



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Agenda - Final

Committee of the Whole

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, July 15, 2024

6:00 PM

Esquimalt Council Chambers

In person attendance is permitted.

Members of the public are encouraged to submit their comments to Council by emailing council@esquimalt.ca or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.

To provide Public Input or Comments to Council at a meeting by telephone, please contact the Corporate Officer for details at 250-414-7177 before 4:30 p.m. on the day of the meeting.

The Regular Meeting of Committee of the Whole will be streamed on the following link: <https://esquimalt.ca.legistar.com/Calendar.aspx>

1. CALL TO ORDER

2. INTRODUCTION OF LATE ITEMS

1) [24-331](#) Late Correspondence

Attachments: [Late Correspondence - Summary Sheet](#)
[Late Correspondence - Item 6.1\) VicPD 2025 Budget Consultation](#)
[Late Correspondence - Item 7.2\) Esquimalt Road Active Transportation](#)
[Late Correspondence - Item 7.3\) Short-Term Rental Regulations](#)
[Late Correspondence - Item 7.5\) Economic Development Place Branding](#)

3. APPROVAL OF THE AGENDA

4. ADOPTION OF MINUTES

1) [24-302](#) Minutes of the Committee of the Whole meeting held on June 17, 2024

Attachments: [Minutes - COTW June 17, 2024](#)

5. PUBLIC INPUT ON ITEMS 6 AND 7

Limit 2 minutes per speaker.

6. PRESENTATIONS AND DELEGATIONS

Presentations

- 1) [24-322](#) 2025 VicPD Budget Consultation - Elizabeth Cull, Finance Committee Chair, Victoria & Esquimalt Police Board

Attachments: [VicPD 2025 Budget Consultation with Councils](#)

- 2) [24-278](#) Esquimalt Ribfest Society - Tom Woods, Chairperson and Dave Allen, Secretary with Scott McMillan and Chris Buie of the Esquimalt Fire Fighters' Foundation

Attachments: [Application RibFest](#)
[Presentation Information Ribfest](#)

7. STAFF REPORTS

- 1) [24-314](#) Committee Chair Updates Summary, Staff Report No. ADM-24-042

Attachments: [Advisory Planning Commission Bylaw, 2012, No. 2792](#)
[Council Policy ADMIN-40, Appointment Process for Advisory Comm, Comm and BOV](#)
[Council Policy ADMIN-45, Operational Guidelines for Council Committees](#)
[Council Policy ADMIN-60, Role of Youth Representative](#)
[Council Policy ADMIN-79, Environment, Parks and Recreation Advisory Committee Terms of Reference](#)

- 2) [24-324](#) Esquimalt Road Active Transportation and Underground Improvements – Update and Design Contract Award, Staff Report No. EPW-24-021

Recommendation:

That the Committee of the Whole recommends that Council:

- a. Award a contract to ISL Engineering and Land Services Ltd. for \$604,541 for consultant services on the Esquimalt Road Active Transportation and Underground Improvements project;
- b. Direct staff to proceed with Phase 1 design refinement engagement;
- c. Direct staff to seek public input on two concepts on Esquimalt Road between Admirals Road and Park Place before advancing to design refinement engagement on Phase 2;

as described in Staff Report EPW-24-021

Attachments: [Attachment 1 - Esquimalt Road Concepts](#)

- 3) [24-273](#) Short-Term Rental Regulations, Staff Report No. DEV-24-036

Recommendation:

That the Committee of the Whole recommends to Council that:

1. Staff be provided with direction on the Committee's preferred approach to the regulation of short-term rentals in the Township; and

2. Staff be directed to return to the Committee of the Whole in the fall of 2024 with a report outlining the proposed amendments to the Zoning Bylaw, a draft Stakeholder engagement strategy, and a timeline for adoption and implementation of the proposed amendments.

Attachments: [Appendix A: Definitions for BC's Short-Term Rental Act](#)
[Appendix B: Short-Term Rental Policy Guidance for Local Governments](#)
[Appendix C: Regional STR context](#)
[Appendix D: Short-Term Rental Toolkit \(2020\)](#)
[Appendix E: Public Correspondence.pdf](#)
[Appendix F: Staff presentation](#)

- 4) [24-323](#) Fleet Electrification Plan, Staff Report No. EPW-24-020

Recommendation:

That the Committee of the Whole recommends to Council to endorse the Fleet Electrification Plan and to direct staff to proceed with implementation.

Attachments: [Attachment 1 - Fleet Electrification Plan](#)
[Attachment 2 - Consultant's Presentation](#)

- 5) [24-316](#) Economic Development Place Branding, Staff Report ADM-24-035

Recommendation:

That the Committee of the Whole (COTW) recommends to Council that the Economic Development Place Branding and Marketing Plan be endorsed.

Attachments: [Esquimalt - New Logo & Brand Presentation \(Kimbo Design\)](#)
[Our Esquimalt Playbook and Marketing Plan](#)
[Esquimalt Brand Guide V4-June26](#)

8. PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding Agenda items and matters that will be or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

9. ADJOURNMENT