



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Draft
Special Meeting of Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Tuesday, March 22, 2016

5:45 PM

Esquimalt Council Chambers

Present 6 - Mayor Barbara Desjardins
 Councillor Meagan Brame
 Councillor Beth Burton-Krahn
 Councillor Lynda Hundleby
 Councillor Olga Liberchuk
 Councillor Tim Morrison

Absent 1 - Councillor Susan Low

Staff: Laurie Hurst, Chief Administrative Officer
 Jeff Miller, Director of Engineering & Public Works
 Bill Brown, Director of Development Services
 Ian Irvine, Director of Financial Services
 Scott Hartman, Director of Parks and Recreation
 Anja Nurvo, Director of Corporate Services
 Chris Jancowski, Fire Chief
 Sara Jansen, Emergency Program Manager
 Deborah Liske, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Special Council meeting to order at 5:45 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Brame, seconded by Councillor Hundleby: That the agenda be approved as circulated. Carried Unanimously.

4. CONSIDERATION OF 2016 - 2020 SUPPLEMENTAL OPERATING AND CAPITAL REQUESTS AND FUNDING

The Director of Financial Services reviewed a PowerPoint presentation of the 2016 budget summary which included an overview of the budget process, process results, four recommendations of tax rate increase scenarios, capital requests, reserve funds and account balances.

Council reviewed and discussed the supplemental budget requests, requested clarification from staff and provided direction to staff on amendments to the draft

budget as follows:

Moved by Councillor Burton-Krahn, seconded by Councillor Brame: That a letter be forwarded to the Victoria Esquimalt Police Board in support of the concept of two mental health positions and that the Board consider alternatives within it's budget to allocate resources to the positions. Carried.

In Favour: 5 - Mayor Desjardins, Councillor Brame, Councillor Burton-Krahn, Councillor Hundleby, and Councillor Liberchuk

Opposed: 1 - Councillor Morrison

Absent: 1 - Councillor Low

Moved by Councillor Burton-Krahn, seconded by Councillor Liberchuk: That the Participatory Budget Application supplemental request of \$5000.00 be approved. The motion was Defeated.

In Favour: 2 - Councillor Burton-Krahn, and Councillor Liberchuk

Opposed: 4 - Mayor Desjardins, Councillor Brame, Councillor Hundleby, and Councillor Morrison

Absent: 1 - Councillor Low

Moved by Councillor Burton-Krahn, seconded by Councillor Liberchuk: That the Additional Movie Licences supplemental request of \$3,500.00 be approved. Carried Unanimously.

Moved by Councillor Morrison, seconded by Councillor Hundleby: That the Replace Hot Water Lines supplemental request of \$15,000.00 be approved. Carried Unanimously.

Summary of Council directed revisions:

General Government Services

* General Administration - Binding of Historical Minutes \$3,000 - remove from budget

* Financial Services - Legal Services - PILT Appeal \$10,000 - remove from budget

* Financial Services - Participatory Budget Application \$5,000 - remove from budget

Protective Services

* Fire - Head Sets & Connections \$4,000 - remove from budget

* Community Safety Services - Legal Services - Bylaw Enforcement \$15,000 - keep in budget

* Community Safety Services - Emergency Management - Preparation of Training Materials \$5,000 - keep in budget

Public Works

* Administration - Extension of Labourer Position - Wages & Benefits \$9,126 - keep in budget

- * Administration - Modelling of Sanitary Collection System \$75,000 - keep in budget
- * Roads, Streets & Lights - Esquimalt Road Infrastructure Cleanup \$50,000 - keep in budget
- * Municipal Hall - Stairwell Leak Repairs - reduce to \$90,000

Development Services

- * Planning - OCP - Legal Fees - reduce to \$15,000
- * Planning - EVP - Project Manager - reduce to \$60,000
- * Planning - Esquimalt Road Design Guidelines - reduce to \$150,000
- * Economic Development & Tourism - Economic Development Consulting - reduce to \$75,000

Recreation Services

- * Replace Hot Water Lines \$15,000 - keep in budget
- * Bouncy Castle \$3,500 - keep in budget
- * Additional Movie Licences \$3,500 - keep in budget

Public Works

Technologist 1 - 0.5 FTE \$34,767 - keep in budget

Council requested staff to bring forward Council Policy No. ADMIN-38, Conference Attendance by Elected Officials for review.

The meeting recessed at 7:53 PM and reconvened at 7:57 PM.

The Director of Finance advised the approximate revised tax percentage, based on the approved supplemental requests would be 1.96%, but may change based on final assessed property values.

The Director of Finance also advised that on December 31, 2015 the CPI was 1.7% and rose to 1.9% as of January 31, 2016.

Council reviewed and discussed the capital budget requests and requested clarification from staff.

5. PUBLIC INPUT

There was no public input.

6. ADJOURNMENT

Moved by Councillor Brame, seconded by Councillor Hundleby: That the Special Council meeting be adjourned at 8:30 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS date DAY OF month, 2016

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT