



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
**Minutes - Final**  
**Special Meeting of Council**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, April 14, 2025

Esquimalt Council Chambers

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**Held Immediately following adjournment of the Committee of the  
Whole meeting**

**Present**    6 - Mayor Barbara Desjardins  
Councillor Ken Armour  
Councillor Andrea Boardman  
Councillor Duncan Cavens  
Councillor Jacob Helliwell  
Councillor Tim Morrison

**Staff:**        Dan Horan, Chief Administrative Officer  
Ian Irvine, Director of Financial Services & IT  
Sarah Holloway, Manager of Corporate Services/Deputy  
Corporate Officer  
Victoria McKean, Recording Secretary

**1. CALL TO ORDER**

Acting Mayor Morrison called the meeting to order at 7:33 PM.

Councillor Cavens acknowledged the Songhees and Xwsepsem Nations on whose traditional territory we live, we learn, and we do our work.

**2. INTRODUCTION OF LATE ITEMS**

There were no late items.

**3. APPROVAL OF AGENDA**

Moved by Councillor Boardman, seconded by Councillor Cavens: That the agenda be approved as circulated. Carried Unanimously.

**4. PUBLIC INPUT ON ITEM 5**

There was no public input.

**5. SPECIAL MEETING MATTERS**

1)     [25-097](#)    2025 Property Tax Rates Presentation

The Director of Financial Services, provided a presentation and responded to questions from the Committee.

Committee comments included the following:

- The current business/residential tax ratio of 2.5/1 seems appropriate and demonstrates that Esquimalt is business-friendly;
- The policy in its current form is acceptable;
- How tax rates across classes are distributed and potential changes to this distribution is of interest in the future;
- Concern was expressed regarding the tax burden on businesses;
- The importance of a good relationship with Property in Lieu of Taxes (PILT) properties was emphasized;
- An in-depth discussion about this policy, treatment of market change, the impact on businesses of all sizes, outside the budget process, would be beneficial;
- Development of key messaging for Council would be helpful.

Moved by Councillor Armour, seconded by Councillor Cavens: That the Revenue, Tax, and Financial Sustainability Policy document remain unchanged and be attached to the Financial Plan Bylaw. Carried Unanimously.

## **6. ADJOURNMENT**

Moved by Mayor Desjardins, seconded by Councillor Armour: That the meeting be adjourned at 8:32 PM. Carried Unanimously.

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MAYOR BARBARA DESJARDINS  
THIS 26 DAY OF MAY, 2025

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SARAH HOLLOWAY,  
DEPUTY CORPORATE OFFICER  
CERTIFIED CORRECT