



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Final
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, April 1, 2019

7:00 PM

Esquimalt Council Chambers

Present: 7 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Meagan Brame
Councillor Jacob Helliwell
Councillor Lynda Hundleby
Councillor Tim Morrison
Councillor Jane Vermeulen

Staff: Jeff Miller, Acting Chief Administrative Officer
Bill Brown, Director of Development Services
Blair McDonald, Director of Community Safety Services
Anja Nurvo, Director of Corporate Services
Fire Chief, Chris Jancowski
Karen Hay, Planner II
Rachel Dumas, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:00 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Hundleby, seconded by Councillor Morrison: That the agenda be approved as circulated. Carried unanimously.

4. DELEGATIONS

1) [19-162](#) Ally Dewji - Exemption to Driveway Grade Maximum

Ally Dewji requested Council to consider granting an exemption to the driveway grade maximum under Bylaw No. 2175, Subdivision and Development Control in conjunction with Building Permit 013875.

Moved by Councillor Morrison, seconded by Councillor Brame: That Council direct staff to prepare a staff report pertaining to the exemption request from the Delegation, Ally Dewji, for Council consideration. Carried Unanimously.

**5. PUBLIC INPUT (On items listed on the Agenda)
Excluding items which are or have been the subject of a Public Hearing.**

Sherri Robinson, *resident*, in support of the Bay Street Armoury being renamed as General Sir Arthur Currie Armoury and encouraged Council to draft a letter of support for the proposal.

BGen [Retired] Michael Heppell, *non-resident*, in support of the Bay Street Armoury being renamed as General Sir Arthur Currie Armoury and encouraged Council to draft a letter of support for the proposal.

Jack Bates, *non-resident*, in support of renaming the Bay Street Armoury in recognition of General Sir Arthur Currie.

Ian Wade, *resident*, in opposition of rezoning application for 636 & 640 Drake Ave and encouraged Council to consider alternate housing options with less density.

6. STAFF REPORTS

Community Safety Services

- 1) [19-153](#) Amendment to Bylaw Enforcement Policy (ADMIN - 68), Staff Report CSS-19-007

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council approves the amended Council Policy No. ADMIN-68 Bylaw Enforcement as attached to Staff Report CSS-19-007. Carried Unanimously.

Engineering and Public Works

- 2) [19-143](#) Janitorial Services for Municipal Facilities Tender Award, Staff Report EPW-19-009

Director of Engineering and Public Works responded to questions from Council.

Moved by Councillor Morrison, seconded by Councillor Helliwell: That Council award the Janitorial Services for Municipal Facilities contract to Commercial Building Cleaning for a total cost of \$207,648 (excluding GST) for a two year period, with an option to extend the contract by two one-year periods. Carried Unanimously.

- 3) [19-144](#) 'No Parking' on Head Street, Traffic Order 1298, Staff Report EPW-19-010

Director of Engineering and Public Works responded to questions from Council.

Moved by Councillor Helliwell, seconded by Councillor Hundleby: That Council approve the implementation of Traffic Order 1298 "No Parking" along Head Street, as set out in Staff Report EPW-19-010. Carried Unanimously.

- 4) [19-151](#) Limited time Parking Restrictions Municipal Parking Lots -Traffic Orders (1299, 1300 & 1301), Staff Report EPW-19-011

Director of Engineering and Public Works advised that the staff recommendation

be amended as follows: Traffic Order [TO]1299 a two hour daily limit, TO1300 a two hour daily limit and TO1301 a three hour daily limit. Staff responded to questions from Council.

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council approve implementation of Limited Time Parking Restrictions as per Traffic Order 1299, Traffic Order 1300 and Traffic Order 1301 as set out in Staff Report EPW-19-011 as amended. Carried Unanimously.

Fire

- 5) [19-123](#) Township of Esquimalt and City of Langford Mutual Aid Agreement, Staff Report FIRE-19-002

Fire Chief responded to questions with Council.

Moved by Councillor Armour, seconded by Councillor Morrison: That Council authorizes staff to participate in the Mutual Aid Agreement with the City of Langford to enhance the level of life safety and property protection available to citizens; and that the Mayor and Corporate Officer be authorized to execute the Mutual Aid Agreement substantially in the form as attached to Staff Report FIRE-19-002. Carried Unanimously.

Development Services

- 6) [19-142](#) Development Permit Application - 1109 Lyall Street, Staff Report DEV-19-028

Kim Colpman, Large and Co., provided an overview of Development Permit for 1109 Lyall St, presented a PowerPoint Presentation and responded to questions from Council.

Moved by Councillor Armour, seconded by Councillor Morrison: That Council resolves that Development Permit No. DP000115 [Appendix A] authorizing the form and character of the proposed development of a new two-family dwelling behind the existing dwelling, sited in accordance with the BCLS Site Plan prepared by Powell & Associates, BC Land Surveyors, consistent with the architectural plans prepared by Zebra Design, both stamped "Received December 17, 2018", and the landscape plan prepared by LADR Landscape Architects, stamped "Received March 27, 2019", for the development to be located at 1109 Lyall Street [PID 006-001-009; Amended Lot 3 (DD 148436I), Section 11, Esquimalt District, Plan 4729] be approved, and staff be directed to issue the permit (subject to receipt of the required landscape security), and register the notice on the title of the subject property. Carried Unanimously.

- 7) [19-147](#) Rezoning Application - 636 and 640 Drake Avenue, Staff Report DEV-19-029

Planner II provided an overview of rezoning application for 636 & 640 Drake Avenue, presented a PowerPoint Presentation and responded to questions from Council.

Chris Travis, Dimma Pacific Properties and Jim Burrows, CJ Building, provided an

overview of rezoning application, presented a PowerPoint Presentation and responded to questions from Council.

Council suggested providing a shadow study and an aerial view of surrounding properties for Council consideration at the future Public Hearing.

Moved by Councillor Brame, seconded by Councillor Armour: 1. That Council resolves that Bylaw No. 2950 attached as Appendix 'A' of Staff Report DEV-19-029, which would amend Official Community Plan Bylaw, 2018, No. 2922 by amending Schedule B, being the 'Proposed Land Use Designations' map, thereby changing the designation of 636 Drake Avenue [PID 002-923-211; Lot 3 of Suburban Lot 41, Esquimalt District, Plan 25565] and 640 Drake Avenue [PID 002-923-157; Lot 2, Suburban Lots 50 and 41, Esquimalt District, Plan 25565] shown cross-hatched on Schedule 'A', from 'Low Density Residential' to 'Townhouse Residential', be given first and second reading;

2. That Council resolves that Bylaw No. 2951 attached as Appendix 'B' of Staff Report DEV-19-029, which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 636 Drake Avenue [PID 002-923-211; Lot 3 of Suburban Lot 41, Esquimalt District, Plan 25565] and 640 Drake Avenue [PID 002-923-157; Lot 2, Suburban Lots 50 and 41, Esquimalt District, Plan 25565] from RD-1 [Two Family Residential] to CD No. 116 [Comprehensive Development District No. 116], be given first and second reading; and

3. That Council authorizes the Corporate Officer to schedule a public hearing for Official Community Plan Bylaw, 2018, No. 2922, Amendment Bylaw No. 2950 and Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2951, and to advertise for same in the local newspaper.

Moved by Councillor Morrison, seconded by Councillor Vermeulen: That the Main Motion be amended to amend Parts (1) and (2) to read "...give first reading", and separate Part (3). Defeated.

In Favour: 3 - Councillor Hundleby, Councillor Morrison, and Councillor Vermeulen

Opposed: 4 - Mayor Desjardins, Councillor Armour, Councillor Brame, and Councillor Helliwell

The vote was taken on the Main Motion and declared Carried.

In Favour: 4 - Mayor Desjardins, Councillor Armour, Councillor Brame, and Councillor Helliwell

Opposed: 3 - Councillor Hundleby, Councillor Morrison, and Councillor Vermeulen

7. BYLAWS

- 1) [19-161](#) Bylaw Notice Enforcement Bylaw, 2014, No. 2839, Amendment Bylaw [No. 8], 2019, No. 2958 - For Adoption

Moved by Councillor Brame, seconded by Councillor Hundleby: That Bylaw Notice Enforcement Bylaw, 2014, No. 2839, Amendment Bylaw [No. 8], 2019, No. 2958 be adopted. Carried Unanimously.

8. REPORTS FROM COMMITTEES

- 1) [19-158](#) Draft Minutes from the Parks and Recreation Advisory Committee, October 18, 2019

Moved by Councillor Hundleby, seconded by Councillor Brame: That the Draft Minutes from the Parks and Recreation Advisory Committee, October 18, 2019 be received. Carried Unanimously.

9. COMMUNICATIONS

- 1) [19-155](#) Letter from Sherri K. Robinson, dated March 11, 2019, Re: Request for Letter of Support to Rename The Bay Street Armoury

Moved by Councillor Hundleby, seconded by Councillor Vermeulen: That the Letter from Sherri K. Robinson, dated March 11, 2019, Re: Request for Letter of Support to Rename The Bay Street Armoury be received and Council direct staff to prepare a letter of support with a copy to Randall Garrison, MP. Carried Unanimously.

- 2) [19-156](#) Email from Allyson Hoffman, Counsellor, Esquimalt High School, dated March 14, 2019, Re: Memorial Tournament at Esquimalt High School

Moved by Councillor Armour, seconded by Councillor Morrison: That the Email from Allyson Hoffman, Counsellor, Esquimalt High School, dated March 14, 2019, Re: Memorial Tournament at Esquimalt High School be received.

Moved by Councillor Brame, seconded by Councillor Morrison: That the Main Motion be amended to add "...and the Township provide Esquimalt High School with an in-kind donation of Parks and Recreation products". Carried Unanimously.

The vote was taken on the Main Motion as amended and declared Carried Unanimously.

- 3) [19-157](#) Email from April Ingham, Executive Director, Pacific Peoples' Partnership, dated March 22, 2019, Re: Request for Letter of Support for One Wave Gathering

Moved by Councillor Morrison, seconded by Councillor Hundleby: That the Email from April Ingham, Executive Director, Pacific Peoples' Partnership, dated March 22, 2019, Re: Request for Letter of Support for

One Wave Gathering be deferred to the next Regular Council meeting for further discussion upon receipt of further information to clarify the request. Carried Unanimously.

- 4) [19-159](#) Letter from Gordie Logan, Chair, CREST, dated March 26, 2019, Re: Highlights of February Board Meeting

Moved by Councillor Morrison, seconded by Councillor Brame: That the Letter from Gordie Logan, Chair, CREST, dated March 26, 2019, Re: Highlights of February Board Meeting be received and Council direct staff to invite CREST to present an update to Council at a future Council meeting. Carried Unanimously.

- 5) [19-163](#) Letter from Clay Barber, Director, South Island Division of Family Practice, dated March 25, 2019, Re: Service Planning Process to Identify Resources Needed to Support Increased Primary Care Services

Moved by Councillor Brame, seconded by Councillor Vermeulen: That the Letter from Clay Barber, Director, South Island Division of Family Practice, dated March 25, 2019, Re: Service Planning Process to Identify Resources Needed to Support Increased Primary Care Services be received. Carried Unanimously.

- 6) [19-160](#) Email from Tracy Tavares, Executive Assistant, District of Kitimat, dated March 26, 2018, Re: Request for Local Governments to Support C.O.R.E.Y Motorcycle Safety

Moved by Councillor Vermeulen, seconded by Councillor Armour: That the Email from Tracy Tavares, Executive Assistant, District of Kitimat, dated March 26, 2018, Re: Request for Local Governments to Support C.O.R.E.Y Motorcycle Safety be received. Carried Unanimously.

10. RISE AND REPORT

- 1) [19-152](#) Rise & Report - Letter from Township of Esquimalt to Victoria and Esquimalt Police Board dated March 26, 2019

Mayor Desjardins referred to the Letter from the Township of Esquimalt to Victoria and Esquimalt Police Board dated March 26, 2019, a copy of which is attached to the Agenda.

11. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing. Limit of two minutes per speaker.

Sherri Robinson, *resident*, thanked Council for their support with the project to rename the Bay Street Armoury.

Doug Scott, *resident*, sought clarity with process re: delegation requesting an exemption to driveway grade maximum.

12. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Vermeulen: That the Regular Council meeting be adjourned at 9:04 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS 15TH DAY OF APRIL, 2019

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT