



**CORPORATION OF THE TOWNSHIP OF ESQUIMALT**

**LATE AGENDA ITEMS  
COUNCIL**

Monday, October 4<sup>th</sup>, 2021 @ 7:00 pm  
Esquimalt Council Chambers

---

**(1) ADD** as Item No. 5.1: **STAFF REPORTS** – Appointment of Acting Fire Chief, Staff Report No. ADM-21-017

And re-number the agenda accordingly.



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

## Staff Report

---

File #:21-493

---

### REQUEST FOR DECISION

**DATE:** October 4, 2021

Report No. ADM-21-017

**TO:** Laurie Hurst, Chief Administrative Officer

**FROM:** Vicki Gannon, Director of Corporate Services and Human Resources

**SUBJECT:**

Appointment to Acting Fire Chief

**RECOMMENDATION:**

That Council appoint Neal Widdifield as the Acting Fire Chief for Esquimalt and the Local Assistant to the Fire Commissioner effective October 4, 2021.

**RELEVANT POLICY:**

Officers Bylaw, 2011, No. 2777

**STRATEGIC RELEVANCE:**

This report is not directly related to any specific Council priority.

**BACKGROUND:**

Chris Jancowski, Fire Chief, has resigned from the organization effective October 1, 2021. The vacancy will be posted shortly and in the interim Neal Widdifield, Assistant Fire Chief, has agreed to fill the position temporarily until the successful candidate is able to commence.

**ISSUES:**

1. Rationale for Selected Option

The Township's Officers Bylaw, 2011, No. 2777 stipulate that the appointment of the Fire Chief is to be approved by resolution of Council.

2. Organizational Implications

The appointment of the Acting Fire Chief is effective October 4, 2021.

3. Financial Implications

There are no financial implications.

---

**File #:21-493**

---

4. Sustainability & Environmental Implications

There are no sustainability or environmental implications.

5. Communication & Engagement

The website and internal communication tools will be updated to reflect the change in this role.

**ALTERNATIVES:**

1. That Council appoint Neal Widdifield as the Acting Fire Chief for Esquimalt and the Local Assistant to the Fire Commissioner effective October 4, 2021.

2. That Council provide alternate direction to staff.