



National Défense
Defence nationale

Real Property Operations Unit (Pacific)
Signal Hill Building 575
P O Box 17000 Station Forces
Victoria BC V9A 7N2

6841-7860-1 (CO/RDIMS 864917)

7

September 2018

Her Worship
Barbara Desjardins
Mayor of the Township of Esquimalt
1229 Esquimalt Road
Victoria BC V9A 3P1

Dear *Mayor Desjardins.*

I am writing to you to provide further clarification regarding your recent discussion with the Base Commander of CFB Esquimalt on 29 August 2018. You had asked how the Department of National Defence (DND) notifies municipalities when property within their municipality is divested to another department or organization. Of particular interest was the recent transfer of Munroe Head from the DND to Public Services and Procurement Canada (PSPC) on 01 April 2017. The method of notifying potential stakeholders of a property transfer is usually done by letter. As a result of an administrative error, the Township of Esquimalt was not notified of the transfer of Munroe Head.

Please accept my apology for this oversight. Also, please accept this letter as DND's official notification to the Township of Esquimalt of the transfer of Munroe Head from DND to PSPC.

If you have further questions, please contact Ms. Sharon Beach, Real Property Advisor (Pacific) who can be reached at 250-363-4812.

Yours truly,

M.F. Sandy
Lieutenant-Colonel
Commanding Officer

c.c.

Capt(N) Jason Boyd
Commander CFB Esquimalt
PO Box 17000 Station Forces
Victoria BC V9A 7N2

Canada

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CORPORATION OF THE TOWNSHIP OF ESQUIMALT		
From Information:		
<input type="checkbox"/> AO	<input type="checkbox"/> Mayor/Council	
<input checked="" type="checkbox"/> Blair/Chris/Hamie/Colin		
RECEIVED: SEP 13 2018		
Referred: <i>Anja</i>		
<input type="checkbox"/> For Action	<input type="checkbox"/> For Response	<input type="checkbox"/> COTW
<input type="checkbox"/> For Report	<input checked="" type="checkbox"/> Council Agenda	<input type="checkbox"/> IC