



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Final

Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, December 7, 2020

7:00 PM

Esquimalt Council Chambers

Present: 6 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Jacob Helliwell
Councillor Lynda Hundleby
Councillor Tim Morrison
Councillor Jane Vermeulen

Absent: 1 - Councillor Meagan Brame

Councillor Helliwell and Councillor Hundleby attended the meeting by conference call.

Staff: Laurie Hurst, Chief Administrative Officer
Jeff Miller, Director of Engineering & Public Works (via conference call)
Bill Brown, Director of Development Services
Ian Irvine, Director of Financial Services (via conference call)
Rachel Dumas, Manager of Corporate Services
Trevor Parkes, Senior Planner
Alex Tang, Planner (via conference call)
Alicia Ferguson, Recording Secretary

1. CALL TO ORDER

Mayor Desjardins called the Regular Council meeting to order at 7:00 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

2. LATE ITEMS

- (1) **PERTAINING** to Item No. 6 (3)(a): **PUBLIC HEARING** - Rezoning Application - 874 Fleming Street, Staff Report No. DEV-20-083
- Email from Owners of 867 Fleming Street, dated December 4, 2020, Re: Rezoning Application for 874 Fleming Street
 - Email from James Nadeau, dated December 7, 2020, Re: 874 Fleming St
 - Message from Michelle Grant, dated December 7, 2020, Re: 874 Fleming Street Development
 - Email from Louise Owen, dated December 7, 2020, Re:

874 Fleming Street

- Email from Ryan Jabs, President, Community Builder, Lapis Homes, dated December 7, 2020, Re: Support for 874 Fleming
- Email from Tina Neale and David Renardson, dated December 7, 2020, Re: Input to 874 Fleming Street Rezoning Application

(2) PERTAINING to Item No. 9 (5): **STAFF REPORTS** - Update on Pilot Project on Lowering Speed Limit - Residential Roads, Staff Report No. EPW-20-025

- Email from Ryan Jabs, President, Community Builder, Lapis Homes, dated December 7, 2020, Re: Support for Reduced Speed Limit Pilot
(Same email as above in Item No.1)

(3) PERTAINING to Item No. 9 (8): **STAFF REPORTS** - Temporary Use Permit Application - 856 & 858 Esquimalt Road, Staff Report No. DEV-20-082

- Email from Linda Simons, dated December 4, 2020, Re: Temporary Use Permit Notice - 856 and 858 Esquimalt Road

(4) ADD as Item No. 11 (8): **COMMUNICATIONS:**

- Email from Tara Faganello, Assistant Deputy Minister - Local Government Division, Ministry of Municipal Affairs and Inspector of Municipalities, dated December 4, 2020, Re: COVID-19 Open Meeting Guidance

(5) DEFER Item No. 12 (1): **NOTICE OF MOTION** - Notice of Motion re: Regulation of Fireworks in Esquimalt by Councillor Ken Armour and Councillor Meagan Brame - For Discussion, to a future Council meeting

And re-number the agenda accordingly.

3. APPROVAL OF THE AGENDA

Moved by Councillor Armour, seconded by Councillor Vermeulen: That the agenda be approved as circulated with the inclusion of the late items. Carried Unanimously.

4. MINUTES

- 1) [20-562](#) Minutes of the Special Council meeting held November 16, 2020
- 2) [20-563](#) Minutes of the Regular Council meeting held November 16, 2020

Moved by Councillor Morrison, seconded by Councillor Hundleby: That the Minutes of the Special Council meeting held November 16, 2020 and the Minutes of the Regular Council meeting held November 16, 2020, be

approved as circulated. Carried Unanimously.

5. MAYOR'S ANNUAL ADDRESS

2020 has been a year! We started out with the usual optimism of our levee and strategic planning review. We then hit the ground running with significant priorities to work through such as tackling the Climate Action Plan, Climate Adaptation Plan, and Integrated Resource Management public engagement, as well as furthering the development of options for the missing middle housing, and finally allocating and making decisions for the use of the CRD Amenity Fund. An ambitious agenda to be sure. And then COVID-19 occurred.

With public health orders and a state of emergency declared in March, Esquimalt, like all local governments, set up our Emergency Operations Centre and immediately followed the Public Health Orders for the safety of our residents and for the people who work for the Township. The Emergency Operations Committee made up of staff, are truly to be congratulated and thanked for their measured response throughout the year. They closed when closing was needed and developed safety protocols for gradual reopening. The Committee measured event benefits and allowed what could be allowed safely, pivoting and weaving to maintain what services we could throughout this time.

It is important to recognize staff for their continued work through this year. Parks, Public Works, Police, and Fire are essential to the operations of the municipality. They have no option of working from home. They showed up every day and continue to show up to keep our community infrastructure running and our community safe.

As far as council priorities are going, they continue to be advanced. Council uses the vision and mission statements as our lens for strategic direction and decision making.

The Esquimalt Gorge Park Pavilion is rising from what was the parking lot and we are hopeful for completion by Christmas 2021. Integrated Resource Management is awaiting early budget approval and with the New Provincial Cabinet now in place I will be seeking an audience with the Minister of Environment to outline the desires of Esquimalt. Staff will follow up with Ministry of Environment and CRD on steps forward within the development of the business case.

2020 was a year of getting our plans for Climate Adaptation and Climate Action going. Council declared a Climate Emergency in 2020 and we are currently seeking your input by online survey. The survey responses will be used to refine the proposed actions to align with residents' priorities for climate mitigation. This will result in a set of strategies that will move the Township towards achieving its targets for GHG reduction.

The Township has set challenging goals to reduce green house gas emissions (GHG) in the community so as to help keep future global

temperature rise as low as possible. Ultimately, the Township plans to be a 100 per cent renewable energy community by 2050. We can only achieve this if both government and citizens work together for the common goal.

Meeting this target will require strong resolve but the benefits of increased health, safety, and happiness are ones to work hard for.

Esquimalt continues to be a place of interest to the development community. Council has approved many multi-family projects as well as infill opportunities. We have balanced an increase in ownership and rental dwelling projects, and we are balancing the provision of housing for families, seniors, and young persons getting into the market. Affordability is a challenge for all parts of the region, but Esquimalt remains one of the more affordable areas, giving us meaningful opportunities for our residents and future residents.

The economic development work done for Esquimalt by the South Island Prosperity Project concluded and next steps are included within the budget discussions for 2021.

In the face of the second wave of COVID-19, which is showing itself to be even more voracious through the fall and winter months, we are being challenged in a way we never have been before. Individuals are being challenged to maintain what was a normal family routine, including getting children to school, parents going to work, providing food and clothing and experiencing needed social interaction. A constantly shifting situation, our local business community is pivoting to stay alive and thrive during this extraordinary time with much of their prosperity controlled by outside forces of public safety.

As a municipality we are challenged to be responsive to the provincial health orders both for those who work for the Township and those who live, work, and play here. As Mayor and Council, we must be responsive to our community at all levels to maintain their safety, health, and the wellbeing.

As Mayor, I have struck a community leaders group that includes sectors from social services to business, from DND to volunteer organizations, from our federal and provincial government representation to school officials. The purpose is to hear from each other as to what our challenges and opportunities are as we navigate through the winter. Its purpose is also to quickly bring Esquimalt solutions forward to support each other through shared learning of each others' resources, knowledge, and needs. This has already happened in our truly Esquimalt fashion. We have held our first Zoom meeting in November and will continue monthly through this challenge.

Esquimalt, all of us are up for the task. The Vision and Mission are strong. The Township of Esquimalt is a vibrant, distinct, and diverse community for people to discover and belong. The Township of Esquimalt works to make our economic, cultural, social and environmental community a better place

for today and for the future.

Going into 2021 there are truths we must face:

- COVID-19 will not go away on its own and will take time to overcome.
- Normal as before is not likely the normal of the future.
- COVID-19 has brought significant challenges, but there are also significant opportunities.

It takes a village to raise a child and this is so applicable now. Esquimalt collectively, can and will thrive, but we must be there for each other now more than ever.

2020 was the year of cancelling and closing. 2021 is the year of creating, opening, and building our community resilience and health through bold environmental initiatives and actions, strong fiscal decisions, and weaving and strengthening our social fabric of Esquimalt tightly. I look forward to working with my colleagues and community in the coming year. I will say it again, we, Esquimalt are up for the challenges. Thank you.

6. PUBLIC HEARING

The Public Hearing is to afford all persons who deem their interest in property affected by the Bylaw an opportunity to be heard or to present written submissions before the Municipal Council on matters contained in the Bylaw.

- 1) [20-587](#) Notice of Public Hearing - 874 Fleming Street
- 2) **Background Information - Available for Viewing Separately**
- 3) **Director of Development Services - Overview of Application**
 - a) [20-574](#) Rezoning Application - 874 Fleming Street, Staff Report No. DEV-20-083

Senior Planner provided an overview of the application, presented a PowerPoint Presentation, and responded to questions from Council.

Mayor Desjardins left the meeting at 7:28 PM. Councillor Morrison assumed the role of Acting Chair in her absence.

Mayor Desjardins returned to the meeting at 7:29 PM and resumed the role of Chair.

4) Applicant or Authorized Representative - Overview of Application

Kaye Melliship, Executive Director - Greater Victoria Housing Society, James Munro, Director of Real Estate Development - Greater Victoria Housing Society, and Paul Hammond, Principal Architect - Lowe Hammond Rowe, attended the meeting via conference call at 7:28 PM, provided an overview of the application, presented a PowerPoint Presentation, and responded to questions from Council.

5) Public Input

The following speaker requested by email or phone call to be included on the speakers list by providing their name and contact number to the Corporate Officer.

Emil Panzenboeck, *resident*, expressed concerns regarding impact to street parking and tenant relocation plans.

Mayor Desjardins asked the Corporate Officer if any input had been received via the public hearing phone. No public input was received. Council waited three minutes for any additional speakers to text or call the public hearing phone line to respond to comments made during the Public Hearing. No additional public input was received.

6) Adjournment of Hearing

Mayor Desjardins declared the Public Hearing for Bylaw No. 2988 closed at 8:01 PM.

7) Consideration of Staff Recommendation

Council comments included the need for affordable housing in the community, car share options, and parking concerns.

Moved by Councillor Hundleby, seconded by Councillor Armour:

1. That Council, upon considering comments made at the public hearing, resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2988, attached as Appendix A to Staff Report DEV-20-083, which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 874 Fleming Street [PID 002-900-246, Lot B, Section 10, Esquimalt District, Plan 25267], shown cross-hatched on Schedule 'A' of Bylaw No. 2988, from Multiple Family Residential [RM-4] to Comprehensive Development District No. 130 [CD. No. 130], be read a third time; and

2. That, as the applicant wishes to assure Council that uses and development will be restricted and amenities provided as identified in Staff Report no. DEV-20-083, the applicant has voluntarily agreed to register a Section 219 Covenant on the title for 874 Fleming Street, [PID 002-900-246, Lot B, Section 10, Esquimalt District, Plan 25267], in favour of the Township of Esquimalt, providing the lands shall not be subdivided, built upon or used (as appropriate to the requirement, as drafted by the Township's solicitor at the applicant's expense) in the absence of, but not limited to, the following:

- Constructing the building to Step 3 of the BC Energy Step Code.
- Ensuring tree protection for the significant arbutus tree located on the southeast portion of the site.
- Prohibiting stratification and sale of the units within the building to any person or organization except BC Housing.
- Providing amenity spaces as detailed on Sheet D05 of the architectural plans attached as Appendix C to Staff Report DEV-20-083.

- Providing Level 1 Electric Car Charging Stations for not less than 7 parking spaces.
- Providing electrical conduit to the remaining 60 parking spaces to support future Level 1 electric vehicle charging upgrades.
- Providing sufficient power and electrical panel infrastructure to support future electrical vehicle charging upgrades to supply Level 1 charging to the remaining 60 parking spaces.
- Providing electric mobility scooter parking, including charging infrastructure, for not less than 14 mobility scooters.
- Providing electric bicycle parking, including charging infrastructure for not less than 50% of bicycle lock ups.
- Securing 13 Visitor Parking spaces in perpetuity.
- Securing 1 Loading Space in perpetuity.
- Prohibition on the use of natural gas as an energy source for the space heating needs of the building.

To this end, Council direct staff and legal counsel for the Township to coordinate with the property owner to ensure a Section 219 Covenant addressing the aforementioned issues is registered on the property title, in priority to all financial encumbrances, prior to returning Amendment Bylaw No. 2988 to Council for consideration of adoption. Carried Unanimously.

Kaye Melliship, Executive Director - Greater Victoria Housing Society, James Munro, Director of Real Estate Development - Greater Victoria Housing Society, and Paul Hammond, Principal Architect - Lowe Hammond Rowe, left the meeting at 8:14 PM.

7. PRESENTATIONS

- 1) [20-540](#) Gillian Lindquist, Executive Director, Restorative Justice Victoria, Re: Overview of 2019 & 2020 Services

Gillian Lindquist, Executive Director - Restorative Justice Victoria, attended the meeting via conference call at 8:14 PM to provide an overview of the organization's progress and initiatives and responded to questions from Council.

Council comments included appreciation for the organization and its role in the community.

Gillian Lindquist, Executive Director - Restorative Justice Victoria, left the meeting at 8:25 PM.

8. ELECTRONIC PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA **Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**

There was no electronic public input.

9. STAFF REPORTS

Administration

- 1) [20-579](#) Council Appointment to CRD Regional Housing Trust Fund Commission, Staff Report No. ADM-20-027

Manager of Corporate Services responded to questions from Council.

Mayor Desjardins advised that Councillor Brame can clarify the requirement for an alternate appointment when she attends her first meeting and Councillor Hundleby expressed interest in being appointed as the alternate for this Commission.

Moved by Councillor Morrison, seconded by Councillor Hundleby: That Council appoint Councillor Meagan Brame, as recommended by Mayor Desjardins, to the CRD Regional Housing Trust Fund Commission for a two-year term commencing January 1, 2021, and further direct staff to advise the Capital Regional District accordingly. Carried Unanimously.

Finance

- 2) [20-582](#) COVID-19 Safe Restart Grant for Local Governments, Staff Report No. FIN-20-021

Director of Financial Services joined the meeting at 8:30 PM via conference call, provided a brief overview of the report, and responded to questions from Council.

Moved by Councillor Armour, seconded by Mayor Desjardins: That Council receive Staff Report No. FIN-20-021 for information. Carried Unanimously.

- 3) [20-400](#) Local Grant Policy, Staff Report No. FIN-20-016

Director of Financial Services responded to questions from Council and comments included pros and cons of the various application requirements and engagement with organizations before finalizing a revised policy.

Mayor Desjardins left the meeting at 8:53 PM. Councillor Morrison assumed the role of Acting Chair in her absence.

Mayor Desjardins returned to the meeting at 8:53 PM and resumed the role of Chair.

Staff responded to questions from Council.

Moved by Councillor Armour, seconded by Councillor Vermeulen: That Council approve Council Policy ADMIN-32 Local Grants as amended and attached to Staff Report No. FIN-20-016. Defeated.

In Favour: 1 - Councillor Armour

Opposed: 5 - Mayor Desjardins, Councillor Helliwell, Councillor Hundleby, Councillor Morrison, and Councillor Vermeulen

Moved by Councillor Morrison, seconded by Councillor Hundleby: That Council direct staff to bring forward draft Council Policy ADMIN-32 - Local Grants as amended, and attached to Staff Report No. FIN-20-016 to a future Committee of the Whole meeting following consultation with established events groups and in the interim assume status quo with existing version of policy. Carried Unanimously.

Director of Financial Services left the meeting at 9:15 PM.

Director of Engineering and Public Works joined the meeting at 9:15 PM via conference call.

The meeting recessed at 9:16 PM and reconvened at 9:18 PM with all members of Council present including Councillors via conference call.

Engineering and Public Works

- 4) [20-585](#) Traffic Order Management for 1230 to 1314 Esquimalt Road, Staff Report No. EPW-20-26

Director of Engineering and Public Works provided a brief overview of the report and responded to questions from Council.

Moved by Councillor Armour, seconded by Councillor Vermeulen: That Council:

1. Approve Traffic Order No. 1317 - 1 hour parking from 9am-5pm Monday through Friday in front of 1234 Esquimalt Road and Traffic Order No. 1318 - 1 hour parking from 9am-5pm Monday through Friday in front of 1314 Esquimalt Road, as attached to Staff Report EPW-20-026; and,
2. Rescind Traffic Order No. 745 - 1 hour parking from 9am-5pm Monday through Friday on the north side of Esquimalt Road between Constance Avenue and Memorial Park and Traffic Order No. 762 - 15 minute loading zone from 9am-5pm Monday through Friday in front of 1234 Esquimalt Road. Carried Unanimously.

- 5) [20-584](#) Update on Pilot Project on Lowering Speed Limit - Residential Roads, Staff Report No. EPW-20-025

Director of Engineering and Public Works provided an overview of the project and impact to the community and Council comments included increasing safety for all road users.

Moved by Councillor Morrison, seconded by Councillor Armour: That Council approve the Township's participation in a three-year pilot project for a revised default speed limit (40 km/hr.) for roads without continuous yellow centreline markings (residential) as outlined in Staff Report No. EPW-20-025 and direct staff to advise the District of Saanich accordingly. Carried Unanimously.

Director of Engineering and Public Works left the meeting at 9:22 PM.

Development Services

- 6) [20-592](#) Development Permit Application - 876 Dunsmuir Road, Staff Report No.DEV-20-084

Council comments included the applicant's response to the comments of the Design Review Committee.

The purpose of the application is to allow for the construction of four stacked townhouse strata dwelling units, to be built in one building.

Moved by Councillor Armour, seconded by Councillor Morrison: That Council resolve that Development Permit No. DP000146, attached as "Appendix A" of staff report DEV-20-084, authorizing the form and character of the proposed development of four (4) stacked townhouse dwelling units as sited on the survey plan prepared by J.E. Anderson and Associates stamped "Received April 20, 2020", consistent with the architectural plans provided by Victoria Design Group., stamped "Received November 24, 2020", and the landscape plan by Greenspace Designs. stamped "Received November 24, 2020", be approved, and staff be directed to issue the permit, and register the notice on the title of 876 Dunsmuir Road [PID 001-586-971; Lot 77, Section 11, Esquimalt District, Plan 265]. Carried Unanimously.

Senior Planner left the meeting at 9:24 PM.

- 7) [20-572](#) Development Permit and Development Variance Permit Application - 445 Foster Street, Staff Report No. DEV-20-081

Planner joined the meeting at 9:24 PM via conference call.

The purpose of the applications is to allow for the addition of a second storey to an existing accessory building.

Moved by Councillor Morrison, seconded by Councillor Hundleby: That Council allow the applicant to address Council and respond to questions. Carried Unanimously.

Samantha Weeks, *Samantha Weeks Design Group*, attended the meeting via conference call at 9:29 PM and responded to questions from Council and left the meeting at 9:36 PM.

Moved by Councillor Armour, seconded by Councillor Vermeulen:

1. That Council approve Development No. DP000151 attached as Appendix A to staff Report No. DEV-20-081, authorizing the addition to an accessory building as illustrated on the architectural drawings by Samantha Weeks Design Group, stamped "Received October 19, 2020", and staff be directed to issue the permit, and register the notice on the title of the property located at PID 002-705-141, Lot 3 Suburban Lot 47 Esquimalt District Plan 25909 [445 Foster Street].
2. That Council approve Development Variance Permit No. DVP00111

attached as Appendix B to Staff Report No. DEV-20-081, including the following variances to Zoning Bylaw, 1992, No. 2050, as illustrated on the architectural drawings by Samantha Weeks Design Group, stamped "Received October 19, 2020", and staff be directed to issue the permit and register the notice on the titles of the property located at PID 002-705-141, Lot 3 Suburban Lot 47 Esquimalt District Plan 25909 [445 Foster Street]:
Zoning Bylaw, 1992, No. 2050, 36 (6)(b) - Building Height: to increase the maximum allowed Height for an Accessory Building from 3.6 metres to 7.46 metres. Carried.

In Favour: 5 - Mayor Desjardins, Councillor Armour, Councillor Helliwell, Councillor Morrison, and Councillor Vermeulen

Opposed: 1 - Councillor Hundleby

8) [20-573](#) Temporary Use Permit Application – 856 & 858 Esquimalt Road, Staff Report No. DEV-20-082

Planner provided an overview of the application and responded to questions from Council.

Terry Hoff, *West Urban Developments Ltd.*, attended the meeting via conference call at 9:41 PM to provide an overview of the application and responded to questions from Council.

The purpose of the application is to allow for the site at 856 & 858 Esquimalt Road to be temporarily used as a construction laydown site for two years during the construction of the new residential building at 687 Admirals Road.

Staff responded to questions from Council.

Moved by Councillor Armour, seconded by Councillor Vermeulen: That the Regular Council meeting be extended to 10:30 PM. Carried Unanimously.

Moved by Councillor Armour, seconded by Mayor Desjardins: That Council approve Temporary Use Permit No. TUP00011 for a one year period, authorizing the site to be temporarily used as a 'Construction Laydown Site' during the construction of the building at 687 Admirals Road and staff be directed to issue the permit subject to the conditions contained within TUP00011, attached as Appendix A to Staff Report DEV-20-082, and register the notice on the title of the properties located at 856 Esquimalt Road [PID: 026-691-418; Lot A Section 11 Esquimalt District Plan VIP80973] and 858 Esquimalt Road [PID: 002-925-966, Lot 2 Section 11 Esquimalt District Plan 23904]. Carried Unanimously.

Terry Hoff, *West Urban Developments Ltd.*, and Planner left the meeting at 10:04 PM.

- 9) [20-567](#) Development Permit - 636 and 640 Drake Avenue, Staff Report No. DEV-20-080

Director of Development Services provided an overview of the application and Council comments included responsiveness of the applicant to the Design Review Committee's comments and options for alternative tree replacement measures to address privacy concerns for the neighbouring property.

The purpose of the application is to allow for construction of seven townhouse strata dwelling units, to be built in three buildings.

Moved by Councillor Armour, seconded by Councillor Vermeulen: That Council resolve that Development Permit No. DP000144 [Appendix A of staff report DEV-20-080] authorizing the design of the proposed seven-unit townhouse development, consistent with survey plan prepared by James Worton, BCLS, Powell and Associates, stamped "Received October 30, 2020", consistent with the rendering stamped "Received November 18, 2020, the colour board stamped "Received August 6, 2020, the architectural plans provided by Burrows Holdings Ltd., stamped "Received October 30, 2020", and the landscape plans by Keith Grant Landscape Architecture Ltd. stamped "Received August 6, 2020" be approved, and staff be directed to issue the permit, and register the notice on the title of the property resulting from the consolidation of the properties at 636 Drake Avenue [PID 002-923-211; Lot 3 of Suburban Lot 41, Esquimalt District, Plan 25565] and 640 Drake Avenue [PID 002-923-157; Lot 2, Suburban Lots 50 and 41, Esquimalt District, Plan 25565]. Carried Unanimously.

- 10) [20-560](#) Rezoning Application - 481 South Joffre Street, Staff Report No.: DEV-20-079 - For Adoption

The purpose of the application is to create a development where the existing single family dwelling is retained and a new detached accessory dwelling unit [DADU] ("garden suite") is added in the rear yard of the property.

Moved by Councillor Hundleby, seconded by Councillor Vermeulen: That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2999, attached as Appendix A to Staff Report DEV-20-079, which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 481 South Joffre Street [PID 003-150-909, Lot 4, Section 11, Esquimalt District, Plan 4729], shown cross-hatched on Schedule 'A' of Bylaw No. 2999, from Two Family/ Single Family Residential [RD-3] to Comprehensive Development District No. 141 [CD. No. 141], be adopted. Carried Unanimously.

Director of Development Services left the meeting at 10:08 PM.

10. REPORTS FROM COMMITTEES

- 1) [20-576](#) Draft Minutes from the Parks and Recreation Advisory Committee, October 21, 2020

This item was received.

- 2) [20-577](#) Draft Minutes of the APC Design Review Committee, November 4, 2020

This item was received.

- 3) [20-578](#) Draft Minutes of the Advisory Planning Commission, November 17, 2020

This item was received.

11. COMMUNICATIONS***For Council's Consideration***

- 1) [20-569](#) Email from Jermy Brownridge, Private Secretary and Executive Director - Office of the Lieutenant Governor, dated November 18, 2020, Re: Announcing the British Columbia Reconciliation Award

Council encouraged staff to share the award information via social media and on the Township's website.

Mayor Desjardins left the meeting at 10:08 PM. Councillor Morrison assumed the role of Acting Chair in her absence.

- 2) [20-575](#) Letter from Robert Lapham, Chief Administrative Officer, Capital Regional District, dated November 20, 2020, Re: Solid Waste Management Plan - Phase Two of Public Consultation

CAO responded to questions from Council and advised that staff would prepare a letter to the CRD requesting a presentation on the Solid Waste Management Plan - Phase Two of Public Consultation.

- 3) [20-589](#) Email from Jack Peake, Vancouver Island Transportation Corridor Coalition, dated November 26, 2020, Re: E&N Corridor Support

Moved by Councillor Hundleby, seconded by Councillor Vermeulen: That Council direct staff to prepare a letter on behalf of Mayor and Council acknowledging support for the Vancouver Island Transportation Corridor Coalition organization as requested in the email from Jack Peake, Vancouver Island Transportation Corridor Coalition, dated November 26, 2020. Carried Unanimously.

- 4) [20-590](#) Email from Peter Julian, MP - New Westminster-Burnaby, Jenny Kwan, MP - Vancouver East, and Don Davies, MP - Vancouver Kingsway, dated November 26, 2020, Re:

Endorsement Request for Bill C-213 The Canada Pharmacare Act

This item was received.

- 5) [20-596](#) Email from Maria Doyle, Senior Executive Assistant to Mayor & CAO, City of Vernon, dated December 2, 2020, Re: Support for No Cost Access to Prescription Contraception

This item was received.

- 6) [20-597](#) Email from Stephanie Ivall, Executive Assistant to Mayor and Council, City of Port Moody, dated December 1, 2020, Re: Support for Flood Risk Mitigation Resolution

This item was received.

For Council's Information

- 7) [20-588](#) Email from Bill and Carole Wennington, dated November 28, 2020, Re: Temporary Use Permit Application for 856 & 858 Esquimalt Road

This item was received.

- 20-603** Email from Tara Faganello, Assistant Deputy Minister - Local Government Division, Ministry of Municipal Affairs and Inspector of Municipalities, dated December 4, 2020, Re: COVID-19 Open Meeting Guidance

This item was received.

12. NOTICE OF MOTION

- 1) [20-561](#) Notice of Motion re: Regulation of Fireworks in Esquimalt by Councillor Ken Armour and Councillor Meagan Brame - For Discussion

This item was deferred to a future Council meeting in the absence of co-author Councillor Brame.

- 2) [20-564](#) Notice of Motion re: Election Campaign Signs in Esquimalt by Councillor Ken Armour - For Introduction

This Notice of Motion was introduced and referred to the Regular Council meeting on December 21, 2020 for discussion.

- 3) [20-595](#) Notice of Motion - re: Membership with Greater Victoria Chamber of Commerce by Mayor Desjardins - For Introduction

This Notice of Motion was introduced and referred to the Regular Council meeting on December 21, 2020 for discussion.

13. RISE AND REPORT

There was no rise and report.

14. ELECTRONIC PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

There was no electronic public comment.

15. ADJOURNMENT

Moved by Councillor Vermeulen, seconded by Councillor Armour: That the Regular Council meeting be adjourned at 10:16 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS
THIS 21ST DAY OF DECEMBER, 2020

RACHEL DUMAS, CORPORATE OFFICER
CERTIFIED CORRECT