

2024 COUNCIL RESOLUTIONS 2 nd PERIOD					
Resolution No.	Meeting Type	Meeting Date	Reference	Resolution	Result
24-131	Regular Council	July 22, 2024	Rise and Report from the In Camera meeting of July 8, 2024	1. 2024 Youth Representative Reappointment for the Environment, Parks, and Recreation Advisory Committee. Staff Report No. ADM-24-043 That Council re-appoint Ryan Badowski as a Youth representative to the Environment, Parks, and Recreation Advisory Committee for a term effective immediately and ending on June 30, 2025.	Carried Unanimously
24-130	Regular Council	July 22, 2024	Rise and Report from the In Camera meeting of July 8, 2024	2. The Order in Council for policing has been adjusted to incorporate the new changes that the provincial government has approved for the Police Act. Council must appoint a member to the Police Board and has chosen to elect Mayor Desjardins, whose term will begin August 1, 2024 and end December 31, 2025.	Carried Unanimously
24-129	Regular Council	July 22, 2024	Email from Ministry of Municipal Affairs dated July 19, 2024 Re: Invitation to Meet with the Health Authorities of British Columbia During UBCM Convention	That Council direct staff to set up a meeting with Island Health at the UBCM convention to discuss updates on medical facilities, urgent primary care centres (UPCC) function and their performance in our community.	Carried Unanimously
24-128	Regular Council	July 22, 2024	Recommendations from the Committee of the Whole Meeting of July 15, 2024	1. Esquimalt Road Active Transportation and Underground Improvements – EPW-24-021 “That the Committee of the Whole recommends that Council: a. Award a contract to ISL Engineering and Land Services Ltd. for \$604,541 for consultant services on the Esquimalt Road Active Transportation and Underground Improvements project; b. Direct staff to proceed with Phase 1 design refinement engagement; c. Direct staff to seek public input on two concepts on Esquimalt Road between Admirals Road and Park Place before advancing to refinement engagement in Phase 2; d. That the four additional options be added at the cost of \$11,500; as described in Staff Report EPW-24-021.”	Carried Unanimously
24-127	Regular Council	July 22, 2024	Recommendations from the Committee of the Whole Meeting of July 15, 2024	2. Short-Term Rental Regulations – DEV-24-036 “That the Committee of the Whole recommend to Council that staff be directed to return to the Committee of the Whole in fall of 2024 with a report outlining the proposed amendments to the zoning Bylaw, a draft Stakeholder engagement strategy, and a timeline for adoption and implementation of the proposed amendment inclusive of the comments provided by the Committee at the July 15, 2024, Committee of the Whole meeting.”	Carried Unanimously
24-126	Regular Council	July 22, 2024	Recommendations from the Committee of the Whole Meeting of July 15, 2024	3. Fleet Electrification Plan – EPW-24-020 “That the Committee of the Whole recommend that Council endorse the Fleet Electrification Plan and direct staff to proceed with implementation.”	Carried Unanimously
24-125	Regular Council	July 22, 2024	Recommendations from the Committee of the Whole Meeting of July 15, 2024	4. Economic Development Place Branding and Marketing Plan– ADM-24-035 Main Motion as Amended: “That the Committee of the Whole recommends to Council that the Economic Development Place Branding and Marketing Plan return to Council with incorporated changes requested at the Committee table with respect to colourways and logo design.	Carried Unanimously
24-124	Regular Council	July 22, 2024	Recommendations from the Committee of the Whole Meeting of July 15, 2024	Motion Arising: “That Council direct the Mayor to write a letter to Victoria Council, informing them of our intention to build an AAA route along Esquimalt Road. Additionally, we ask them to include the section of Esquimalt Road from Dominion Road to the E&N Railway in their AAA Cycling Network Plan, ensuring a seamless network of AAA lanes throughout Esquimalt	Carried Unanimously

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				and Vic West.”	
24-123	Regular Council	July 22, 2024	Business Licence and Regulation Bylaw Review, Staff Report ADM-24-34	That Council give first reading to Business Licence and Regulation Bylaw, 2024, No. 3144. That Council give second reading to Business Licence and Regulation Bylaw, 2024, No. 3144. That Council amend Bylaw 3144 by removing the requirement for hours listed in Section 34.1. That Council give third reading to Business Licence and Regulation Bylaw, 2024, No. 3144 as amended.	Carried Unanimously
24-122	Regular Council	July 22, 2024	Housing Agreement Bylaw No. 3143 - 1034 Dunsmuir, Staff Report No. DEV-24-041	That Council give first, second and third readings to Housing Agreement (1034 Dunsmuir Road) Bylaw, 2024, No. 3143.	Carried Unanimously
24-121	Regular Council	July 22, 2024	Council Priorities Refresh - Fall 2024, Staff Report No. ADM-24-049	That Council receive Report No. ADM-24-049 for information and direct staff to prepare a Special Committee of the Whole session in September to initiate the 2024 Council Priorities Refresh process.	Carried Unanimously
24-120	Regular Council	July 22, 2024	Amendments to Travel and Expense Reimbursement Policy, Staff Report No. ADM-24-047	That Council: 1. Rescind Council Policy No. Admin-11, Travel Allowances - Municipal Staff, Council Appointees and Volunteers; and 2. Approve Council Policy No. FIN-07, Travel and Expense Reimbursement.	Carried Unanimously
24-119	Regular Council	July 22, 2024	Updates to Council Policies, Staff Report No. ADM-24-046	That Council approve the suggested changes to Council Policies PER-02 and PER-06, as outlined as attached to Staff Memo ADM-24-046.	Carried Unanimously
24-118	Regular Council	July 22, 2024	Community Volunteer Recognition, Staff Report No. ADM-24-041	That Council: 1. Approve that the invitees of the annual volunteer recognition lunch or dinner shall include Archives volunteers, and members of the Council Committees, plus a guest; 2. Formally recognize those volunteer groups which have Council liaisons; and, 3. Approve the changes to PER-07 Community Volunteer Attraction and Policy.	Carried Unanimously
24-117	Regular Council	July 22, 2024	Adoption of Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2024, No. 3140, Staff Memo No. ADM-24-048	That Council adopt Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2024, No. 3140.	Carried Unanimously
24-116	Regular Council	July 8, 2024	Email from Isabella Lee, Greater Victoria Placemaking Project, dated June 18, 2024 Re: Request for proclamation for Placemaking Day, July 20, 2024	That Council proclaim July 20, 2024 as Placemaking Day in the Township of Esquimalt.	Carried Unanimously
24-115	Regular Council	July 8, 2024	Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2024, No. 3140 - Rescind Third Reading and Further	That Council rescind third reading of “Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2024, No. 3140”. That Council: 1. Amend "Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2024, No. 3140" by inserting the following as new section 3 in Amendment Bylaw No. 3140:	Carried Unanimously

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			Amend, Staff Report No. ADM-24-045	"This Bylaw shall come into force and take effect on January 1, 2025"; and 2. Give third reading to "Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2024, No. 3140" as amended.	
24-114	Regular Council	July 8, 2024	Esquimalt Road Bus Stop and Limited Time Parking - Traffic Orders, Staff Report No. EPW-24-018	That Council postpone further consideration of approval of Traffic Orders 1354 and 1355 and the rescinding of Traffic Orders 1079 and 1081 to allow staff to obtain additional information from BC Transit and consult with the Esquimalt Chamber of Commerce.	Carried Unanimously
24-113	Regular Council	July 8, 2024	Motion arising re: Residential only parking	That Council direct staff to prepare a report considering options for discontinuing the residential-only parking petitions.	Defeated with Councillors Boardman, Cavens, Helliwell, Morrison, and Rotchford Opposed.
24-112	Regular Council	July 8, 2024	Greenwood Avenue Residential Parking Only, Staff Report No. EPW-24-016 Lampson Street Residential Parking Only, Staff Report No. EPW-24-017	MAIN MOTION AS AMENDED: That Council approve the implementation of Traffic Order 1352 for "Residential Parking Only" signage to be installed on both sides of Greenwood Avenue commencing 9m west of the intersection of Greenwood Avenue and Lampson Street and extending west to 9m east of the intersection of Greenwood Avenue and Kinver Street as set out in EPW-24-016; and, that Council approve the implementation of Traffic Order 1353 for "Residential Parking Only" signage to be installed on the west side of Lampson Street commencing 9m south of the intersection of Lampson Street and Greenwood Avenue and extending south to 9m north of the intersection of Lampson Street and Bewdley Avenue as set out in EPW-24-017; and, that this restriction be reviewed upon completion of the Rosemead House development.	Carried Unanimously
24-111	Regular Council	July 8, 2024	Craigflower Road Residential Only Permit Parking, Staff Report No. EPW-24-015	That Council approve the implementation of Traffic Order 1351 for "Residential Only Permit Parking" signage to be installed on the north side of Craigflower Road commencing 113m west of the intersection of Craigflower Road and Tillicum Road and extending 150m west on Craigflower Road as set out in EPW-24-015.	Carried Unanimously
24-110	Regular Council	July 8, 2024	Bryden Court Residential Parking Only, Staff Report No. EPW-24-014	That Council approve the implementation of Traffic Order 1350 for "Residential Parking Only" signage to be installed on both sides of Bryden Court commencing 9m west of the intersection of Bryden Court and Head Street and extending to the terminus of the turnaround bulb's end as set out in EPW-24-014.	Carried Unanimously
24-109	Regular Council	July 8, 2024	Integrated Parking Management Strategy - Action Plan, Staff Report No. EPW-24-019	That Council: a) endorse the Integrated Parking Management Strategy Action Plan; and b) direct staff to bring forward budget requests identified in the Action Plan as part of annual budget deliberations.	Carried Unanimously
24-108	Regular Council	July 8, 2024	533 Admirals Road - Development Permit and Development Variance Permit, Staff Report No. DEV-24-039	That Council approve Development Permit No. DPO00230 and Development Variance Permit No. DVP00145 and direct staff to issue the permits and register the notices on the title of the property upon receipt of the landscape deposit.	Carried Unanimously
24-107	Regular Council	July 8, 2024	Adoption of Bylaw to Repeal Bylaw No. 2494, 2024, No.	That Council adopt Repeal Bylaw No. 2494, 2024, No. 3141.	Carried Unanimously

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			3141, Staff Report No. ADM-24-044		
24-106	Regular Council	June 24, 2024	Notice of Motion - Election Signs	<p>WHEREAS: Esquimalt boulevards and street corners are expected to be plastered with candidate signs for three consecutive autumns, starting with the provincial election this October, a federal vote in 2025 and municipal elections in 2026.</p> <p>WHEREAS: The advances in technology and digital media allow candidates significant other opportunities to market themselves with voters and in more insightful ways than simply putting their name on a sign.</p> <p>WHEREAS: Limiting signs will have environmental benefits, since it means fewer plastic signs filling up landfill (noting that Hartland is nearing capacity).</p> <p>THEREFORE BE IT RESOLVED: That staff develop and return to Council with a report that explores the possibility of banning candidates' election signs on public land and allowing them only on private property.</p>	Defeated with Councillors Cavens, Helliwell, Morrison and Rotchford Opposed.
24-105	Regular Council	June 24, 2024	Adoption of Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2023, No. 3121 – 1232-1234 Juno Street Staff Report No. ADM-24-038	That Council adopt Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2023, No. 3121.	Carried
24-104	Regular Council	June 24, 2024	2023 Annual Report, Staff Report ADM-24-037	<ol style="list-style-type: none"> 1. That the 2023 Annual Report be amended by removing the Climate Action Plan – 2023 Activity Report (pages 36 – 49); 2. That Council adopt the 2023 Annual Report as amended; and, 3. That Council direct staff to incorporate the Climate Action Plan – 2023 Activity Report into a separate report for Council's consideration. 	Carried Unanimously
24-103	Regular Council	June 24, 2024	Public Works Yard Fuel Tank – Contract Award, Staff Report No. EPW-24-013	That Council award a contract to Western Oil Services in the amount of \$321,584, excluding GST, for decommissioning the existing underground fuel system and installation of a new above ground fuel system at the Public Works Yard.	Carried Unanimously
24-102	Regular Council	June 24, 2024	2023 Statement of Financial Information, Staff Report FIN-24-013	That Council approve the 2023 Statement of Financial Information as attached to Staff Report FIN-24-013.	Carried Unanimously
24-101	Regular Council	June 24, 2024	Reserve Fund Policy, Staff Report FIN-24-014	That Council approve Council Policy FIN-22 Reserve Funds as attached to Staff Report FIN-24-014.	Carried Unanimously
24-100	Regular Council	June 24, 2024	Repeal Bylaw - Commercial Vehicle Licensing Bylaw, Staff Report FIN-24-015	That Council provide first, second and third reading to Bylaw to Repeal Bylaw No. 2494, 2024, No. 3141.	Carried Unanimously
24-99	Regular Council	June 24, 2024	Parks and Recreation 2025 Fees and Charges Rate Review, Staff Report No. P&R-24-005	<p>That Council:</p> <ol style="list-style-type: none"> a) approve the proposed revisions to the Parks and Recreation fees and charges effective January 1, 2025, as outlined in Staff Report No. P&R-24-005 and the further changes to the bonspiel rate as stated by the Director of Parks and Recreation; and b) give first, second, and third readings to Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2024, No. 3140 as amended to change in Schedule C the bonspiel rate condition to be 	Carried Unanimously

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				"or 15% of entry fees or whichever is greater".	
24-98	Regular Council	June 24, 2024	Repeal and Reading/Adoption of Small-Scale Multi-Family Housing (SSMFH) Zoning Amendment Bylaw, Staff Report No. DEV-24-038	That Council give first three readings and adopt Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2024, No. 3142.	Carried Unanimously
24-97	Regular Council	June 24, 2024	Email dated June 4, 2024, from the Canadian Autoinflammatory Network Re: Request to Light Up Orange to Shine a Light on Autoinflammatory Diseases	That Council direct staff to illuminate the Archie Browning Sports Centre and the Esquimalt Adventure Park orange on August 3, 2024 in honour of International Autoinflammatory Awareness Month to raise awareness of autoinflammatory diseases.	Carried Unanimously
24-96	Regular Council	June 24, 2024	Rise and Report from the In Camera meeting of June 3, 2024	That Council appoint Avishai Gilad, Architect, to the APC Design Review Committee as a representative of the Architectural Institute of British Columbia (AIBC) for a two and a half (2.5) year term of July 1, 2024 – December 31, 2026.	Carried Unanimously
24-95	Regular Council	June 3, 2024	Zoning Amendment - Small-Scale Multi-Family Housing, Staff Report No. DEV-24-035	That Council give first, second, third reading to, and adopt, Zoning Bylaw, 1992, No. 2050 Amendment Bylaw No. 3139.	Carried Unanimously
24-94	Regular Council	June 3, 2024	2024 UBCM Requests for Meetings with Cabinet Ministers, Staff Report No. ADM-24-032	That Council direct staff to request meetings during UBCM with the following Ministers as prioritized below: 1. Minister of Public Safety and Solicitor General – to provide an update on the Township's current position and next steps. 2. Minister of Housing – to discuss targets, the Township's plan to achieve them and any available resources; to provide information on the development capacity impact report; and to request support in building nonmarket housing. 3. Minister of Transportation and Infrastructure – to request assistance in alleviating the challenges that have come with densification and to advocate for rapid transit. Minister of Education and Childcare – to address the removal of the school liaison officers in the Greater Victoria School District #61 and the subsequent increase in gang activity within the schools.	Carried Unanimously
24-93	Regular Council	June 3, 2024	Email dated May 14, 2024 from Micayla Hayes, Vice Chair of the Victoria and Esquimalt Police Board Re: Request to Co-Host the 2025 Canadian Association of Police Governance Conference	That a response be sent to the Victoria and Esquimalt Police Board stating that Council is unable to provide the funding of \$20,000, as requested, to co-host the Canadian Association of Police Governance (CAPG) conference.	Carried Unanimously
24-92	Regular Council	May 27, 2024	Email dated May 14, 2024 from Micayla Hayes, Vice Chair of the Victoria and Esquimalt Police Board Re: Request to Co-Host the 2025 Canadian Association of Police Governance Conference	That Council postpone the item until the next Regular meeting of Council on June 3, 2024.	Carried Unanimously
24-91	Regular Council	May 27, 2024	Recommendations from the Committee of the Whole Meeting held May 13, 2024	<u>3. Small Scale Multi Unit Housing (SSMUH) Update Report – Report No. DEV-24-032</u> "That the Committee of the Whole recommends to Council that the Zoning Bylaw amendments outlined in Staff Report DEV-24-032 be endorsed, and that staff be	Carried Unanimously

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				directed to prepare the Zoning Bylaw amendment for Council's consideration.	
24-90	Regular Council	May 27, 2024	Recommendations from the Committee of the Whole Meeting held May 13, 2024	2. Esquimalt Public Art Funding Request - Victoria Nikkei Cultural Society Staff Report No. P&R 24-003 "That the Committee of the Whole recommends to Council that \$20,000 be allocated from the Public Art Reserve Fund to the Victoria Nikkei Cultural Society for design and construction of a permanent outdoor Public Art installation in the Japanese Gardens at Esquimalt Gorge Park, and that up to \$10,000 of in-kind funding be approved for Township Staff installation costs."	Carried Unanimously
24-89	Regular Council	May 27, 2024	Recommendations from the Committee of the Whole Meeting held May 13, 2024	1. Mark Erout - Representative of businesses along Esquimalt Road between Constance Avenue and Fraser Street Re: Bike Lanes "That the Committee of the Whole recommends to Council that staff be directed to prepare a staff report summarizing all the steps taken to date and the steps going forward regarding public engagement and design for both phases of the Esquimalt Road bike lane project included in the Active Transportation Network Plan."	Carried Unanimously
24-88	Regular Council	May 27, 2024	2024 UBCM Minister Meeting Requests, Staff Report ADM-24-030	That the 2024 UBCM Minister Meeting Requests, Staff Report ADM-24-030 be received for information.	Carried Unanimously
24-87	Regular Council	May 27, 2024	Janitorial Services for Municipal Facilities - Contract Award, Staff Report No. EPW-24-012	That Council award the contract for Janitorial Services for Municipal Facilities to SkyBlue Services Corporation for a total cost of \$224,334 (excluding GST) for a two-year term, with an option to extend the contract for an additional two one-year terms, as described in Staff Report EPW-24-012.	Carried Unanimously
24-86	Regular Council	May 27, 2024	Adoption of Council Procedure Bylaw Amendment and Public Notice Bylaw, Staff Report No. ADM-24-027	1. That Council Procedure Bylaw, 2022, No. 3081, Amendment Bylaw, 2024, No. 3135 be adopted; and 2. That Public Notice Bylaw, 2024, No. 3136 be adopted.	Carried Unanimously
24-85	Regular Council	May 6, 2024	Email dated April 16, 2024 from the London Abused Women's Centre Re: Light Up Request for the 15th Annual Shine the Light on Woman Abuse Campaign	That Council direct staff to light up the Archie Browning Sports Centre and Waterpark purple on November 1 and 25, 2024 in support of the Shine the Light on Woman Abuse campaign in recognition of women and girls impacted by men's violence against women.	Carried Unanimously
24-84	Regular Council	May 6, 2024	Letter dated March 14, 2024 from the Mayor of the District of Saanich Re: School District 61 Police School Liaison Officers	That Council request the Mayor to write to the Chair of the Board of Education for School District 61 requesting reconsideration of the reinstatement of the Police School Liaison Officers and that the letter be copied to the appropriate Provincial bodies, other School District 61 school hosting municipalities and the Esquimalt and Songhees Nations.	Carried Unanimously
24-83	Regular Council	May 6, 2024	Adoption of Financial Plan and Tax Rates Bylaw Nos. 3137 & 3138, Staff Report No. 24-025	That Financial Plan Bylaw, 2024, No. 3137 be adopted.	Carried Unanimously
24-82	Regular Council	May 6, 2024	Adoption of Financial Plan and Tax Rates Bylaw Nos. 3137 & 3138, Staff Report No. 24-025	That Tax Rates Bylaw, 2024, No. 3138 be adopted.	Carried Unanimously
24-81	Regular Council	May 6, 2024	Adoption of Maintenance of Property and Nuisance Regulation Bylaw Amendments, Staff Report No. ADM-24-024	That Maintenance of Property and Nuisance Regulation Bylaw, 2014, No. 2826, Amendment Bylaw, 2024, No. 3133 be adopted.	Carried Unanimously

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24-80	Regular Council	May 6, 2024	2023 Financial Statements, Staff Report FIN-24-011	That Council approve the Township's audited financial statements for the fiscal year ended December 31, 2023, as attached to Staff Report FIN-24-011.	Carried Unanimously
24-79	Regular Council	May 6, 2024	Building Retrofit Study – FCM GMF Grant Application, Staff Report No.DEV-24-029	That Council resolves to endorse a municipal application to the Federation of Canadian Municipalities (FCM) Green Municipal Fund (GMF) for a Greenhouse Gas Reduction Pathway Feasibility Study Grant application with a goal to “identify a sequence of GHG reduction measures to reduce GHG emissions for community buildings by at least 50% within 10 years and by at least 80% (i.e. near net-zero GHG emissions) within 20 years” from 2023 (the base year), “while managing capital costs and reducing operating costs”. That Council has committed to spending \$50,000.00 towards a building retrofit study to reduce the GHG emissions from the Township's corporate buildings as part of its GHG Reduction Roadmap. And that Council acknowledges that the Township is eligible to only submit one application for the GMF Community Building Retrofit Feasibility (CBF) Study grant offer.	Carried Unanimously
24-78	Regular Council	May 6, 2024	Request to Rescind Resolution of Internal Appointment, Staff Report No. ADM-24-021	That Council rescind, effective May 6, 2024, the following appointments from Debra Hopkins, Director of Corporate Services/Corporate Officer: - Deputy Business Licence Officer and, - Alternate Secretary for the Board of Variance.	Carried Unanimously
24-77	Regular Council	May 6, 2024	Municipal Consent for CRD Bylaw No. 4588 - Regional Parks Loan Authorization Bylaw No. 1, 2024 - Staff Report No. ADM-24-022	That Council consent to the CRD adopting Bylaw No. 4588, “Regional Parks Loan Authorization Bylaw No. 1, 2024”	Carried Unanimously
24-76	Regular Council	May 6, 2024	Public Notice Bylaw and Amended Council Procedure Bylaw, Staff Report No. ADM-24-019	That Council: 1. Endorse utilizing the Township's email subscription notice and official municipal website as reliable, suitable, and accessible means of alternate public notification methods; 2. Give three readings to Council Procedure Bylaw, 2022, No. 3081, Amendment Bylaw, 2024, No. 3135; and 3. Give three readings to Public Notice Bylaw, 2024, No. 3136; as per Staff Report No. ADM-24-019.	Carried Unanimously