



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Draft
Special Meeting of Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, February 4, 2019

5:45 PM

Esquimalt Council Chambers

Present 6 - Mayor Barbara Desjardins
 Councillor Ken Armour
 Councillor Meagan Brame
 Councillor Jacob Helliwell
 Councillor Lynda Hundleby
 Councillor Jane Vermeulen

Absent 1 - Councillor Tim Morrison

Staff: Laurie Hurst, Chief Administrative Officer
 Jeff Miller, Director of Engineering & Public Works
 Bill Brown, Director of Development Services
 Ian Irvine, Director of Financial Services
 Blair McDonald, Director of Community Safety Services
 Scott Hartman, Director of Parks and Recreation
 Anja Nurvo, Director of Corporate Services
 Vicki Gannon, Director of Human Resources
 Chris Jancowski, Fire Chief
 Rachel Dumas, Recording Secretary

Other: Inspector Keith Lindner, VicPD, Esquimalt Division

1. CALL TO ORDER

Mayor Desjardins called the Special Council meeting to order at 5:45 PM.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Vermeulen: That the agenda be approved as circulated. Carried Unanimously.

4. CORE BUDGET PRESENTATIONS

(1) Administration and Corporate Services

Director of Corporate Services provided an overview of Department operations, 2018 achievements, 2019 initiatives, key challenges and presented a PowerPoint Presentation and together with CAO, responded to questions from Council.

Comments from Council included:

- * Resources for Economic Development Officer to be reviewed during budget discussions
- * Updating forms, inventory and policies for Archives department

(2) Community Safety Services

Director of Community Safety Services provided an overview of Department operations, 2018 achievements, 2019 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

Council comments included:

- * Deer management initiatives and progress
- * Derelict boats in Gorge Waterway
- * EOC training and starter kits for staff

(3) Finance and Information Technology

Director of Financial Services and IT provided an overview of Department operations, 2018 achievements, 2019 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

Council comments included:

- * Explore opportunities for online applications and payments.
- * IT system wide upgrade
- * Community focus groups
- * Payroll self service option including paperless pay slips

(4) Engineering and Public Works

Director of Engineering and Public Works provided an overview of Department operations, 2018 achievements, 2019 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

(5) Development Services

Director of Development Services provided an overview of Department operations, 2018 achievements, 2019 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

(6) Parks and Recreation

Director of Parks and Recreation provided an overview of Department operations, 2018 achievements, 2019 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

Council comments included:

- * Recreation Centre fees review
- * McLoughlin Amenity Funds community engagement

(7) Fire Rescue

Fire Chief provided an overview of Department operations, 2018 achievements, 2019 initiatives, key challenges and presented a PowerPoint Presentation and responded to questions from Council.

Council comments included:

* Financial impact due to change in dispatch service

5. PUBLIC INPUT OPPORTUNITY

Lynda O'Keefe, *resident*, thanked staff for assistance with photography shows held at the Recreation Centre.

6. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Special Council meeting be adjourned at 6:59 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS date DAY OF month, 2019

ANJA NURVO, CORPORATE OFFICER
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