

Deborah Liske

Subject: FW: follow- up to Colquitz/Gorge SMA watershed meeting September 20, 2019
Attachments: 20190925 Term Sheet.pdf; ATT00001.htm; 20190922 Meeting 3 Summary Report.pdf; ATT00002.htm; 20190912 Action Plan v. Sep 12 2019.pdf; ATT00003.htm

From: Barb Desjardins
Sent: September-30-19 8:23 AM
To: Laurie Hurst
Cc: Lynda Hundleby
Subject: Fwd: follow- up to Colquitz/Gorge SMA watershed meeting September 20, 2019

For next council meeting please

Sent from my iPhone

Barbara Desjardins
Mayor, Township of Esquimalt
Lekwungen Territory
Tel: 1-250-883-1944
Begin forwarded message:

CORPORATION OF THE TOWNSHIP OF ESQUIMALT		
For Information:		
<input type="checkbox"/> CAO	<input type="checkbox"/> Mayor/Council	
RECEIVED: SEP 30 2019		
Referred: <i>Rachel</i>		
<input type="checkbox"/> For Action	<input type="checkbox"/> For Response	<input type="checkbox"/> COTW
<input type="checkbox"/> For Report	<input checked="" type="checkbox"/> Council Agenda	<input type="checkbox"/> IC

From: "Susan Low" <susanlow@shaw.ca>
To: "Barb Desjardins" <Barbara.Desjardins@esquimalt.ca>, "kwilliams@highlands.ca" <kwilliams@highlands.ca>, "mayor@saanich.ca" <mayor@saanich.ca>, "suzanne.samborski@saanich.ca" <suzanne.samborski@saanich.ca>, "mayorscreech@viewroyal.ca" <mayorscreech@viewroyal.ca>, "lhelps@victoria.ca" <lhelps@victoria.ca>, "MAlto@victoria.ca" <MAlto@victoria.ca>, "ajames@victoria.ca" <ajames@victoria.ca>, "cynthiaday@colwood.ca" <cynthiaday@colwood.ca>, "cday@colwood.ca" <cday@colwood.ca>, "David.Johnson@songheesnation.com" <David.Johnson@songheesnation.com>, "chief@tsartlip.com" <chief@tsartlip.com>, "hunderwood@tsawout.ca" <hunderwood@tsawout.ca>, "chief@tseycum.ca" <chief@tseycum.ca>, "Katie Jarrett" <kjarrett@temexw.org>, "pwwright@islandnet.com" <pwwright@islandnet.com>, "DavidDrummondConsulting@shaw.ca" <DavidDrummondConsulting@shaw.ca>, "Dale.Desrochers@dfo-mpo.gc.ca" <Dale.Desrochers@dfo-mpo.gc.ca>, "Melissa.Nottingham@dfo-mpo.gc.ca" <Melissa.Nottingham@dfo-mpo.gc.ca>, "colin.plant@saanich.ca" <colin.plant@saanich.ca>, "gharris@crd.bc.ca" <gharris@crd.bc.ca>, "delliott@crd.bc.ca" <delliott@crd.bc.ca>, "dcowen@gvha.ca" <dcowen@gvha.ca>, "jkitts@gvha.ca" <jkitts@gvha.ca>, "msafari@shaw.ca" <msafari@shaw.ca>, "robert.dick@tc.gc.ca" <robert.dick@tc.gc.ca>, "robert.macdonald@tc.gc.ca" <robert.macdonald@tc.gc.ca>, "fiona.wong@tc.gc.ca" <fiona.wong@tc.gc.ca>, "Tom.Ethier@gov.bc.ca" <Tom.Ethier@gov.bc.ca>, "ailish.murphy@canada.ca" <ailish.murphy@canada.ca>, "Scott Hartman" <scott.hartman@esquimalt.ca>, "mayor@langford.ca" <mayor@langford.ca>, "ryan.windsor@csaanich.ca" <ryan.windsor@csaanich.ca>, "Patrick.Robins@csaanich.ca" <Patrick.Robins@csaanich.ca>, "Brian.Barnett@csaanich.ca" <Brian.Barnett@csaanich.ca>, "dkiedyk@cityoflangford.ca" <dkiedyk@cityoflangford.ca>, "ASteele@victoria.ca" <ASteele@victoria.ca>, "Jennifer.C.Davis@gov.bc.ca" <Jennifer.C.Davis@gov.bc.ca>, "munderwood@tsawout.ca" <munderwood@tsawout.ca>, "Lynda Hundleby" <lynda.hundleby@esquimalt.ca>, "Jennifer.C.Davis@gov.bc.ca" <Jennifer.C.Davis@gov.bc.ca>, "Larry.Barr@gov.bc.ca" <Larry.Barr@gov.bc.ca>, "mike.stalberg@gove.bc.ca" <mike.stalberg@gove.bc.ca>, "klloyd@crd.bc.ca" <klloyd@crd.bc.ca>, "iandouglasbruce@gmail.com"

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Cc: "Jodi Graham" <Jodi.Graham@esquimalt.ca>, "dstjacques@victoria.ca" <dstjacques@victoria.ca>, "georgia@esquimaltnation.ca" <georgia@esquimaltnation.ca>, "reception@pauquachin.com" <reception@pauquachin.com>, "karen@pauquachin.com" <karen@pauquachin.com>, "cwebster@tsawout.ca" <cwebster@tsawout.ca>, "fawnj@tseycum.ca" <fawnj@tseycum.ca>, "Coleen.Gooderham@gov.bc.ca" <Coleen.Gooderham@gov.bc.ca>, "erin.campbell@dfo-mpo.gc.ca" <erin.campbell@dfo-mpo.gc.ca>, "pmeers@gvha.ca" <pmeers@gvha.ca>, "Allison" <ahabkirk@shaw.ca>, "klegros@shaw.ca" <klegros@shaw.ca>, "rsam@temexw.org" <rsam@temexw.org>, "jconeybeer@cityoflangford.ca" <jconeybeer@cityoflangford.ca>, "katie@esquimaltnation.ca" <katie@esquimaltnation.ca>

Subject: follow- up to Colquitz/Gorge SMA watershed meeting September 20, 2019

Hello, I would like to thank you again for your attendance and participation in the third stakeholder meeting to explore the opportunity of creating a Colquitz/Gorge Special Management Area (SMA) last Friday morning. Please find the meeting summary, draft Action Plan, and Protocol Agreement Term Sheet from the 3rd stakeholder meeting for the Colquitz Gorge Special Management Area, held by Chief Ron Sam and the Songhees Nation on Friday September 20.

It is hoped that you will review and share these documents with your colleagues/fellow council members and provide feedback. The Term Sheet will be used to provide direction to lawyers drafting the Protocol Agreement.

Susan Low, B.Sc., F.A. Dip., LEED AP
725 Porter Road
Victoria BC V9A 5W7
778-433-3147



Gorge-Colquitz Special Management Area Collaborative Protocol Agreement Term Sheet

September 25, 2019

Preamble	<p>The partners to this protocol agreement have shared interests in working to ensure sustainability of salmonid populations in the Colquitz River and the herring population in the Gorge Waterway and Portage Inlet.</p> <p>These natural resources are critical to the culture and traditional lifestyle of Songhees Nation and the harvesting of these resources is likely unsustainable without a recovery strategy which includes remedial actions and an integrated management regime.</p> <p>It is therefore proposed that the governments and agencies that have an interest in the sustainability of these resources collaborate through the execution of this protocol agreement.</p>
Name	<p>The organization will be called the Gorge-Colquitz Special Management Area Collaborative (GCSMAC) (This is a placeholder name to be revised to include Lekwungen name.)</p>
GCSMAC Partnership	<p>A protocol agreement will be developed as the initial model for inter-agency/government collaboration for the GCSMAC. This agreement will outline GCSMAC objectives, membership, area, working principles, reporting, and term.</p>
GCSMAC Purposes	<p>The two over-arching GCSMAC objectives* are to:</p> <ol style="list-style-type: none">1. ensure sustainable (self-sustaining) salmonid populations in the Colquitz River; and2. ensure a sustainable (self-sustaining) herring population in the Gorge Waterway and Portage Inlet. <p>* measurable objectives including methods for tracking progress will be identified by the technical group</p>
GCSMAC Membership	<p>Membership of the GCSMAC will include:</p> <ul style="list-style-type: none">Songhees NationEsquimalt Nation if they wish to participateOther First Nations if they wish to participateTownship of EsquimaltDistrict of HighlandsDistrict of SaanichCity of VictoriaTown of View RoyalCapital Regional DistrictGreater Victoria Harbour AuthorityGovernment of Canada<ul style="list-style-type: none">Fisheries and Oceans CanadaTransport CanadaEnvironment & Climate Change CanadaProvince of BC:<ul style="list-style-type: none">Ministry of Forests, Lands, Natural Resources OperationsMinistry of Agriculture - may be invited to participateDistrict of Central Saanich & City of Langford: involvement limited to specific projects or

actions that involve their jurisdictions

By a decision of GCSMAC, additional members may be added to the membership.

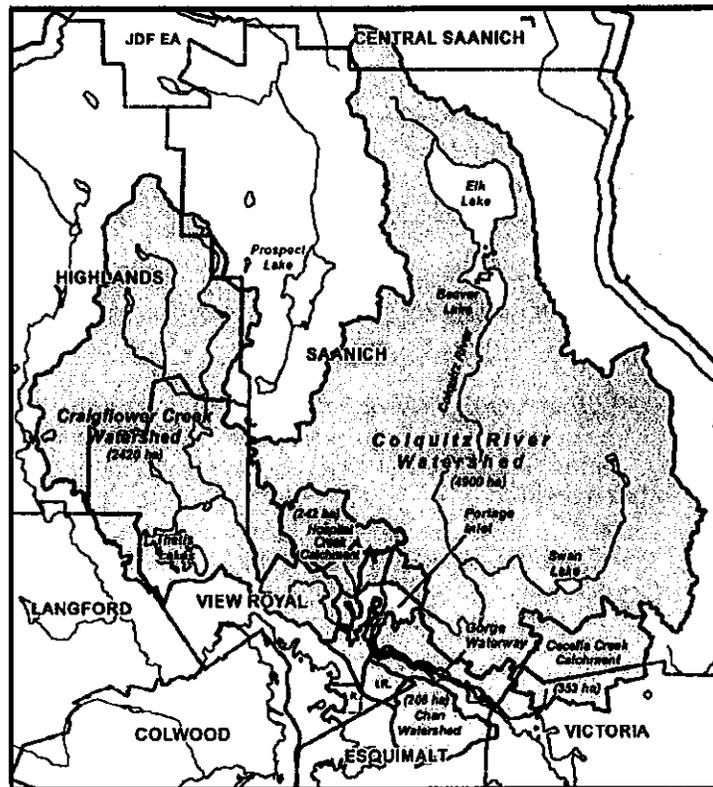
The GCSMAC will establish and seek input from a GCSMAC Technical Group which will include Government of Canada Fisheries and Oceans, municipal staff, post-secondary institutions, and NGOs active in the area, initially the Colquitz Coalition and Gorge Waterway Initiative. The GCSMAC may change the size and composition of the Technical Group as work of the GCSMAC evolves and changes.

Membership commitment

GCSMAC members will commit to “giving serious consideration to recommendations from the GCSMAC” when making plans and decisions at their individual constituency tables.

GCSMAC Area

The GCSMAC area is as shown on the map below until such time that the GCSMAC decides the boundaries need to be adjusted.



GCSMAC Principles of Collaboration

GCSMAC Working Principles are:

Voluntary membership: membership in the GCSMAC is voluntary and withdrawal from the collaborative organization will be made relatively simple

Decision making by consensus: every effort will be made to make recommendations and decisions by consensus; however, if consensus cannot be reached recommendations and decisions will be by majority vote. Both majority and minority reports are possible.

Evidence based decision making decision making will be evidence based, using the best available information and will include both science-based and traditional ecological/local ecological knowledge, information and data. The precautionary approach, erring on the side of caution, will be applied.

Integrated management: the GCSMAC will have cooperative processes that bring together all relevant partners in the proactive planning and recommendations for management of land-use and infrastructure in the watershed(s).

Respect for existing authorities: partners bring different authorities, mandates, and interest to the GCSMAC; GCSMAC processes will respect these.

Inclusivity: a diversity of stakeholders will be engaged, and their interests will be included in a meaningful way in GCSMAC initiatives and stakeholder interests will be considered in all recommendations and decisions.

Adaptive Management: GCSMAC management and processes will be designed to permit and support evolution and will be monitored and evaluated to support shared learning and adaptation.

Transparency: decisions and recommendations will be made openly, with information and results shared with all participants.

Efficiency: Issues will be addressed in a timely manner.

Accessibility: reasonable steps will be taken to determine how stakeholders wish to be engaged and to provide them with relevant, understandable information.

Indigenous led and informed: The Songhees Nation brought us together; we will learn from and about First Nations values and approach and put them into practice.

Establishment	The parties agree that this protocol agreement will take effect by a formal resolution of each of the members.
Appointment of members	Members will be appointed by their respective organizations and shall serve for a minimum of two years and a maximum of five years with the option of a renewable term.
Meetings	The GCSMAC will determine its schedule of meetings (likely 3 to 4 times annually) by agreement which will be supported by the GCSMAC Secretariat provided by the Songhees Nation.
Withdrawal from GCSMAC	Membership wishing to withdraw from GCSMAC will do so by written notice to GCSMAC.
Accountability and reporting	The GCSMAC will prepare an annual evaluation of progress and report, as well as conduct a comprehensive 5-year evaluation.
GCSMAC Term	The GCSMAC will be established for a period of ten years with annual reporting and evaluation of progress. A comprehensive 5-year evaluation will be conducted. A sunset clause in the protocol agreement will provide for a 10-year renewable term unless a not for profit society is registered to replace the GCSMAC protocol agreement.
Protocol agreement amendment	The terms of the protocol agreement may be amended by decision of the GCSMAC.



Special Management Area (SMA) Summary Report

Stakeholder Meeting #3
September 20, 2019 9:00 am – Noon
Songhees Wellness Centre

Participants

Chief Ron Sam, Songhees Nation; Councillor Alva Bob Pauquachin First Nation, Councillor Lynda Hundleby, Township of Esquimalt; Mayor Ken Williams, District of Highlands; Councillor Nathalie Chambers, District of Saanich; Councillor Marianne Alto, City of Victoria Councillor Ron Mattson, Town of View Royal

Langford A/Manager of Parks Yari Nielsen; Saanich Director of Parks Suzanne Samborski; Victoria Sewer and Stormwater Quality Technologist Adam Steele; Capital Regional District Senior Manager Environmental Protection (Gorge Waterway Initiative rep as well) Glenn Harris and First Nations Relations Manager Don Elliott;

Fisheries and Oceans Canada Community Advisor South Coast, Melissa Nottingham; Transport Canada Senior Environmental Officer, Margaret Zellis Skiba; BC Min of FLNRO Regional Operations Team Fish and Aquatic Habitat Branch, Larry Barr and Mike Stalberg;

Peninsula Streams Executive Coordinator Ian Bruce; Royal Roads University School of Environment & Sustainability Dr. Jonathan Moran; University of Victoria Environmental Law Director of Operations and Communications Holly Pattison; Founder of Veins of Life Watershed Society, John Roe

TTA Consultant, Peter Wainwright
TTAC Dave Drummond;
Emergent Sustainable Solutions Principals Allison Habkirk, Kathryn Le Gros, Susan Low.

Significant observations, conclusions & recommendations

Words of welcome

Chief Sam offered words of welcome to the participants.

Introductions

Participants were asked to introduce themselves.

Where we are

Kathryn LeGros presented a brief overview of our progress to date including presenting the conclusions of the June meeting concerning the final objectives, principles, boundaries, and membership. All of which are documented in the Action plan and the protocol Agreement Term Sheet both of which were circulated to attendees.

There were no concerns raised regarding the information presented.

Proposed Action Plan, Timeline & Term Sheet

Allison Habkirk walked through the proposed Action Plan, Timeline and Protocol Agreement Term sheet.

It was agreed that the Steering Committee would consist of:

- CRD, Victoria, Saanich, Esquimalt & Songhees representatives.

View Royal and Highlands will consider participating in the steering committee.

NGO input and feedback

Comments from the NGOs attending were generally positive and there were suggestions made including:

- All municipalities and First nations in the watersheds should be invited to participate – it was noted that they have been.
- GVHA should be included in the technical committee along with municipalities, NGOs, post-secondary institutions and First Nations.
- Boundaries need adjustment particularly to include all of the Victoria Harbour – it was noted that this has been identified as a task for the GCSMAC.
- The mandate should be broadened to include forage fish, herring and spawning vegetation beaches – it was noted that this was discussed and will be given further consideration by GCSMAC.
- There should be reporting to the public and Councils-broad public accounting – it was noted that this is included in the Action Plan and the Protocol Agreement Term Sheet.
- Partnership/consensus decisions made by the group.
- Need to be clear about the ultimate measures of success – fish- it was noted that there has been considerable discussions of tracking results and ultimately working to achieve the broad GCSMAC objectives.

Next steps

The immediate next steps include:

Strategic Action 1: Establish the SMA Collaborative through a protocol agreement

Tasks:

- Establish SMA steering committee to oversee startup phase. Suggested SMA steering committee membership to include CRD, Victoria, Saanich, Esquimalt & Songhees representatives.
- Draft and finalize protocol agreement based on the components outlined in the Term Sheet
- Hold protocol agreement signing event.
- Establish a SMA secretariat to be responsible for overseeing the day to day work meeting organization, agendas, securing funding and reporting. It is proposed that Songhees provide the SMA Secretariat function thus supporting and realizing the First Nation led SMA principle.
- The SMA or the Steering Committee establish a technical advisory group likely including: Government of Canada Department of Fisheries and Oceans, staff from municipalities and representatives from NGOs (Gorge Waterway Initiative) and the Colquitz River Watershed (CRD) and post-secondary institutions.

Thank you

Chief Sam offered words of thanks to participants.

APPENDIX 1 FLIPCHART NOTES FROM SEPTEMBER 20, 2019 MEETING

<ul style="list-style-type: none"> • GVHA should be included in the technical committee along with NGOs, post-secondary institutions and First Nations • Boundaries need adjustment particularly to include all of the Victoria Harbour • The mandate should be broadened to include forage fish, herring and spawning vegetation beaches • There should be reporting to the public and Councils-broad public accounting • Partnership/consensus decisions made by the group • Need to be clear about the ultimate measures of success - fish 	<p style="text-align: right;">FN</p> <ul style="list-style-type: none"> - Boundaries - Broadening Mandate <ul style="list-style-type: none"> - Forage fish - Herring - Spawning vegetation is beaches - Reporting to Public/Council Broad Public accounting - Partnership/Consensus decisions made by group - Measures of Success - Fish
<p>Next steps:</p> <ul style="list-style-type: none"> • Establish the Steering Committee • All councils will be represented on the Collaborative • Will wait to hear back from Langford and View Royal regarding their participation in the Collaborative • Decision making collaborative • We should use an efficient way to share information e.g. circulate information and offer a timeline for comment. 	<ul style="list-style-type: none"> * Steering Committee - All the councils on Board - To hear back from other Municipalities on desire to participate on Steering (View Royal + Highlands) - Decision-making Collaborative - Efficient way to share info.

<ul style="list-style-type: none"> • No intention to take over work already being done • The Collaborative is not competing with existing work being done <p>Term Sheet Discussion</p> <ul style="list-style-type: none"> • Comment regarding ensuring a sense of any resources needed in time for consideration in the municipal budget cycle • We are hopeful there will be opportunities for grant funding • It will be up to the Collaborative to determine if any funding requests are made • Funding requests are not anticipated for the startup year – no plan to ask for support for 2020 	<p>- Not competing with existing</p> <p><u>Term Sheet</u></p> <ul style="list-style-type: none"> - Sense of what money/costs would be required timing with Municipal Budget cycle - Opportunities for Grant Funding - Up to Collective what requests - Don't anticipate requests for start-up years (No plan to ask during 2020)
<ul style="list-style-type: none"> • There may be requests of local governments to lend letter of support for grant requests • A recommendation was made to consider philanthropy and legacy money • The protocol agreement will be drafted and circulated to partners • What is drafted is good enough to move forward • Secretariat acting to get started to determine LOE, then posted 	<p>Legacy money</p> <ul style="list-style-type: none"> - Have protocol agreement drafted and then circulate to partners - What is drafted is good enough to move forward - Secretariat acting to get

NGO comments

- The purpose of having a technical committee is to provide technical expertise to ensure evidence-based decision making.
- Terms of reference for the technical committee need to be drafted.
- The portage Inlet Cutthroat initiative should be included in the technical Committee
- UVic Environmental Law is interested in providing student work on projects which are generally done in the spring and would need to be identified by December of the preceding year.
- Royal Roads Environmental Program includes capstone projects which are typically done in the spring and involve teams of students. An example is work done at Mary lake to collect baseline data. Also, Staff and faculty are currently involved in monitoring projects and data collections e.g. Colwood creek.
- Veins of Life
- CRD continuity – current data
- Municipal staff
- Technical Committee to include First nations traditional knowledge

PORTAGE INLET CUTTHROAT INITIATIVE.

UVIC - ENVIR. LAW - SPRING TERM
PROJECTS IDENTIFIED BY DEC.

R.R - CAPSTONE PROJECTS JAN - JUL
TEAMS OF STUDENTS.
e.g. MARY LAKE - TECH BASELINE DATA.
PROPOSALS END OF OCT.
STAFF & FACULTY - MONITORING PROJECTS,
ALIGNMENT DATA COLLECTIONS,
COLWOOD Cr. MONITORING.

VEINS OF LIFE

CRD - CONTINUITY - CURRENT DATA

MUNICIPAL STAFF

- Technical Committee to include
FN - Traditional Knowledge



Special Management Area (SMA) Collaborative

Action Plan

September 12, 2019

Background

The concept of a Special Management Area arose out of Te'mexw Treaty negotiations and is referenced in Section 21 of Chapter 9 of the Te'mexw Treaty Association Agreement-in-Principal:

"21. Prior to the Final Agreement any Te'mexw Member First Nation may identify areas of special interest within the Te'mexw Member First Nation Area, and if such areas are identified the Parties will discuss the Te'mexw Member First Nation's role in the management of each area, including special management measures that may be required."

Conceptually the Treaty Association **proposes** two Special Management Areas:

1. A SMA is proposed for Songhees Nation focused on the Colquitz River Watershed, including Gorge Waterway and Portage Inlet, and
2. A second SMA is proposed for T'Sou-ke First Nation focused on the Sooke Basin.

A special management **area** is an area where **natural**, cultural and recreational values are considered in land use and development **decision making**.

The aim of the SMA organization is to **generate outcomes** that cannot be achieved by participants working **in isolation**. It is **hoped** that the SMA will **result** in greater certainty and stability in **watershed management**; **better integration and coordination** of new and existing management and **planning processes**; and **sustainable management of resources**.

An **important issue affecting aquatic sustainability** is the limitation of many existing management systems (e.g., **divided and duplicated jurisdictions** and laws, single sector approaches, limited **knowledge**, and **gaps in responsibility** for cumulative effects and overall aquatic system health) (PNCIMA 2010). It is **hoped** that the creation of an SMA for the Colquitz/Gorge Watershed will result in a **cooperative** and coordinated approach to address this limitation.

The SMA organization is **not intended** to provide detailed prescription of all measures required to achieve its objectives; instead, it can enhance and support existing decision-making processes by **linking sector planning and management** to an overarching SMA framework. The SMA participants will **identify priorities** for action that flow from the SMA framework. Implementation of the framework will **take place** within existing programs and resources, where possible, and may ultimately **lead** to the identification of new work which could be implemented as resources permit.

This Action Plan was developed as an outcome of research and workshops sponsored by the Te'mexw Treaty Association in the Spring of 2019 which involved over 30 institutional and agency representatives and Emergent Sustainable Solutions (ESS) consultants. The Action Plan is intended to guide the efforts towards achievement of the SMA for the immediate future.

Supporting documents to this Action Plan include:

- Colquitz/Gorge Watershed Special Management Area Concept Paper
- Governance Models Colquitz/Gorge Watershed Special Management Area

The following summarizes the direction agreed to at the May and June workshops and provides the basis for drafting of the protocol agreement and further work of the SMA.

SMA Partnership

The agencies involved in the Spring 2019 workshops concluded that as a first step a protocol agreement would be developed as the initial model for inter-agency/government collaboration for the SMA. This agreement would outline SMA objectives, membership, working principles, area, and working relationships as outlined in the following sections.

SMA Purposes

The two over-arching Gorge-Colquitz Special Management Area Collaborative* (GCSMAC) objectives** are to:

1. ensure sustainable (self-sustaining) salmonid populations in the Colquitz River; and
2. ensure a sustainable (self-sustaining) herring population in the Gorge Waterway and Portage Inlet.

*this name is a placeholder until an appropriate **Lekwungen** name is identified

** measurable objectives for tracking progress will be identified by the technical group.

SMA Membership

Membership of the SMA will include:

Songhees Nation

Esquimalt Nation if they wish to participate

Other First Nations if they wish to participate

Township of Esquimalt

District of Highlands

District of Saanich

City of Victoria

Town of View Royal

Capital Regional District

Greater Victoria Harbour Authority

Government of Canada

Fisheries and Oceans Canada

Transport Canada

Environment & Climate Change Canada

Province of BC:

Ministry of Forests, Lands, Natural Resources Operations

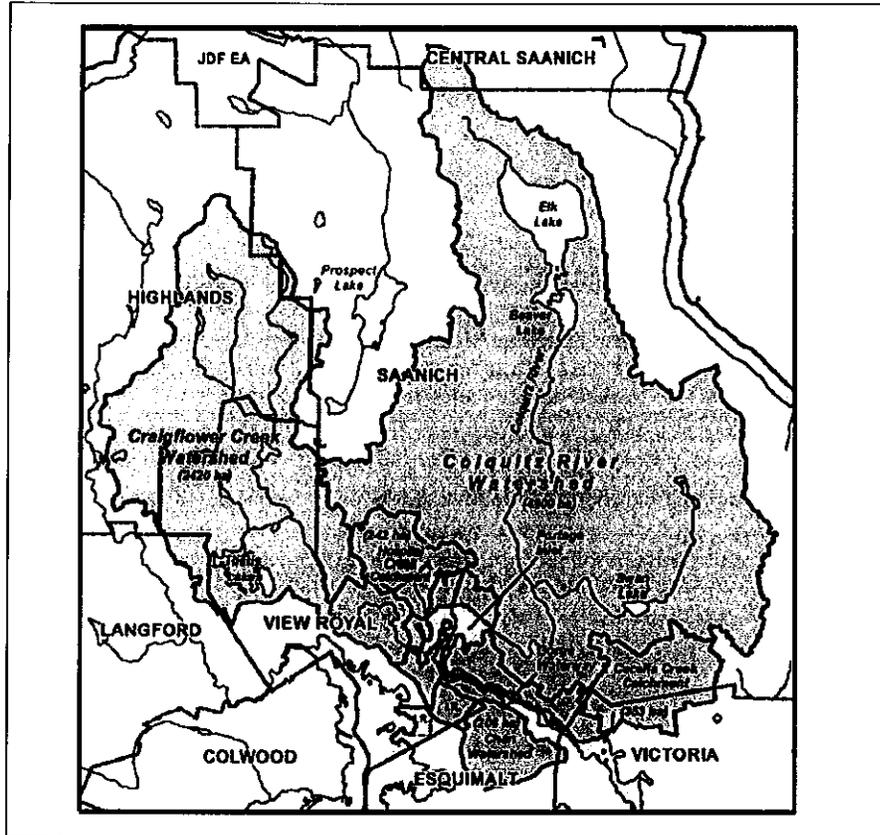
Ministry of Agriculture - may be invited to participate

District of Central Saanich & City of Langford: involvement limited to specific projects or actions that involve their jurisdictions

Technical input would be sought from post-secondary institutions and NGOs active in the area initially the Colquitz Coalition and Gorge Waterway Initiative.

SMA Area

The SMA area is as shown on the map below until such time that the SMA Collaborative decides the boundaries need to be adjusted.



5

SMA Working principles

SMA Collaborative Working Principles are:

Voluntary membership: membership in the SMA is voluntary and withdrawal from the collaborative organization will be made relatively simple

Decision making by consensus: every effort will be made to make recommendations and decisions by consensus; however, if consensus cannot be reached recommendations and decisions will be by majority vote. Both majority and minority reports are possible.

Evidence based decision making decision making will be evidence based, using the best available information and will include both science-based and traditional ecological/local ecological knowledge, information and data. The precautionary approach, erring on the side of caution, will be applied.

Integrated management: the SMA will have cooperative processes that bring together all relevant partners in the proactive planning and recommendations for management of land-use and infrastructure in the watershed(s).

Respect for existing authorities: partners bring different authorities, mandates, and interest to the SMA. SMA processes will respect these.

Inclusivity: a diversity of stakeholders will be engaged, and their interests will be included in a meaningful way in SMA initiatives and stakeholder interests will be considered in all recommendations and decisions.

Adaptive Management: SMA management and processes will be designed to permit and support evolution and will be monitored and evaluated to support shared learning and adaptation.

Transparency: decisions and recommendations will be made openly, with information and results shared with all participants.

Efficiency: Issues will be addressed in a timely manner.

Accessibility: reasonable steps will be taken to determine how stakeholders wish to be engaged and to provide them with relevant, understandable information.

Indigenous led and informed: The Songhees Nation brought us together; we will learn from and about First Nations values and approach and put them into practice.

SMA Term

The SMA Collaborative will be established for a period of ten years with annual reporting and evaluation of progress to member organizations. A comprehensive 5-year evaluation will be conducted and reported to members.

A sunset clause in the protocol agreement will provide for a 10-year renewable term unless a not for profit society is registered to replace the SMA protocol agreement.

Next steps: Strategic Actions

Strategic Action 1: Establish the SMA Collaborative through a protocol agreement

Tasks:

- Establish SMA steering committee to oversee startup phase. Suggested SMA steering committee membership to include CRD, Victoria, Saanich, Esquimalt & Songhees representatives.
- Draft and finalize protocol agreement based on the components outlined in the Term Sheet (attached)
- Hold protocol agreement signing event.
- Establish a SMA secretariat to be responsible for overseeing the day to day work meeting organization, agendas, securing funding and reporting. It is proposed that Songhees provide the SMA Secretariat function thus supporting and realizing the First Nation led SMA principle.
- The SMA or the Steering Committee establish a technical advisory group likely including: Government of Canada Department of Fisheries and Oceans, staff from municipalities and representatives from NGOs (Gorge Waterway Initiative and the Colquitz River Watershed (CRD) and post-secondary institutions.

Strategic Action 2: Develop a 5-year strategic plan

Tasks:

- SMA & Technical Advisory Group undertake a process to develop a 5-year strategic plan that identifies measurable objectives, key priorities, scheduling and resourcing.
- Key SMA priorities should include:
 - Consideration of the defined SMA area and adjustment if required
 - Preparation of a "state of knowledge report" updating the 1997 State of Knowledge Report prepared by Environmental Law Centre, University of Victoria
 - Collecting or secondary collection of baseline data e.g. fish counts
 - Policy analysis of municipal/CRD policies relevant to SMA
 - Communications & outreach plan to stakeholders, interest groups and the public including a workshop focused on what is being done currently in the watershed and celebrations of success

Strategic Action 3: Implement the strategic plan

Tasks:

- Following the development of the SMA strategic plan the SMA will participate in, support and monitor its implementation.

Strategic Action 4: Evaluation of progress

Tasks:

- The SMA will annually report its progress to members, sponsors and the public.
- A comprehensive 5-year evaluation will be conducted and reported to members.