

TOWNSHIP OF ESQUIMALT
Appendix 2
Operational Project Variance Report
As at May 31, 2023

Project	2023 Budget \$	2023 YTD Actual \$	Budget Remaining \$	Budget Remaining %	Status
General Administration					
Conference Costs	\$ 47,460	\$ 12,125	\$ 35,335	74%	AVICC/FCM Complete; UBCM in September
Volunteer Appreciation	7,000	-	7,000	100%	Complete; Within Existing Budget
Council Furniture	8,500	-	8,500	100%	In Progress - Ordered
Code of Conduct - Legal	10,000	1,725	8,275	83%	Complete
Website Project	20,000	-	20,000	100%	Ongoing
Brand Refresh	10,000	-	10,000	100%	On Hold - Awaiting Econ Dev Mgr
Contract Support - FOI Requests	25,000	26,315	- 1,315	-5%	Ongoing
Public Engagement Software	10,000	9,732	268	3%	Complete
Walking Tours Brochure	2,500	-	2,500	100%	Not started
Furniture/Equipment - New Staff	10,000	-	10,000	100%	In Progress - Ordered
Electronic Fund Transfer Module	6,000	-	6,000	100%	Not Started
Blinds Replacement - Municipal Hall	6,000	-	6,000	100%	In Progress - Ordered
Façade Improvement Program	100,000	-	100,000	100%	In Progress
Information Technology					
Adobe Subscriptions	3,500	2,135	1,365	39%	Complete
ArcGIS Subscription	2,500	-	2,500	100%	On Hold - December
Bluebeam Construction Software	1,500	-	1,500	100%	On Hold - October
Citrix Upgrade	15,000	-	15,000	100%	On Hold - October
Civil 3D Licences	6,200	-	6,200	100%	On Hold - October
Cloud Licence Renewal - Security Camera	8,500	5,897	2,603	31%	Complete
Internet Costs - Archives and Pavilion	3,132	1,044	2,088	67%	Ongoing
Mobile Device Management System	2,500	-	2,500	100%	On Hold - October
Online Functionality Maintenance	8,700	-	8,700	100%	On Hold - September
Printer Leases	6,000	-	6,000	100%	In Progress; Leases Signed
Server Licences and Support	4,500	1,710	2,790	62%	Complete
Protective Services					
Restorative Justice	5,468	-	5,468	100%	Awaiting Invoice
Deer Management	87,656	87,656	-	0%	Complete
Bylaw Officer - Workshop Attendance	1,500	1,555	- 55	-4%	Complete
School Crossing Guards	24,030	24,030	-	0%	Complete
Public Works and Engineering					
Garbage Bin Replacements	40,000	-	40,000	100%	In Progress - Ordered
Sewer Management Plan	200,000	-	200,000	100%	In Progress - RFP Released
Development Services					
Conference Costs - Development Services	7,500	1,500	6,000	80%	In Progress
Development Capacity Assessment	75,000	-	75,000	100%	In Progress
Parks and Recreation					
Lifeguard Certification Support	5,000	5,000	-	0%	Ongoing
Asset Management Inventory and Plan Development	45,000	-	45,000	100%	In Progress
Staff Mileage Reimbursement	900	200	700	78%	Ongoing
Pool Skimmer Refurbishment	24,000	-	24,000	100%	On Hold - September
Toilet Autoflusher Replacement	10,000	-	10,000	100%	On Hold - September
Janitorial Supplies - Increase	9,300	3,000	6,300	68%	Ongoing
Pool Pod Access - Maintenance Agreement	3,500	3,500	-	0%	Complete
Compressor Overhaul	9,200	1,000	8,200	89%	In Progress
Japanese Garden Pond Repairs	5,000	-	5,000	100%	On Hold - September
Lampson Park Infield Maintenance	10,000	7,000	3,000	30%	In Progress
Janitorial Supplies - Increase	8,500	2,800	5,700	67%	Ongoing
Playground Equipment - Replacement	20,000	5,000	15,000	75%	In Progress
Retrofit Bluetooth Controllers	13,500	-	13,500	100%	On Hold - September
Repair Irrigation System - Esquimalt Road	20,000	-	20,000	100%	On Hold - September
Licensing Clerk	38,614	-	38,614	100%	In Progress
Occupational Health & Safety Manager	66,045	-	66,045	100%	In Progress
Electronic and Paper Filing Clerk (Auxiliary)	70,885	-	70,885	100%	In Progress
Fire Fighter Positions (4)	208,974	-	208,974	100%	In Progress
Parks Worker - Additional Hours	47,480	26,130	21,350	45%	Ongoing
	\$ 1,381,544	\$ 229,054	\$ 1,152,490		