

Local Grant Policy  
Comparison Page 1

	Email	Email	Email	Email	Email	Email
<b>Amount per annum</b>	\$160,000	In 2023, the City supported 46 festivals and celebrations with \$390,470 in Festival Investment Grant (FIG) funding	?	?	\$1000 per applicant (Grant in Aid) \$10,000 per Project (Community Service Funding)	Council allocates annually a finite sum of money up to a maximum of \$10,000 per application
<b>Date of Policy</b>	2021	No policy attached. Could not find date however the FIG has been in existence for 24 years	2015	2023	2019	2011
<b>Purpose</b>	This grant program is designed to financially assist community groups and not-for-profit societies and organizations with achieving their objectives. Local grant funding is intended to provide support with the expectation that alternate sources of funding will be secured.	The City of Victoria supports events for their impact on residents' lives. The Festival Investment Grant program aids non-profits in hosting festivals that boost the city's social, economic, and cultural scene, especially downtown.	Grants should promote community wellness, vitality and spirit, improve the quality of life, and address community needs. 4. Grants should primarily benefit Oak Bay residents. Events, programs and other services should take place primarily within the District of Oak Bay boundaries.	We provide grants to non-profits and community associations for services, projects or events that contribute to the Saanich vision.	Council recognizes there are organizations and groups in the community who provide worthwhile programs and services to our residents. For those organizations with no other means of funding, Council can provide modest financial support by offering a limited amount of grants each year.	To support non-profit organizations and agencies that provide programs and services that serve, benefit and/or add value to the municipality.
<b>Type</b>	Local Grants with some mention of community events. Not defined.	*Festival Investment Grants (FIG)* Victoria Music Strategy Grant My Great Neighbourhood Grants IDPAD Youth Grant Cultural Infrastructure Grants Growing in the City Grants Major Community Initiatives & Events Grant	Community Grants	Strategic Priorities Grant Community Building Grant Community Service Provider Grant Community Dry Grad Micro Grant Neighbour to Neighbour Resilience Initiative Grant Micro Grants	Grant in Aid (Seed funding) Community Service Funding (multi-year)	Grant in Aid
<b>Guidelines</b>	No	Guidelines, Budget Template Form, Final Reporting Template	Yes in the form of Policy Report	Yes	No	No
<b>Application form</b>	Fillable and PDF	Online (Forms.Office)	PDF	PDF	PDF	PDF
<b>Procedures</b>	Application, Eligibility, intent of funding request, local grant committee	Online form with templates for budget and final report.	A completed application form and budget form, along with any additional information as needed, must be received by the Director of Financial Services by January 31 of each year in order to be considered during the annual budget deliberations.	Application forms	Requests for funding will generally be considered by Council in January of each year.	Applications shall be received in the North Saanich Municipal Hall by close of business on the last working day in December.
<b>Time</b>	One to four years	One year	One year	One year	One year	One year
<b>Limitations</b>	Satisfying the requirements under this Policy does not guarantee that a grant will be received. Based on the number of grant applications, organizations may not receive the full amount of their request.	The program is comprised of five funding streams. Please contact the City grant administrator for more information regarding the appropriate funding stream. The City of Victoria receives many requests for funding therefore allocation of funding is competitive.	Grants should not subsidize services normally funded by other levels of government, nor should they fund organizations already funded through the CRD.	Grants will not be provided to and/or are to be used to: • individual persons, individual businesses, political groups, other government agencies, schools, universities, colleges, or hospitals. • organizations that receive funding from Saanich through regional or other grant processes.	Section 263(1) (c) of the Local Government Act allows local governments to assist for the purpose of benefitting the community. The municipality cannot be expected to support those organizations that provide services in the areas of responsibility held by senior levels of government. The program is not intended to fund expenses such as general operations, administration, competitions, travel or building maintenance projects.	Organizations must apply for grants on an annual basis. A grant received in one year does not guarantee approval of a grant in the future.
<b>Grant Review Process</b>	The Director of Financial Services will review submissions to ensure that each application is complete and that all conditions have been satisfied. Once these reviews have been performed, applications will be forwarded to the Local Grants Committee. The Local Grants Committee consists of 3 Council members.	Each application will be reviewed and assessed by Arts, Culture and Events staff. Following the staff review, the applications along with a report and recommendations is provided to City Council for consideration and final approval. Applicants will receive a letter detailing Council's decision once it is finalized.	Not stated	All grant applications are received and administered by the Finance Department. All grant awards are approved by Saanich Council except for Community Service Provider grants and Micro grants which are approved by the Director of Finance.	Subject to the availability of sufficient funding. Applicants can make a brief presentation to the Municipal Council. Grants are generally intended for "not for profit" organizations which provide a direct benefit to the citizens of the District.	Mayor and Council as part of the annual budget process will consider Grant in Aid requests by Feb 28 each year. Council may establish a committee to assess and make recommendations.
<b>Evaluation Criteria</b>	Organizational capacity 20% Project or event description 25% Budget 25% Community Impacts and involvement 30%	Artistic merit (40%), Economic Impact (25%), Community Impact and Involvement (20%), Organizational Effectiveness and Competence (15%)	The grants policy is not intended to be prescriptive, but rather to give guidance to organizations that are considering applying for a grant, as well as guidance to Council in determining the selection of grant applications.	Several across the various grants	Council has also indicated that they wish to encourage applications related to sustainability, emergency preparedness and accessibility.	No
<b>Conditions of Support</b>	Approval of a local grant does not automatically represent a commitment to ongoing annual funding. No retroactive grant applications will be considered		Local organizations that require capital assistance for a project, program or event; Local organizations that prioritize services in Oak Bay; One-time grants over recurring grants; and ☐ Organizations that support substantial volunteer services.	Several across the various grants	The municipality cannot be expected to support those organizations that provide services which are in the areas of responsibility held by senior levels of government.	Grants are generally intended for Not for profit organizations which provide a direct benefit to the citizens of the District.
<b>Community Events</b>	Only community events will be eligible to receive in-kind support, unless otherwise approved by Council. Any approved in-kind support is intended to provide value to the events through the utilization of Township facilities, equipment, or staff labour hours without requiring a cash payment for the related costs	Major Community Initiatives & Events Grant is a new funding category as of February 2024. No information on website yet on the process/application or guidelines	Yes	Yes.	Yes	Yes
<b>Other</b>	Any requests received after the December 31 deadline will be presented to Council only after all relevant documentation including an application form, budget details, and financial information are received.		A diverse range of volunteer groups contributes to enhancing livability. Over 20 community groups are active in Oak Bay. These groups offer support and advice to District decision-makers, they provide direct services, and they host multiple events."	This collection of personal information is authorized under the Local Government Act, Community Charter and section 26(c) of the Freedom of Information and Protection of Privacy Act. The information will be used for processing this application. .	This collection of personal information is authorized under the Local Government Act, Community Charter and Section 26(c) of the Freedom and Information and Protection of Privacy Act. The information will be used for processing this application.	There are Grant in Aid plus a list of "other support" provided to various organizations.

Local Grant Policy  
Comparison Page 2

	Sidney	View Royal	Colwood	Langford	CRD	Tourism Cowichan
<b>Amount per annum</b>	Council will allocate a finite sum of money in the financial plan for grants-in-aid.	5% from funding received from View Royal Casino	\$68,000 awarded to 18 groups in 2023	From a total initial collective request that tallied \$115,350, the committee settled on a recommended list of \$99,350 in grants across 22 applications.	\$2.5M	This program is funded through the Municipal & Regional District Tax (MRDT). \$100,000 annually
<b>Date of Policy</b>	2010	2012	GRA 001 (amended 2023?)	2015	?	?
<b>Purpose</b>	The purpose of this program is to provide financial support to non-profit organizations and community associations for services, projects, or events that contribute toward the strategic goals set out in the Town's Strategic Plan	This grant program is designed to assist not-for-profit societies in good standing with the Registrar of Companies and other non-profit and community organizations in achieving their objectives.	Colwood's Mayor and Council value non-profits for their contributions to the community. Each year, a portion of the budget is dedicated to supporting these organizations. Small grants are offered to initiatives promoting safety, health, arts, culture, economic diversity, or environmental care, enhancing residents' quality of life.	The purpose of this policy is to communicate guidelines for funding contribution consideration, including in-kind contributions. Each year, council has the authority to grant funding based on individual requests.	RD Arts & Culture Support Service provides grants to non-profit art organizations. This funding supports arts programming, contributing to the capital region's creativity and vibrancy.	The Events & Festivals Fund invests in the creation and enhancement of events and festivals that attract visitors to the Cowichan Region and improves the region's competitive appeal as a preferred multi-night destination on Vancouver Island.
<b>Type</b>	Grant in Aid	Grant in Aid	Grant in Aid Colwood Creates Places Grant (\$5000 in total)	Community Grants	Arts and Culture - Operating Grant Project Grant Equity Grant Incubator Grant IDEA Grant	Events & Festivals
<b>Guidelines</b>	No	Yes	No	No	Yes	Yes
<b>Application form</b>	PDF	PDF (Mail, Fax or Email)	PDF	PDF	Online	PDF
<b>Procedures</b>	Finance committee, application	The deadline for grant applications is March 1 each year. The official Grant in Aid Application Form must be used and submitted, with any of the required supporting documents, to the Town by mail, email, or in person.	Application form	NA	Staff checkin, online submission	Applications will only be received electronically via email using the Application Form provided.
<b>Time</b>	One year	One year	One year	One year	Annual and multi year	One year
<b>Limitations</b>	Grants are generally intended for "not for profit" organizations who provide benefit for the citizens of Sidney.	Percentage of funds are released at different milestones for different categories.	No grant request will be forwarded for consideration if a previous grant was provided and the conditions of funding specified in this policy or by resolution of Council were not complied with. Application must be submitted no later than November 15 before the project year. Sports organizations do not qualify for such assistance.		Various	No
<b>Grant Review Process</b>	The Finance Committee will review all grant requests prior to February 28th of each year and will forward their recommendation to Council. Requests will be assessed in relation to the strategic goals set out in the Town's Strategic Plan (Vision 2020).	All grant requests will be forwarded to the Committee of the Whole for consideration.  The Committee of the Whole will make recommendations on grant funding to Council.	Applications will be reviewed by staff and review/approval/denial of completed applications are included in the annual budget process. • Applications will be considered in a public meeting with members of Council and Finance staff in attendance.	Community Advisory Committee	.The Arts Advisory Council is appointed by the Arts Committee and made up of CRD citizens. The AAC provides advice on policies and acts as adjudicative body for arts funding programs. CRD Arts Service staff manages the administrative process and they are available to provide advice and feedback to proponents seeking funding.	Applications will be evaluated by a Funding Committee comprised of members of the Tourism Cowichan Board of Directors, Tourism Cowichan staff, and 4VI staff. The Funding Committee will have the final decision on any application.
<b>Evaluation Criteria</b>	No	No	a. Applicants demonstrate a need for financial support. b. The financial support is limited to services that aren't currently provided by the City.	No	Several	Applications will be evaluated using a rubric which is weighted and targets increased visitation, economical and social benefits, seasonal dispersion, preferred destination, engagement with local First Nations, sustainable practices.
<b>Conditions of Support</b>	No	New applications may be asked to speak to Council	No	No	See attached supporting document	Funding agreement, provide a high res logo, liability insurance (\$2M), recognition, Report including receipts of monies spent.
<b>Community Events</b>	Yes	?	Yes	Yes	Yes	Program funding is intended to support expanded out-of-region marketing activities primarily in short-haul target markets (BC, Alberta, and Washington).
<b>Other</b>		Council will approve up to 95% of the annual funding to be allocated to applications received by the deadline date. The balance may be allocated throughout the remainder of the year as determined by Council.		"Social, environmental and humanitarian issues are covered by the range of groups applying for grants, said Councillor Morley. At the outset of deliberations he recommend funding for all organizations that applied. "Every organization here has merit and that they all receive some kind of funding if possible," said Morley.	Multi-year Operating Grant applications are by invitation only. Eligible organizations will be contacted by staff.	