



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Draft
Special Meeting of Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, February 22, 2016

5:45 PM

Esquimalt Council Chambers

Present 7 - Mayor Barbara Desjardins
 Councillor Meagan Brame
 Councillor Beth Burton-Krahn
 Councillor Lynda Hundleby
 Councillor Olga Liberchuk
 Councillor Susan Low
 Councillor Tim Morrison

Staff: Laurie Hurst, Chief Administrative Officer
 Jeff Miller, Director of Engineering & Public Works
 Bill Brown, Director of Development Services
 Ian Irvine, Director of Financial Services
 Blair McDonald, Director of Community Safety Services
 Scott Hartman, Director of Parks and Recreation
 Anja Nurvo, Director of Corporate Services
 Chris Jancowski, Fire Chief
 Rachel Dumas, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Special Council meeting to order at 5:45 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Burton-Krahn, seconded by Councillor Hundleby:
That the agenda be approved as circulated. Carried Unanimously.

4. CORE BUDGET PRESENTATIONS

(1) Administration and Corporate Services

Director of Corporate Services presented a PowerPoint Presentation, provided an overview of Administration and Corporate Services structure, objectives, responsibilities and 2015 Strategic Priorities relative to Corporate Services and responded to questions from Council. Chief Administrative Officer responded to questions.

(2) Community Safety Services

Director of Community Safety Services presented a PowerPoint Presentation, overview of department structure including Emergency Preparedness Program, Building Inspections, Bylaw Enforcement, Victoria Police Department - Esquimalt Division and Victoria Animal Control Services, objectives, responsibilities and 2015 Strategic priorities and responded to questions from Council.

Comments from Council included:

- * Quake Cottage for Emergency Preparedness
- * Deer Management Program
- * Regional Emergency Management Partnership

(3) Finance and Information Technology

Director of Financial Services and IT presented a PowerPoint Presentation, provided an overview of department procedures, including payroll and benefits, Budget, 5 Year Financial Plan, Risk Management and Insurance, Dog Licensing and Staff Structure and responded to questions from Council.

Council comments included (Staff response in italics):

When will the new website launch? *Within March or April 2016.*

Consider feedback from residents after launch of website.

(4) Engineering and Public Works

Director of Engineering and Public Works presented a PowerPoint Presentation, overview of department objectives, staffing levels, infrastructure and responded to questions from Council.

Council comments included (Staff response in italics):

Is there an allocation in the budget for weed management? *Will be brought forward in the budget process.*

How are experienced staff scheduled for retirement going to be replaced? *Creating an Asset Management Plan.*

(5) Development Services

Director of Development Services presented a Powerpoint Presentation, provided an overview of Core Service Levels, staff structure, relations with other departments, Committees and agencies, objectives, Permit Applications and Approvals and responded to questions from Council.

Council comments included (Staff response in italics):

What percentage of department budget is offset by Development Fees? *Will provide information at a later date.*

Will the Planning Technician position be filled? *Yes, the recruitment process has commenced.*

(6) Parks and Recreation

Director of Parks and Recreation presented a PowerPoint Presentation, provided an overview of department staff, facility objectives and statistics and responded to questions from Council.

(7) Fire Rescue

Fire Chief presented a PowerPoint Presentation, provided an overview of Fire Services, staff structure and objectives and hosting Training Programs and responded to questions from Council.

5. PUBLIC INPUT OPPORTUNITY

There was no public input.

6. MOTION TO GO IN CAMERA

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council convene In Camera pursuant to Section 90 of the Community Charter to discuss:

- The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
- Negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

In accordance with Section 90 (1) (e), (k), and (l) of the Community Charter, and that the general public be excluded. Carried Unanimously.

7. ADJOURNMENT

The Special Council meeting adjourned at 6:34 PM.

MAYOR BARBARA DESJARDINS
THIS date DAY OF month, 2016

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT