



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Agenda - Final
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, April 1, 2019

7:00 PM

Esquimalt Council Chambers

1. **CALL TO ORDER**
2. **LATE ITEMS**
3. **APPROVAL OF THE AGENDA**
4. **DELEGATIONS**
 - 1) [19-162](#) Ally Dewji - Exemption to Driveway Grade Maximum
Attachments: [Delegation Application - A Dewji](#)
5. **PUBLIC INPUT (On items listed on the Agenda)**
Excluding items which are or have been the subject of a Public Hearing.
6. **STAFF REPORTS**

Community Safety Services

- 1) [19-153](#) Amendment to Bylaw Enforcement Policy (ADMIN - 68), Staff Report CSS-19-007

Recommendation:

That Council approves the amended Council Policy No. ADMIN-68 Bylaw Enforcement as attached to Staff Report CSS-19-007.

Attachments: [ADMIN-68 \(Bylaw Enforcement Policy\) amendment](#)

Engineering and Public Works

- 2) [19-143](#) Janitorial Services for Municipal Facilities Tender Award, Staff Report EPW-19-009

Recommendation:

That Council award the Janitorial Services for Municipal Facilities contract to Commercial Building Cleaning for a total cost of \$207,648 (excluding GST) for a two year period, with an option to extend the contract by two one-year periods.

- 3) [19-144](#) 'No Parking' on Head Street, Traffic Order 1298, Staff Report EPW-19-010

Recommendation:

That Council approve the implementation of Traffic Order 1298 "No Parking" along Head Street, as set out in Staff Report EPW-19-010.

Attachments: [Attachment 1: No Parking on Head St TO 1298](#)

- 4) [19-151](#) Limited time Parking Restrictions Municipal Parking Lots -Traffic Orders (1299, 1300 & 1301), Staff Report EPW-19-011

Recommendation:

That Council approve implementation of Limited Time Parking Restrictions as per Traffic Order 1299, Traffic Order 1300 and Traffic Order 1301 as set out in Staff Report EPW-19-011.

Attachments: [Traffic Order 1299 - Limited Time Parking 1237-1243 Esquimalt Rd](#)
[Traffic Order 1300 - Limited Time Parking 1200 Esquimalt Rd](#)
[Traffic Order 1301 - Limited Time Parking 527 Fraser St](#)

Fire

- 5) [19-123](#) Township of Esquimalt and City of Langford Mutual Aid Agreement, Staff Report FIRE-19-002

Recommendation:

That Council authorizes staff to participate in the Mutual Aid Agreement with the City of Langford to enhance the level of life safety and property protection available to citizens; and that the Mayor and Corporate Officer be authorized to execute the Mutual Aid Agreement substantially in the form as attached to Staff Report FIRE-19-002.

Attachments: [Mutual Aid Agreement Esquimalt - Langford](#)

Development Services

- 6) [19-142](#) Development Permit Application - 1109 Lyall Street, Staff Report DEV-19-028

Recommendation:

That Council resolves that Development Permit No. DP000115 [Appendix A] authorizing the form and character of the proposed development of a new two-family dwelling behind the existing dwelling, sited in accordance with the BCLS Site Plan prepared by Powell & Associates, BC Land Surveyors, consistent with the architectural plans prepared by Zebra Design, both stamped "Received December 17, 2018", and the landscape plan prepared by LADR Landscape Architects, stamped "Received March 27, 2019", for the development to be located at 1109 Lyall Street [PID 006-001-009; Amended Lot 3 (DD 1484361), Section 11, Esquimalt District, Plan 4729] be approved, and staff be directed to issue the permit (subject to receipt of the required landscape security), and register the notice on the title of the subject property.

Attachments: [Appendix A - DP000115 - 1109 Lyall Street](#)
[Appendix B - Air Photo and CD No. 111](#)
[Appendix C - DP Area Guidelines and Green Building Checklist](#)
[Appendix D - Architectural Drawings, Landscape Plan, Core Gravel Driveway](#)

- 7) [19-147](#) Rezoning Application - 636 and 640 Drake Avenue, Staff Report DEV-19-029

Recommendation:

1. That Council resolves that Bylaw No. 2950 attached as Appendix 'A' of Staff Report DEV-19-029, which would amend Official Community Plan Bylaw, 2018, No. 2922 by amending Schedule B, being the 'Proposed Land Use Designations' map, thereby changing the designation of 636 Drake Avenue [PID 002-923-211; Lot 3 of Suburban Lot 41, Esquimalt District, Plan 25565] and 640 Drake Avenue [PID 002-923-157; Lot 2, Suburban Lots 50 and 41, Esquimalt District, Plan 25565] shown cross-hatched on Schedule 'A', from 'Low Density Residential' to 'Townhouse Residential', be considered for first and second reading;
2. That Council resolves that Bylaw No. 2951 attached as Appendix 'B' of Staff Report DEV-19-029, which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 636 Drake Avenue [PID 002-923-211; Lot 3 of Suburban Lot 41, Esquimalt District, Plan 25565] and 640 Drake Avenue [PID 002-923-157; Lot 2, Suburban Lots 50 and 41, Esquimalt District, Plan 25565] from RD-1 [Two Family Residential] to CD No. 116 [Comprehensive Development District No. 116], be considered for first and second reading; and
3. That Council authorizes the Corporate Officer to schedule a public hearing for Official Community Plan Bylaw, 2018, No. 2922, Amendment Bylaw No. 2950 and Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2951, and to advertise for same in the local newspaper.

Attachments: [Appendix A - Bylaw No. 2950 - OCP Amendment - 636 and 640 Drake Ave](#)
[Appendix B - Bylaw No. 2951 - Zoning Amendment \[CD116\] - 636 and 640 Drake Ave](#)
[Appendix C - Air photo, OCP Designation, Zoning, RM-3 zone](#)
[Appendix D - Applicants Introduction, Green Building Checklist, Tree Plan](#)
[Appendix E - Rendering, Architectural Drawings, Landscape Plan](#)
[Appendix F - Neighbourhood meeting minutes - Redacted](#)
[Appendix G - Public Comment](#)
[Appendix H - OCP consultation letter and concept plan](#)

7. BYLAWS

- 1) [19-161](#) Bylaw Notice Enforcement Bylaw, 2014, No. 2839, Amendment Bylaw [No. 8], 2019, No. 2958 - For Adoption

Attachments: [Bylaw 2958 - Bylaw Notice Bylaw Amendment \(No. 8\)](#)

8. REPORTS FROM COMMITTEES

- 1) [19-158](#) Draft Minutes from the Parks and Recreation Advisory Committee, October 18, 2019

Attachments: [2018 10 18 Parks and Recreation Advisory Committee Minutes - Draft](#)

9. COMMUNICATIONS

- 1) [19-155](#) Letter from Sherri K. Robinson, dated March 11, 2019, Re: Request for Letter of Support to Rename The Bay Street Armoury

Attachments: [Letter - S. Robinson](#)

- 2) [19-156](#) Email from Allyson Hoffman, Counsellor, Esquimalt High School, dated March 14, 2019, Re: Memorial Tournament at Esquimalt High School

Attachments: [Email - Esquimalt High School](#)

- 3) [19-157](#) Email from April Ingham, Executive Director, Pacific Peoples' Partnership, dated March 22, 2019, Re: Request for Letter of Support for One Wave Gathering

Attachments: [Email - Pacific Peoples' Partnership](#)

- 4) [19-159](#) Letter from Gordie Logan, Chair, CREST, dated March 26, 2019, Re: Highlights of February Board Meeting

Attachments: [Letter - CREST](#)

- 5) [19-163](#) Letter from Clay Barber, Director, South Island Division of Family Practice, dated March 25, 2019, Re: Service Planning Process to Identify Resources Needed to Support Increased Primary Care Services

Attachments: [Letter - South Island Division of Family Practice](#)

- 6) [19-160](#) Email from Tracy Tavares, Executive Assistant, District of Kitimat, dated March 26, 2018, Re: Request for Local Governments to Support C.O.R.E.Y Motorcycle Safety

Attachments: [Email - District of Kitimat](#)

10. RISE AND REPORT

- 1) [19-152](#) Rise & Report - Letter from Township of Esquimalt to Victoria and Esquimalt Police Board dated March 26, 2019

Attachments: [Letter to Victoria and Esquimalt Police Board Mar 26, 2019](#)

11. PUBLIC QUESTION AND COMMENT PERIOD

**Excluding items which are or have been the subject of a Public Hearing.
Limit of two minutes per speaker.**

12. ADJOURNMENT