



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
**Minutes - Draft**  
**Special Meeting of Council**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Tuesday, March 16, 2021

5:45 PM

Esquimalt Council Chambers

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Councillor Hundleby, Councillor Morrison and Councillor Helliwell attended via conference call.

**Present** 7 - Mayor Barbara Desjardins  
Councillor Ken Armour  
Councillor Meagan Brame  
Councillor Jacob Helliwell  
Councillor Lynda Hundleby  
Councillor Tim Morrison  
Councillor Jane Vermeulen

**Staff:** Laurie Hurst, Chief Administrative Officer  
Jeff Miller, Director of Engineering & Public Works  
Bill Brown, Director of Development Services (via conference call)  
Ian Irvine, Director of Financial Services  
Blair McDonald, Director of Community Safety Services (via conference call)  
Scott Hartman, Director of Parks and Recreation  
Chris Jancowski, Fire Chief (via conference call)  
Rachel Dumas, Manager of Corporate Services / Recording Secretary

**1. CALL TO ORDER**

Mayor Desjardins called the Special Council meeting to order at 5:45 PM.

Mayor Desjardins acknowledged with respect that we are within the Traditional Territories of the Esquimalt and Songhees First Nations.

**2. LATE ITEMS**

The following late items were added to the agenda:

(1) **PERTAINING** to Item No. 5 (1): **STAFF REPORT** - 2021 Budget Summary - Supplemental Operating and Capital Requests

Emails from:

- Duncan Cavens
- Carling Helander
- Jean Potash
- Jaime Hilbert
- Niki Sutherland
- Matthew Justice
- Darlana Bartle

- Benoit Lanthier
- Kym Thrift
- Erica Camfferman
- Andrew Leitch
- Adrian Mohareb
- Blake Crouch
- Claire Danes
- Cole
- Unknown Author
- Unknown Author
- Ilana Hampton
- Kirsten Lee-Straub
- Unknown Author
- Unknown Author
- Lily Whitehead-Delong
- Lindsay Johnson
- Lindsay Kearns
- Unknown Author
- Unknown Author
- Ming Woon
- Patricia Russell
- Unknown Author
- Dr Shael Zelunka
- Yulenda Evans

### 3. **APPROVAL OF THE AGENDA**

Moved by Councillor Brame, seconded by Councillor Vermeulen: That the agenda be approved as amended with the inclusion of the late items. Carried Unanimously.

### 4. **ELECTRONIC PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA**

**Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**

There was no electronic public input.

### 5. **STAFF REPORT**

#### ***Finance***

- 1) [21-160](#) 2021 Budget Summary - Supplemental Operating and Capital Requests

Director of Financial Services and IT provided an overview of the 2021 Budget Summary, presented a PowerPoint Presentation, and staff responded to questions from Council.

Council reviewed the capital and supplemental requests and agreed to defer the following allocations from the 2021 budget:

Supplemental Requests - Public Works, Administration

- \* Force Main Evaluation
- \* Fibre Optic Infrastructure Study

Supplemental Requests - Public Works, Road Transport

- \* Intersection and Pedestrian Light Maintenance
- \* Admirals Boulevard Beautification

Supplemental Requests - Public Works, Environmental Health

- \* Garbage Bin Replacement

Supplemental Requests - Development Services

- \* Development Capacity Assessment

Supplemental Requests - Recreation Services, Recreation Centre

- \* HVAC Inspection

Supplemental Requests - Recreation Services, Sports Centre

- \* Door Replacements (hallway, curling entrance, water park washroom) reduced to \$15,000
- \* Compressor Overhaul

Supplemental Requests - Recreation Services, Parks

- \* Parking stall and compound renovation (Saxe Point Park)

Capital Requests - Public Works

- \* Vacuum truck

Capital Requests - Streets and Roads

- \* Lampson Road Pavement Upgrade
- \* Lampson Bike Lanes

An amount of approximately \$75,000 was allocated for the design of Lampson Bike Lanes.

Capital Requests - Parks and Recreation

- \* Paddle Launch Study & Design - Gorge Park/ West Bay
- \* Garbage Packer
- \* LED Lighting Upgrades - Recreation Centre
- \* LED Lighting Upgrades - Sports Centre
- \* EV Charging Stations & Electrical Upgrade - Nursery

Council agreed to an estimated 1.32% tax revenue increase based on the proposed allocations.

**6. ELECTRONIC PUBLIC COMMENT PERIOD**

**Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**

There was no electronic public input.

**7. ADJOURNMENT**

Moved by Councillor Brame, seconded by Councillor Vermeulen: That the Special Council meeting be adjourned at 8:31 PM. Carried Unanimously.

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MAYOR BARBARA DESJARDINS  
THIS DAY OF \_\_\_\_\_, 2021

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RACHEL DUMAS, CORPORATE OFFICER  
CERTIFIED CORRECT