



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Agenda - Final
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, July 6, 2026

6:00 PM

Esquimalt Municipal Hall

**THE REGULAR MEETING OF COUNCIL RECONVENES AT 7:00 PM WITH
MEMBERS OF THE PUBLIC IN ATTENDANCE**

In person attendance is permitted.

Members of the public are encouraged to submit their comments to Council by emailing council@esquimalt.ca or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.

To provide Public Input or Comments to Council at a meeting by telephone, please contact Corporate Services for details at 250-414-7177 before 4:30 p.m. on the day of the meeting.

*The Regular Meeting of Council will be streamed on the following link:
<https://esquimalt.ca.legistar.com/Calendar.aspx>.*

1. CALL TO ORDER - WURTELE ROOM

**I. RESOLUTION TO CLOSE THE MEETING PURSUANT TO SECTION 90 OF
THE COMMUNITY CHARTER**

That pursuant to Section 90 (1) (a) of the Community Charter, the meeting be closed to the general public to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

II. CLOSED MEETING

**III. RECONVENE THE REGULAR MEETING OF COUNCIL AT 7:00 PM IN
COUNCIL CHAMBERS WITH MEMBERS OF THE PUBLIC IN
ATTENDANCE**

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

4. ADOPTION OF MINUTES

- 1) [26-268](#) Minutes of the Regular Council meeting held on May 4, 2026 - amended

Attachments: [Minutes - Regular Council meeting held on May 4, 2026 - amended](#)

- 2) [26-266](#) Minutes of the Regular Council meeting held on June 22, 2026

Attachments: [Minutes - Regular Council meeting held on June 22, 2026](#)

5. BYLAWS FOR ADOPTION OR FIRST AND SECOND READING THAT ARE SUBJECT TO A PUBLIC HEARING

For Adoption

- 1) [26-261](#) Adoption of Development Application Procedures and Fees Bylaw, 2012, No. 2791, Amendment Bylaw, 2026, No. 3190, Staff Report No. ADM-26-033

Recommendation:

That Council adopt Development Application Procedures and Fees Bylaw, 2012, No. 2791, Amendment Bylaw, 2026, No. 3190.

Attachments: [Development Application Procedures and Fees Bylaw, 2012, No. 2791, Amendment Bylaw, 2026, No. 3190](#)

6. PUBLIC INPUT ON AGENDA ITEMS 7 AND 8

Limit 2 minutes per speaker.

7. STAFF REPORTS

- 1) [26-254](#) Recreation Strategic Plan, Staff Report No. P&R-26-010

Recommendation:

That Council receive the Recreation Strategic Plan presentation for information, and direct staff to incorporate the Strategic Plan directions and actions into future financial planning, capital planning, and service delivery frameworks.

Attachments: [Appendix A - Esquimalt Recreation Strategic Plan](#)
[Appendix B - Council Presentation - Recreation Strategic Plan](#)

- 2) [26-258](#) Facilities Asset Management Plan, Staff Report No. EPW-26-008

Recommendation:

That Council:

- a) receive the Facilities Asset Management Plan for information;
 - b) direct staff to request increased infrastructure funding as part of the annual budget process;
 - c) direct staff to implement the Facilities Asset Management Plan based on available funding;
 - d) direct staff to explore future uses of the Temporary Fire Hall; and
 - e) direct staff to update the status of the Facilities Asset Management Plan Council Priority Project to complete;
- as described in Staff Report EPW-26-008.

Attachments: [Attachment 1 - Facilities Asset Management Plan](#)
[Attachment 2 - Consultant's Presentation.pdf](#)

- 3) [26-257](#) Kinver Street, Heald Avenue and Swinford Street Sidewalk Upgrades - Construction Contract Award, Staff Report No. EPW-26-006

Recommendation:

That Council award a construction contract (ENG #26-02), including provisional items and future change orders within the approved budget, to Sparker Construction Ltd. in the amount of \$561,519.52, for Kinver Street, Heald Avenue and Swinford Street Sidewalk Upgrades, as described in Staff Report EPW-26-006.

Attachments: [Attachment 1 - Design Drawings](#)

- 4) [26-259](#) Esquimalt Road Phase 2 - Construction Contract Award - Staff Report No. EPW-26-007

Recommendation:

That Council award a construction contract (ENG #26-03), including optional and provisional work and future change orders within the approved budget, to Hazelwood Construction Services Inc. in the amount of \$3,616,759.80, for Esquimalt Road Phase 2 - Active Transportation Improvements and Underground Utility Renewals project, as described in Staff Report EPW-26-007.

Attachments: [Attachment #1 - Esquimalt Road Phase 2 - Active Transportation Improvements and Underground Utility Renewals Drawings](#)
[Attachment #2 - City of Victoria Watermain Abandonment and Service Relocates Drawings](#)

- 5) [26-236](#) Development Permit Application - 903 Admirals Road - Staff Report No. DEV-26-030

Recommendation:

That Council approve the development permit DP000266 authorizing the form and character of the proposed townhouse residential development consistent with the architectural plans provided by Adapt Design Inc and landscape plan provided by Greenspace Designs, to be located at 903 Admirals Road attached as Appendix "A" of staff report DEV-26-030.

Attachments: [APPENDIX A: DP000266](#)
[APPENDIX B: Aerial Map](#)
[APPENDIX C: Site and Architectural Drawings](#)
[APPENDIX D: Landscape Plan](#)
[APPENDIX E: Arborist Report](#)
[APPENDIX F: Garry Oak Meadow Assessment](#)
[APPENDIX G: Green Building Checklist](#)
[APPENDIX H: DPA 1 Checklist](#)
[APPENDIX I: DPA 6 Checklist](#)
[APPENDIX J: DPA 7 Checklist](#)
[APPENDIX K: DPA 8 Checklist](#)
[APPENDIX L: Site Servicing Drawing](#)
[APPENDIX M: Site Survey](#)
[APPENDIX N: Applicant Presentation](#)
[APPENDIX O: Staff Presentation](#)

8. BYLAW READINGS NOT SUBJECT TO A PUBLIC HEARING

- 1) [26-255](#) Parks and Recreation 2027 Fees and Charges Bylaw, Staff Report No. P&R-26-009

Recommendation:

That Council give first, second, and third readings to Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2026, No. 3192.

Attachments: [Appendix A - Bylaw 2665 - Parks and Rec Reg-Consolidated](#)
[Appendix B - Fees and Charges Table - 2027 proposed changes](#)
[Appendix C - Parks and Recreation Regulation Bylaw 2007 No 2665 Amendment Bylaw No 3192](#)

9. PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding Agenda items and matters that will be or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

10. ADJOURNMENT