



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Draft
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, February 23, 2015

7:00 PM

Esquimalt Council Chambers

Present: 7 - Mayor Barbara Desjardins
Councillor Meagan Brame
Councillor Beth Burton-Krahn
Councillor Lynda Hundleby
Councillor Olga Liberchuk
Councillor Susan Low
Councillor Tim Morrison

Staff: Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering & Public Works
Bill Brown, Director of Development Services
Anja Nurvo, Director of Corporate Services
Rachel Dumas, Recording Secretary

Others : Chief Frank Elsner, Victoria Police Department
Insp. Keith Lindner, Victoria Police Department and Esquimalt Division
Insp. Colin Watson, Victoria Police Department and Esquimalt Division

1. CALL TO ORDER

Mayor Desjardins called the Regular meeting of Council to order at 7:02 PM.
Mayor Desjardins acknowledged with respect that we are within the Territories of the Esquimalt and Songhees First Nations. She also acknowledged the passing of Norman Tapping on February 16, 2015, former Esquimalt Alderman and expressed condolences to his family. The Mayor acknowledged that the Township of Esquimalt Classic Series, held at The English Inn, raised over \$6500 which will be distributed to schools to fund music programs, and thanked the Township Arts Council and Gwen Thompson, Violinist and resident, for their contributions to the successful event.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Councillor Morrison, seconded by Councillor Hundleby: That the Agenda be approved as circulated. Carried Unanimously.

4. MINUTES

- 1) 15-112 Minutes of the Regular Meeting of Council, December 22, 2014

Moved by Councillor Burton-Krahn, seconded by Councillor Low: That the Minutes of the Regular meeting of Council, January 19, 2015 be adopted as circulated. Carried Unanimously.

- 2) 15-129 Minutes of the Regular Meeting of Council, January 19, 2015

Moved by Councillor Burton-Krahn, seconded by Councillor Low: That the Minutes of the Regular meeting of Council, January 19, 2015 be adopted as circulated. Carried Unanimously.

5. PRESENTATIONS

- 1) 15-130 Introduction of Inspector Colin Watson, Esquimalt Division by Victoria Police Chief Constable Frank Elsner

Mayor Desjardins acknowledged with thanks the three years service of Insp. Keith Lindner, Victoria Police Department, Esquimalt Division, to the community and presented him with a gift.

Chief Frank Elsner, Victoria Police Department, introduced Insp. Colin Watson to replace Insp. Lindner as the new Inspector for Esquimalt Division. Insp. Watson provided an overview of his personal and professional achievements and community involvement.

6. PUBLIC INPUT (On items listed on the Agenda)

Excluding items which are or have been the subject of a Public Hearing.

Catherine Lunan, resident, expressed safety concerns regarding parking issues on Gosper Crescent and requested Council to approve residential parking restrictions.

Sharon Moulson, resident, expressed safety concerns regarding parking issues on Gosper Crescent and encouraged Council to consider approving residential parking restrictions in Option 1.

Haley Koppers, resident, expressed safety concerns regarding parking issues on Gosper Crescent and in particular construction vehicles from new developments.

William Greig, resident, encouraged Council to consider regulating construction workers' parking prior to development permit being issued.

7. STAFF REPORTS

Administration

- 1) 15-115 Council Policies: Conference Attendance by Elected Officials and Media Relations, Staff Report ADM-15-005

Moved by Councillor Brame, seconded by Councillor Morrison: That Council approve:

1. Council Policy ADMIN-38 titled "Conference Attendance by Elected Officials", as amended; and

**2. Council Policy ADMIN-70 titled “Media Relations”;
as attached to Staff Report ADM-15-005. Carried Unanimously.**

2) 15-125 Economic Development Select Committee, Staff Report ADM-15-006

Moved by Councillor Burton-Krahn, seconded by Councillor Morrison: That Council separate consideration of Recommendation 3 in Staff Report ADM-15-006. Carried Unanimously.

The Chief Administrative Officer responded to questions from Council.

Council comments included (Staff response in italics):

Council requested the timeline for a Select Committee to be in place. *It's dissolved as soon as it's report is presented to Council.*

Council directed staff to include a description to reference Realtors Tour, Victoria Police Department and Public Health Officer under Mandate of Council Policy ADMIN-71 and that one additional member of Council will also be appointed to the Committee as Vice Chair.

Council suggested that members have an interest and expertise in Economic Development, such as a business owner.

Council requested time line of recruitment process. *Between 4-8 weeks or less depending on advertising and schedule of Council meetings.*

Moved by Councillor Low, seconded by Councillor Hundleby: That Council:

**1. establish the Economic Development Select Committee;and
2. approve Council Policy No. ADMIN-71 titled “Terms of Reference - Economic Development Select Committee” as amended. Carried Unanimously.**

Moved by Councillor Low, seconded by Councillor Hundleby: That Council direct staff to bring forward a list of applicants for the Economic Development Select Committee to the next available In Camera meeting for Council’s consideration, subsequent to advertising and receipt of applications in a shortened time frame. Carried Unanimously.

Engineering and Public Works

3) 15-127 Gosper Parking Petition, Staff Report No. EPW-015-008

The Directors of Engineering and Public Works and Development Services responded to questions from Council.

Council comments included (Staff response in italics):

Council inquired on the time frame from approval of option to implementation. *A one week grace period and dependent of current inventory of signs. The Streets and Traffic Bylaw allows for notices to be rescinded, if issued during a residential event or gathering.*

Council inquired whether parking restrictions for construction staff could be arranged during development or building permit stage. *Those permit applications have specific objectives, however the developer may sign a Good Neighbour Agreement. Residential only parking is a complaint driven process, therefore residents would need to contact Bylaw Enforcement.*

Council expressed concerns regarding parking on the blind hill and corner and suggested no parking zones in these areas.

Moved by Councillor Brame, seconded by Councillor Hundleby: That Council approve a traffic order imposing a traffic restriction of residential only parking along the remaining road frontage on Gosper Crescent as per Option 1 set out in Staff Report EPW-15-008. Carried Unanimously.

Moved by Councillor Liberchuk, seconded by Councillor Brame: That Council direct staff to prepare a report to identify visibility and safety concerns on Gosper Crescent and to consult with residents, for further restriction of parking. Carried Unanimously.

8. MAYOR'S AND COUNCILLORS' REPORTS

1) 15-099 Report from Mayor Desjardins, Re: Election Procedures Review

Council suggested implementation of mail in ballot process and proof of Citizenship to determine residential voting rights.

Moved by Mayor Desjardins, seconded by Councillor Low: That Council request staff to bring forward the staff report prepared for Council in the Summer of 2014 which reviewed election procedures pre-election, for Council to consider and provide direction to staff for the next municipal election in 2018. Carried Unanimously.

2) 15-128 Report from Councillor Brame, Re: CRD Arts Committee Update

Councillor Brame provided an update from the CRD Arts Committee and an overview of the 2015 Operating Grant recommendations and applications. Council commented that this was useful information to evaluate Esquimalt's Level One Funding in the CRD Arts Service.

Moved by Councillor Brame, seconded by Councillor Burton-Krahn: That Councillor Brame's Report Re: CRD Arts Committee Update be received. Carried Unanimously.

9. REPORTS FROM COMMITTEES

1) 15-009 Draft Minutes from the Environmental Advisory Committee Meeting, November 27, 2014

Moved by Councillor Hundleby, seconded by Councillor Brame: That the Draft Minutes from the Environmental Advisory Committee Meeting, November 27, 2014 be received. Carried Unanimously.

2) 15-100 Memorandum from the Environmental Advisory Committee, dated January 26, 2015, Re: Victoria Regional Transit System

Moved by Councillor Low, seconded by Councillor Burton-Krahn: That the Memorandum from the Environmental Advisory Committee, dated January 26, 2015, Re: Victoria Regional Transit System be received. Carried Unanimously.

3) 15-101 Memorandum from the Environmental Advisory Committee, dated January

26, 2015, Re: Pilot School Travel Planning Coordinator Position for Greater Victoria School District 61

Moved by Councillor Hundleby, seconded by Councillor Brame: That the Memorandum from the Environmental Advisory Committee, dated January 26, 2015, Re: Pilot School Travel Planning Coordinator Position for Greater Victoria School District 61 be received. Carried Unanimously.

- 4) 15-102 Memorandum from the Environmental Advisory Committee, dated January 26, 2015, Re: Esquimalt Circle Walking Trail Map

Moved by Councillor Low, seconded by Councillor Hundleby: That the Memorandum from the Environmental Advisory Committee, dated January 26, 2015, Re: Esquimalt Circle Walking Trail Map be received. Carried Unanimously.

- 5) 15-103 Memorandum from the Environmental Advisory Committee, dated January 26, 2015, Re: Township of Esquimalt Mobile Website

Moved by Councillor Brame, seconded by Councillor Low: That the Memorandum from the Environmental Advisory Committee, dated January 26, 2015, Re: Township of Esquimalt Mobile Website be received. Carried Unanimously.

- 6) 15-104 Memorandum from the Environmental Advisory Committee, dated January 26, 2015, Re: Food Security

Moved by Councillor Low, seconded by Councillor Hundleby: That the Memorandum from the Environmental Advisory Committee, dated January 26, 2015, Re: Food Security be received. Carried Unanimously.

- 7) 15-126 Draft Minutes from the Heritage Advisory Committee meeting, January 28, 2015

Moved by Councillor Hundleby, seconded by Councillor Brame: That the Draft Minutes from the Heritage Advisory Committee meeting, January 28, 2015 be received. Carried Unanimously.

10. COMMUNICATIONS

- 1) 15-107 Letter from Norm Letnick, Minister of Agriculture, dated January 28, 2015, Re: Request to Raise the Franco-Columbia Flag in Celebration of Francophonie Day

Moved by Councillor Morrison, seconded by Councillor Low: That the Letter from Norm Letnick, Minister of Agriculture, dated January 28, 2015, Re: Request to Raise the Franco-Columbia Flag in Celebration of Francophonie Day be received and approved. Carried Unanimously.

- 2) 15-122 Letter from Clay Evans, President, Maritime Museum of BC, dated January 28, 2015, Re: Request for Letters of Support - Maritime Museum CPR Steamship Terminal Project

Moved by Councillor Low, seconded by Councillor Hundleby: That the Letter from Clay Evans, President, Maritime Museum of BC, dated January 28, 2015, Re: Request for Letters of Support - Maritime Museum CPR Steamship Terminal Project be received. Carried Unanimously.

- 3) 15-131 Letter from Neil Belanger, British Columbia Aboriginal Network on Disability Society, dated February 12, 2015, Re: BC Without Barriers

Moved by Councillor Morrison, seconded by Councillor Liberchuk: That the Letter from Neil Belanger, British Columbia Aboriginal Network on Disability Society, dated February 12, 2015, Re: BC Without Barriers be received and direct staff to send a letter to Mr. Belanger advising of Local Grant process. Carried Unanimously.

11. NOTICE OF MOTION

- 1) 15-133 Proposed Site C Dam Project - Councillor Low
Introduced February 23, 2015

Received for information.

12. PUBLIC QUESTION AND COMMENT PERIOD

**Excluding items which are or have been the subject of a Public Hearing.
Limit of two minutes per speaker.**

Marilyn Day, resident, expressed safety and visibility concerns at cross walk at Serious Coffee on Esquimalt Road. Suggested installing a flashing light, cat's eyes, repainting of lines and safety education program.

Krisna Phosy, resident, expressed disappointment for the alteration of BC Transit routes No.10 and No.15 to Esquimalt and welcomed the No.10 route accommodating Shoreline students. Mayor suggested she forward a letter with concerns to her to bring forward at future BC Transit Commission meeting.

Lynda O'Keefe, resident, Esquimalt Photo Club, advised of Annual Spring Show at the Recreation Center from March 2, 2015 with an Open house scheduled for March 5 from 6:30 PM - 8:30 PM.

Marilyn Day, resident, acknowledged the work of ETAG and recent tagging issues at Fleming Beach.

13. ADJOURNMENT

Moved by Councillor Burton-Krahn, seconded by Councillor Hundleby: That the Regular meeting of Council be adjourned at 9:02 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS [Insert Date] DAY OF [Insert Month], 2015

ANJA NURVO, CORPORATE OFFICER
CERTIFIED CORRECT