitor at the applicant's expense) in the absence of all of the following:

- A Secondary Suite is permitted in the existing house only (Site A).
- The new house (Site B) will not contain a secondary suite.
- Renovate the existing home by:
 - removing all three windows on the west wall of the basement and replace them with two windows designed to satisfy current building code egress requirements from a basement bedroom.
 - enclosing the existing basement door and relocating the basement access to the east side of the rear vestibule.
 - enclosing the existing rear vestibule door and relocate the door to the west side of the rear vestibule.
 - removing the existing rear stairs and constructing new stairs from the new rear vestibule door to grade on the west side of the vestibule.
 - installing new insulation and vapour barrier (or equivalent) around the entire basement.
 - relocating water and sewer connection locations to facilitate moving the laundry area to under the basement stairs.
 - renovate the basement structural supports to accommodate the future installation of a secondary suite consistent with the Proposed Basement Plan [DP3], prior to the sale of the new lot.
- Build the new building and renovate the old building to achieve BC Energy Step Code, Step 2.
- Install an Electric Vehicle Charger in the new home on Site B.

Attachments: [Appendix A - Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 3043 \(1131 Wychbury Ave\)](#)
[Appendix B - Airphoto_OCP & Zn Maps_RS-1 Zone](#)
[Appendix C - BCLS Site Plan, Architectural Plans, Landscape Plan](#)
[Appendix D - Applicant narrative and neighbourhood consultation](#)
[Appendix E - Green Building Checklist](#)
[Appendix F - Notification of waived public hearing](#)
[Appendix G - Applicants October 2021 presentation to Council](#)
[Appendix H - Staff presentation to Council](#)

- 7) [22-038](#) Rezoning Application – 820 Dunsmuir Road, Staff Report No. DEV-22-006

Recommendation:

1. That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3050, attached to Staff Report No. DEV-21-083 as Appendix A, which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of PID 009-205-802 Amended Lot 66 (DD239848I), Section 11, Esquimalt District, Plan 265 [820 Dunsmuir Road], shown cross-hatched on Schedule 'A' attached hereto, from RD-3 [Two Family / Single Family Residential] to CD No. 146 [Comprehensive Development District No. 146] be given first and second reading; and
2. That Council authorizes the Corporate Officer to schedule a Public Hearing for Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3050, mail notices and advertise for same in the local newspaper.

Attachments: [Appendix A - Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 3050](#)
[Appendix B - Aerial Map](#)
[Appendix C - Architectural Drawings and Landscape Plan](#)
[Appendix D - Green Building Checklist](#)
[Appendix E - Construction Impact Assessment and Tree Preservation Plan](#)
[Appendix F - Building Condition Assessment](#)
[Appendix G - Developer's Public Consultation Summary](#)
[Appendix H - Applicant's Presentation](#)
[Appendix I - Staff's Presentation](#)

9. BYLAWS

- 1) [22-010](#) Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2021, No. 3051 - For Adoption

Attachments: [Attachment No. 1 : Bylaw No. 3051](#)

10. COMMUNICATIONS

For Council's Consideration

- 1) [22-054](#) Email from Isabella Lee, BC Council Girl Guides of Canada, dated January 6, 2022 Re Guiding Lights Across BC

Attachments: [Email from Isabella Lee- BC Council Girl Guides of Canada Re Guiding Lights Across BC - Feb 22 2022](#)

- 2) [22-041](#) Email from Sonia Ali, dated January 14, 2022, Re: Lighting Esquimalt Adventure Park in Purple Lights on March 26th for International Purple Day for Epilepsy Awareness

Attachments: [Letter from BC Epilepsy Society, Epilepsy Awareness](#)

- 3) [22-057](#) Letter from Jacqueline Zweng, Director, Wounded Warrior Run BC, dated January 17, 2022 Re: Wounded Warrior Run BC 2022

Attachments: [Letter from Jacqueline Zweng, Wounded Warriors Canada Re 2022 Wounded Warrior Run BC](#)

For Council's Information

- 4) [22-051](#) Letter from Rachel Dumas, District of North Saanich dated December 15, 2021 Re: Elected Officials - Parental Leave

Attachments: [Letter from District of North Saanich Re Elected Officials - Maternity Parental Leave](#)

- 5) [22-008](#) Email from Meghan Murphy, dated December 18, 2021, Re: State of Crisis Among Unhoused

Attachments: [Email from Meghan Murphy Re State of Crisis Among Unhoused](#)

- 6) [22-052](#) Email from JoAnne Jarvis dated December 22, 2021 Re: Ban Leaf Blowers

Attachments: [Email from J Jarvis Re Ban Leaf Blowers](#)

- 7) [22-053](#) Email from Sandy Shaw dated December 30, 2021 Re: Esquimalt takes look at Gas-Powered Lawn Tools

Attachments: [Email from S Shaw Re Gas-Powered Lawn Tools](#)

- 8) [22-048](#) Letter from Colin Plant, CRD Board Chair, dated January 10, 2022 Re Biosolids Management

Attachments: [Letter from Colin Plant, CRD Board Chair Re Biosolids Management](#)

11. NOTICE OF MOTION

- 1) [22-011](#) Daycare and School Facilities for Esquimalt Children and Youth, Councillors Hundleby and Brame - For Consideration

Attachments: [Attachment No 1 Notice of Motion - 1 Daycare and School Facilities for Esquimalt Children and Youth](#)

- 2) [22-012](#) Pursuing Emission-Free and Reduced-Noise Landscaping Equipment in the Township of Esquimalt, Councillor Armour - For Consideration

Attachments: [Attachment No. 1: Notice of Motion - Emissions Free Landscaping Equipment](#)

12. RISE AND REPORT

13. PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

14. MOTION TO GO IN CAMERA

That pursuant to Sections 90(1)(a) & (c) of the Community Charter, the meeting be closed to the general public to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality and to discuss labour relations or other employee relations.