



# **CORPORATION OF THE TOWNSHIP OF ESQUIMALT**

## **Minutes - Final Council**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, December 21, 2015

7:00 PM

Esquimalt Council Chambers

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**Present:** 7 - Mayor Barbara Desjardins  
Councillor Meagan Brame  
Councillor Beth Burton-Krahn  
Councillor Lynda Hundleby  
Councillor Olga Liberchuk  
Councillor Susan Low  
Councillor Tim Morrison

**Staff:** Laurie Hurst, Chief Administrative Officer  
Ian Irvine, Director of Financial Services  
Rachel Dumas, Recording Secretary

### **1. CALL TO ORDER**

Mayor Desjardins called the Regular Council meeting to order at 7:00 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

### **2. LATE ITEMS**

The following late items were added to the agenda:

#### **1. Pertaining to Agenda Item 4. MINUTES (2) Minutes of the Regular Meeting of Council, December 7, 2015**

- Email from Terry A. Prentice, dated December 21, 2015, Re: Correction to Minutes

#### **2. Pertaining to Agenda Item 8. STAFF REPORTS (2) Local Grant - Esquimalt Refugee Sponsorship Group, Staff Report FIN-15-021**

- Email from Philippa Catling, Dated December 21, 2015, Re: Update; Welcoming a Refugee Family to Esquimalt

### **3. APPROVAL OF THE AGENDA**

Moved by Councillor Morrison, seconded by Councillor Hundleby: That the agenda be approved as amended with the inclusion of the late items. Carried Unanimously.

### **4. MINUTES**

- 1) [15-576](#) Minutes of the Special Meeting of Council, December 7, 2015
- 2) [15-577](#) Minutes of the Regular Meeting of Council, December 7, 2015

- 3) [15-590](#) Minutes of the Special Meeting of Council, December 14, 2015

Moved by Councillor Brame, seconded by Councillor Burton-Krahn: That the Minutes of the Special Meeting of Council, December 7, 2015, Minutes of the Regular Meeting of Council, December 7, 2015 as amended and Minutes of the Special Meeting of Council, December 14, 2015 be adopted as circulated. Carried Unanimously.

## 5. PRESENTATIONS

- 1) [15-581](#) Patty Shaw, President, The Co-operative Housing Federation of BC, Re: Co-op Housing in Esquimalt and the CRD

Patty Shaw, President, Co-operative Housing Federation of BC, provided an overview of Co-op Housing in BC, presented a PowerPoint Presentation and responded to questions from Council.

## 6. DELEGATIONS

- 1) [15-580](#) The Esquimalt Farmers Market, Re: Funding Support

Lise Richard provided a verbal overview of the Esquimalt Farmers Market inaugural year, including winning an award for Best New Market 2015, encouraging a shop local campaign and promoting the community. Ms. Richard requested Council consider in kind funding for equipment rentals on an ongoing basis.

Council comments included:

- \* Local Grant Funding - both cash and in kind
- \* Volunteer participation
- \* Promotion tools and funds

Moved by Councillor Morrison, seconded by Councillor Brame: That Council direct staff to prepare a report to explore additional funding options Re: Esquimalt Farmers Market, for Council consideration. Carried Unanimously.

## 7. PUBLIC INPUT (On items listed on the Agenda)

**Excluding items which are or have been the subject of a Public Hearing.**

*Brian (Unknown Surname), resident*, in support of Co-operative housing and encouraged Council to consider further housing opportunities in Esquimalt.

## 8. STAFF REPORTS

### ***Administration***

- 1) [15-548](#) Taxi Application - Orange Taxi, Staff Report ADM-15-040

Council welcomed the Taxi Application from Orange Taxi and additional service to the Community.

**Finance**

- 2) [15-566](#) Local Grant - Esquimalt Refugee Sponsorship Group, Staff Report FIN-15-021

Philippa Catling, Treasurer, Esquimalt Refugee Family Sponsorship Group, responded to questions from Council.

Council comments included (Applicant response in italics):

\* Council inquired whether the funds would go straight to the Family? *Yes, through the Inter Cultural Association.*

\* Council expressed budget concerns.

Moved by Councillor Liberchuk, seconded by Councillor Hundleby: That Council approve the issuance of a contribution of \$5000 from the Local Grant account in support of the Esquimalt Refugee Sponsorship Group as requested in the Local Grant Application. Carried.

In Favour: 6 - Mayor Desjardins, Councillor Brame, Councillor Burton-Krahn, Councillor Hundleby, Councillor Liberchuk, and Councillor Morrison

Opposed: 1 - Councillor Low

- 3) [15-567](#) Local Grant - HeroWork Program Society, Staff Report FIN-15-022

Director of Financial Services responded to questions from Council.

Council comments included (Staff response in italics):

\* Whether funds remaining in the 2015 Local Grant Account are carried over to 2016? *Yes, any funds remaining will be rolled over into surplus for 2016.*

\* Council expressed concerns approving funds for the same or similar group within the same year.

\* Benefits to the Community include maintaining a building in collaboration with the Esquimalt United Church and Rainbow Kitchen.

Moved by Councillor Liberchuk, seconded by Councillor Low: That Council approve the issuance of a contribution of \$5433 from the remaining funds in the Local Grant Account in support of the HeroWork Program Society as requested in the Local Grant Application. Carried Unanimously.

Moved by Councillor Liberchuk, seconded by Councillor Low: That Council direct staff to prepare a report for Council consideration to explore alternative funding options to allocate the remaining amount of \$4567, as requested in the Local Grant Application. Defeated.

In Favour: 1 - Councillor Liberchuk

Opposed: 6 - Mayor Desjardins, Councillor Brame, Councillor Burton-Krahn, Councillor Hundleby, Councillor Low, and Councillor Morrison

- 4) [15-570](#) 2016 Revenue Anticipation Borrowing Bylaw, Staff Report  
FIN-15-023

Moved by Councillor Morrison, seconded by Councillor Hundleby: That Council gives first, second and third readings to the Revenue Anticipation Borrowing Bylaw, 2016, No. 2863, in the amount of \$2,500,000. Carried Unanimously.

## 9. BYLAWS

- 1) [15-569](#) Bylaw Notice Enforcement Bylaw, 2014, No. 2839,  
Amendment Bylaw [No. 2], 2015, No. 2859, for Adoption

Moved by Councillor Hundleby, seconded by Councillor Brame: That Council adopt Bylaw Notice Enforcement Bylaw, 2014, No. 2839, Amendment Bylaw [No. 2], 2015, No. 2859. Carried Unanimously.

## 10. MAYOR'S AND COUNCILLORS' REPORTS

- 1) [15-578](#) Councillor Lynda Hundleby - FCM September 2015 Meetings  
2) [15-542](#) Federation of Canadian Municipalities November 2015  
Meetings, Councillor Lynda Hundleby

Moved by Councillor Hundleby, seconded by Councilor Liberchuk: That Councillor Hundleby's - Federation of Canadian Municipalities September and November Meeting 2015 Reports be received. Carried Unanimously.

- 3) [15-571](#) 2016 External and Internal Committee Appointments

Moved by Councillor Hundleby, seconded by Councillor Burton-Krahn: That Council receive and approve the following Council appointments to External and Internal Committees, Commissions and Boards as recommended by Mayor Desjardins:

### ACTING MAYOR ROTATION

December 2015 - January 2016 Councillor Lynda Hundleby  
February 2016 - March 2016 Councillor Meagan Brame  
April 2016 - May 2016 Councillor Tim Morrison  
June 2016 - July 2016 Councillor Olga Liberchuk  
August 2016 - September 2016 Councillor Beth Burton-Krahn  
October 2016 - November 2016 Councillor Susan Low

### EXTERNAL BOARDS, COMMITTEES AND COMMISSIONS - APPOINTMENTS

Capital Regional District:  
Mayor Barbara Desjardins  
Councillor Lynda Hundleby (Alternate)

Capital Regional District Arts Committee:

Councillor Meagan Brame

Councillor Olga Liberchuk (Alternate)

Capital Region Housing Trust Fund Commission:

Councillor Susan Low

Capital Regional Emergency Services Telecommunication(C.R.E.S.T.):

Councillor Tim Morrison

Councillor Olga Liberchuk (Alternate)

Capital Regional Water Supply Commission:

Councillor Tim Morrison

Councillor Beth Burton-Krahn (Alternate)

Federation of Canadian Municipalities (FCM)

Councillor Lynda Hundleby

Greater Victoria Harbour Authority

Councillor Meagan Brame (Member Representative)

Councillor Lynda Hundleby (Alternate Representative)

Greater Victoria Labour Relations Association

Mayor Barbara Desjardins

Councillor Lynda Hundleby (Alternate)

Greater Victoria Public Library Board:

Councillor Beth Burton-Krahn

Local Government Treaty Committee (Te'Mexw Treaty Advisory Committee):

Mayor Barbara Desjardins

Councillor Lynda Hundleby (Alternate)

Municipal Insurance Association of British Columbia:

Mayor Barbara Desjardins

Councillor Susan Low (Alternate)

Victoria/Esquimalt Harbour Society:

Councillor Susan Low

Westside Wastewater Treatment and Resource Recovery Select Committee

Mayor Barbara Desjardins

Councillor Beth Burton-Krahn (Alternate)

## INTERNAL APPOINTMENTS

Advisory Planning Commission Liaison:

Councillor Tim Morrison

Councillor Susan Low

Buccaneer Days Committee:

Councillor Beth Burton-Krahn

Celebration of Lights Committee:

Councillor Meagan Brame

DND Liaison:

Mayor Barbara Desjardins

Environmental Advisory Committee:

Councillor Beth Burton-Krahn

Councillor Meagan Brame

Esquimalt Together Against Graffiti (ETAG):

Councillor Lynda Hundleby

Heritage Advisory Committee:

Councillor Lynda Hundleby

Councillor Olga Liberchuk

Local Grant Committee:

Councillor Beth Burton-Krahn

Councillor Lynda Hundleby

Councillor Olga Liberchuk

Parks and Recreation Advisory Committee:

Councillor Tim Morrison

Councillor Olga Liberchuk

School Liaison:

Councillor Meagan Brame

Councillor Beth Burton-Krahn (Alternate). Carried Unanimously.

- 4) [15-579](#) Mayor Barbara Desjardins - Update Re: Discussions with Development Community and Real Estate Board Meeting

Mayor Desjardins presented a verbal update Re: Development Community and Real Estate Board Meeting, including the Revitalization Bylaw, Walk Score App and Realtors Bus Tour.

Comments from Council included:

- \* Expanding Realtors Bus Tour to include Buyers and Media

- \* Promotion and Communication of Community benefits
- \* Include notes from Report in next Township Newsletter

Moved by Councillor Burton-Krahn, seconded by Councillor Brame: That Mayor Desjardins' verbal Report Re: Discussions with Development Community and Real Estate Board Meeting be received. Carried Unanimously.

## **11. REPORTS FROM COMMITTEES**

- 1) [15-556](#) Adopted Minutes from the APC Design Review Committee, May 13, 2015
- 2) [15-557](#) Adopted Minutes from the Board of Variance, August 19, 2015
- 3) [15-558](#) Adopted Minutes from the Advisory Planning Commission, September 15, 2015
- 4) [15-559](#) Adopted Minutes from the APC Design Review Committee, October 14, 2015
- 5) [15-562](#) Adopted Minutes from the Advisory Planning Commission, October 21, 2015
- 6) [15-588](#) Adopted Minutes from the APC Design Review Committee, November 12, 2015
- 7) [15-572](#) Draft Minutes from the Advisory Planning Commission, November 17, 2015
- 8) [15-589](#) Draft Minutes of the Board of Variance, November 23, 2015

Moved by Councillor Liberchuk, seconded by Councillor Morrison: That the Adopted Minutes from the APC Design Review Committee, May 13, 2015, Adopted Minutes from the Board of Variance, August 19, 2015, Adopted Minutes from the Advisory Planning Commission, September 15, 2015, Adopted Minutes from the APC Design Review Committee, October 14, 2015, Adopted Minutes from the Advisory Planning Commission, October 21, 2015, Adopted Minutes from the APC Design Review Committee, November 12, 2015, Draft Minutes from the Advisory Planning Commission, November 17, 2015, Draft Minutes of the Board of Variance, November 23, 2015 be received. Carried Unanimously.

## **12. COMMUNICATIONS**

- 1) [15-585](#) Email from Kym Elderkin, Director of Education, BeautyCouncil Western Canada, dated November 12, 2015, Re: Cosmetology Industry Standards

Moved by Councillor Low, seconded by Councillor Hundleby: That Council receive the Email from Kym Elderkin, Director of Education, Beauty Council Western Canada, dated November 12, 2015, Re: Cosmetology Industry Standards and direct staff to advise Council of qualification statements and VIHA requirements for Beauty related Business Licence Applications.

Carried Unanimously.

- 2) [15-587](#) Email from Marnie Essery, Secretary, Victoria Family Court & Youth Justice Committee, dated November 20, 2015, Re: Resolution Request

Moved by Councillor Low, seconded by Councillor Liberchuk: That Council receive the Email from Marnie Essery, Secretary, Victoria Family Court & Youth Justice Committee, dated November 20, 2015, Re: Resolution Request and support the following Resolution;

That the Boards and Councils of Greater Victoria unanimously request that the BC Government take action to redress the failing of the systems that continue to plague intervention into children's lives in the name of "protection" and adhere to the principles enunciated in the UN Convention on the Rights of the Child. Carried Unanimously.

- 3) [15-582](#) Letter from Edith Loring-Kuhanga, Board Chair, dated December 7, 2015, Re: Building Relationships with Municipalities and First Nations

Moved by Councillor Low, seconded by Councillor Brame: That the Letter from Edith Loring-Kuhanga, Board Chair, dated December 7, 2015, Re: Building Relationships with Municipalities and First Nations be received and referred to Councillor Brame, School Liaison, to seek clarity of request. Carried Unanimously.

- 5) [15-584](#) Email from Laurie Gourlay, President, VI & Coast Conservation Society, dated December 9, 2015, Re: A Day for Our Common Future - December 11, 2015

Moved by Councillor Low, seconded by Councillor Brame: That the Email from Laurie Gourlay, President, VI & Coast Conservation Society, dated December 9, 2015, Re: A Day for Our Common Future - December 11, 2015 be received. Carried Unanimously.

- 4) [15-583](#) Letter from Danyta Welch, Local Government Program Services, dated December 7, 2015, Re: 2016 Age-friendly Community Planning & Projects Program - Grant Approval and Terms & Conditions
- 6) [15-586](#) Letter from Brad Desmarais, Vice President, Casino and Community Gaming, BC Lottery Corporation, dated December 14, 2015, Re: Gaming Facility Expression of Interest Update

Moved by Councillor Hundleby, seconded by Councillor Brame: That the Letter from Danyta Welch, Local Government Program Services, dated December 7, 2015, Re: 2016 Age-friendly Community Planning & Projects Program - Grant Approval and Terms & Conditions and Letter from Brad Desmarais, Vice President, Casino and Community Gaming, BC Lottery Corporation, dated December 14, 2015, Re: Gaming Facility Expression of



Interest Update be received. Carried Unanimously.

### 13. NOTICE OF MOTION

- 1) [15-516](#) Notice of Motion re Social Planning Committee, Councillor Susan Low

Moved by Councillor Low, seconded by Councillor Brame:

WHEREAS: Esquimalt is home to residents with a diverse range of socioeconomic and demographic backgrounds, who face varying levels of challenge or success with affordability, inclusion, well-being, and prosperity; AND

WHEREAS: Municipal governments have numerous tools or strategies that can be used to address the challenges and needs of our community in the areas of health (mental and physical), housing, social inclusion, and economic opportunities; AND

WHEREAS: Our Strategic Priorities 2015-2019 include the desire to enhance the health and livability of our community, which is the intent of social planning activities;

THEREFORE BE IT RESOLVED: That Council direct staff to prepare a Staff Report for a Social Planning Committee, and suggested work plan objectives including staff resources, relating to the 2015-2019 Strategic Priorities, to allow Council to consider whether it wishes to launch this Committee in 2016. Carried.

In Favour: 4 - Councillor Brame, Councillor Burton-Krahn, Councillor Liberchuk, and Councillor Low

Opposed: 3 - Mayor Desjardins, Councillor Hundleby, and Councillor Morrison

### 14. PUBLIC QUESTION AND COMMENT PERIOD

**Excluding items which are or have been the subject of a Public Hearing.**

**Limit of two minutes per speaker.**

*Muriel Dunn, resident*, requested that Council consider Esquimalt businesses when catering for the Real Estate Bus Tour participants and suggested that Esquimalt should be promoted as a whole and not individual areas within the Community.

*Marilyn Day, resident*, acknowledged staff for their diligence and expressed support of encouraging the media to promote the Township.

*Lynda O' Keefe, resident*, expressed support for the HeroWork Project at the Esquimalt United Church and acknowledged the numerous displays of Christmas lights in Esquimalt.

### 15. ADJOURNMENT

Mayor Desjardins wished everyone a Safe and Healthy Holiday Season and invited the Community to attend the New Years Day Levee at The Esquimalt Recreation Center at 1 PM.

Moved by Councillor Burton-Krahn, seconded by Councillor Hundleby: That the Regular Council meeting be adjourned at 8:39 PM. Carried Unanimously.

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MAYOR BARBARA DESJARDINS  
THIS 4TH DAY OF JANUARY, 2016

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ANJA NURVO, CORPORATE OFFICER  
CERTIFIED CORRECT