



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Final

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Environment, Parks and Recreation Advisory Committee

Wednesday, April 23, 2025

6:30 PM

Esquimalt Council Chambers

Present 6 - Member Jesse Baltutis
 Member Elyse Norgaard Kituri
 Member Kyler Nurmsoo
 Member Jamie Proctor
 Chair Shona Redman
 Member Ryan Badowski

Regrets 2 - Member Lee Mauro
 Vice Chair Nathanael Jones

Council Liaisons: Councillor Duncan Cavens
 Councillor Tim Morrison

Staff Present: Steve Knoke, Director of Parks and Recreation
 Jeff Byron, Manager of Recreation
 Dan Henderson, Manager of Facilities
 Alex Tang, Planner
 Jonah Ross, Recording Secretary

1. **CALL TO ORDER**

Chair Redman called the Environment, Parks and Recreation Advisory Committee meeting to order at 6:31 PM.

Chair Redman recognized and acknowledged the Songhees and Xwsepsəm Nations on whose traditional territory we live, we learn, and we do our work.

2. **LATE ITEMS**

There were no late items.

3. **APPROVAL OF THE AGENDA**

Moved by Member Norgaard Kituri, seconded by Member Proctor: That the agenda be approved as circulated. Carried Unanimously.

4. **MINUTES**

- 1) [25-124](#) Minutes of the Environment, Parks, and Recreation Advisory Committee meeting held on January 22, 2025

Moved by Member Proctor, seconded by Member Baltutis: That the minutes of the Environment, Parks and Recreation Advisory Committee meeting held on January 22, 2025 be adopted as circulated. Carried Unanimously.

5. STAFF REPORTS

1) [25-137](#) Surfrider Foundation Presentation

Katie Keats, Shoreline Cleanup Program Manager, and Lilly Woodward, Regional Manager, presented a PowerPoint, provided updates on the Surfrider Foundation's programs and initiatives, and responded to Committee questions.

The presenters provided the following responses to Committee questions:

- The Surfrider Foundation hopes to build relationships with the Township to address issues or opportunities for further regulation as they arise.
- Surfrider's initiatives and policy are driven by the community, and work is done at the grassroots level.
- With the Township's new dock project still at the planning phase, the Surfrider Foundation is seeking Committee and Council support for the dock to be polystyrene-free, in alignment with the Foam Free Waters initiative.

Moved by Member Baltutis, seconded by Member Nurmsoo: That the Environment, Parks and Recreation Advisory Committee recommends that Council continue building its partnership with the Surfrider Foundation to collaboratively address environmental threats to our coast and waterways, in particular on the Community Dock project. Carried Unanimously.

2) [25-134](#) Park Development - Rezoning Applications and Park Space

Planner Alex Tang presented a PowerPoint, and the Director of Parks and Recreation noted this as an opportunity for the Committee to provide feedback.

Committee comments included:

- Information on this initiative is appreciated, and further opportunities to receive updates and provide feedback are of interest.
- As the Township continues to navigate evolving provincial housing and land-use legislation, the Committee values opportunities to gain insight on how parkland, and other initiatives are impacted.

Moved by Member Nurmsoo, seconded by Member Baltutis: That the Environment, Parks and Recreation Advisory Committee recommends to Council that ongoing opportunities for dialogue on future

opportunities for park space development through rezoning applications be provided to the Committee. Carried Unanimously.

3) [25-126](#) 2026 Fees and Charges Bylaw Review, Staff Report No. EPRAC-25-003

The Director of Parks and Recreation presented a PowerPoint, and responded to questions from the Committee.

Committee comments included:

- Fee increases are being felt by consumers across all areas of life, and communicating reasoning for increases to the public is beneficial.
- Receiving updates on the Recreation Strategic Plan at future meetings would be beneficial.

Moved by Member Proctor, seconded by Member Nurmsoo: That the Environment, Parks and Recreation Advisory Committee endorse the proposed updates to fees and charges outlined in Appendix B of Staff Report No. EPRAC-25-003 with an effective January 1st 2026, including:

- Various increases 4-10% to drop-in fees and admissions.
 - 0-10% increase to rental rates
 - The addition and changes of the highlighted rates identified.
- Carried Unanimously.

4) [25-135](#) Natural Asset Management

The Director of Parks and Recreation presented a PowerPoint, and responded to questions from the Committee.

Committee comments included:

- Considering opportunities for collaboration or training with First Nations to identify culturally significant natural assets would be beneficial.

5) [25-136](#) Director's Report - Verbal Update from Staff

The Director of Parks and Recreation provided a verbal update to the Committee, including the following:

- Parks & Recreation has received an award from the Lifesaving Society of BC, recognizing the Township's leadership in providing the highest number of Bronze-level aquatics courses for a community of our size.
- A request for proposal contract has been awarded for a Greenhouse Gas Reduction Study; the Committee will have the opportunity to engage with the contractor at a later stage in the process.
- Recent 5K Run and Earth Day events were successful, and saw high turnouts.
- Grant funding has been received for a pool basin assessment, which will

help determine the asset's maintenance needs.

7. ADJOURNMENT

Moved by Member Baltutis, seconded by Member Norgaard Kituri: That the meeting be adjourned at 7:44 PM. Carried Unanimously.

SHONA REDMAN, CHAIR
ENVIRONMENT, PARKS AND
RECREATION ADVISORY COMMITTEE
THIS 24TH DAY OF JUNE, 2025

JONAH ROSS
RECORDING SECRETARY
CERTIFIED CORRECT