



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

MINUTES ENVIRONMENTAL ADVISORY COMMITTEE

Thursday, September 24, 2015

7:00 p.m.

Council Chambers, Municipal Hall

PRESENT: Councillor Meagan Brame

Patrick O'Hara

David Shaw

Gail Willson

Carole Witter

Casey Brant

William MacGillivray

David Coney

STAFF: Marlene Lagoa, Community Development Coordinator (Staff Liaison)

Deborah Liske, Recording Secretary

REGRETS: Councillor Beth Burton-Krahn

1. CALL TO ORDER

Marlene Lagoa, Staff Liaison called the meeting to order at 7:02 p.m.

2. APPROVAL OF THE AGENDA

Moved by Carole Witter, seconded by Gail Willson that the agenda of the Environmental Advisory Committee meeting of September 24, 2015 be approved as presented.

The motion **CARRIED**.

3. INTRODUCTIONS

Committee members provided brief introductions.

4. MINUTES

(1) Minutes of the Environmental Advisory Committee meeting, May 28, 2015

Moved by Carole Witter, seconded by David Shaw that the minutes of the Environmental Advisory Committee meeting of May 28, 2015 be approved.

The motion **CARRIED**.

5. NEW BUSINESS

(1) Environmental Advisory Committee Terms of Reference

Marlene Lagoa, Staff Liaison, distributed the handout provided at the new committee orientation session for those committee members who did not attend.

Ms. Lagoa reviewed the committee terms of reference and responded to questions from committee members clarifying how items are referred to the committee.

(2) Council Strategic Priorities 2015 – 2019

Ms. Lagoa reviewed the 2015 – 2019 strategic priorities of Council with the committee.

(3) Membership List Contact Information

A confidential membership contact list was circulated for review by committee members. It was requested that any revisions be provided to the Recording Secretary.

(4) Agenda Items and Distribution

Items for the agenda must be provided to the Chair and Staff Liaison for review and approval. Agendas are made available for pick-up at the Recreation Centre for those that request. Committee members will be advised via email once agendas are available for pick-up and posted on municipal website.

(5) Meeting Schedule Dates and Times

The committee will meet as required, at the call of the Chair on either Wednesdays or Thursdays at 7:00 p.m. in the Council Chambers. The committee will not meet in the months of July, August and December as per the committee's terms of reference.

6. REPORTS FROM STAFF LIAISON

(1) Esquimalt Neighbourhoods Watershed Map – Update

Ms. Lagoa provided the committee with an update on the Esquimalt Neighbourhoods Watershed Map noting response has been very positive. The map and stand are in production; a weather and graffiti proof map has been installed on the outside of the Gorge Nature House building in Gorge Park and production of school resource materials is near completion. Ms. Lagoa also responded to questions from the committee.

(2) Green Event Planning Guide – For Input

Ms. Lagoa provided the committee with an overview of the Green Event Planning Guide and responded to questions. Committee members provided comments and suggestions. It was suggested consideration be given to acknowledge those events that exceed a pre-determined level of green initiatives.

Ms. Lagoa noted the draft guide and policies will be presented to Council for approval before the end of 2015.

7. ELECTIONS

(1) Election of Chair and Vice-Chair

Marlene Lagoa, Staff Liaison provided an overview of Chair and Vice Chair roles and responsibilities.

Ms. Lagoa opened the floor to nominations for Chair.

David Shaw was nominated for the position of Chair. David Shaw was appointed to the position of Chair of the Environmental Advisory Committee by acclamation.

Ms. Lagoa opened the floor to nominations for Vice Chair.

Patrick O'Hara was nominated for the position of Vice-Chair. Patrick O'Hara was appointed to the position of Vice-Chair of the Environmental Advisory Committee by acclamation.

8. ADJOURNMENT

The meeting adjourned at 8:36 p.m.

David Shaw, Chair
This day of , 2015

Certified Correct:

Anja Nurvo, Corporate Officer