



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Minutes - Draft

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

### Committee of the Whole

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Monday, December 8, 2025

6:00 PM

Esquimalt Council Chambers

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<b>Present</b>	7 - Mayor Barbara Desjardins Councillor Ken Armour Councillor Andrea Boardman Councillor Meagan Brame Councillor Duncan Cavens Councillor Jacob Helliwell Councillor Tim Morrison
<b>Staff:</b>	Dan Horan, Chief Administrative Officer Bill Brown, Director of Development Services Victoria McKean, Committee Coordinator/Recording Secretary
<b>Other:</b>	Fiona Wilson, Chief Constable, VicPD Conor King, Inspector, VicPD Tiffany Parton, Director of Strategic Communications and Community Engagement, VicPD

#### 1. CALL TO ORDER

Chair Cavens called the meeting to order at 6:00 PM.

Councillor Brame encouraged Council to be mindful of the potential implications that their decisions have on Indigenous peoples and to consider the common interests held with neighbouring First Nations governments who are also making decisions and passing laws that support a sustainable region.

#### 2. INTRODUCTION OF LATE ITEMS

There were no late items.

#### 3. APPROVAL OF THE AGENDA

Moved by Councillor Morrison, seconded by Councillor Brame: That the agenda be approved as circulated. Carried Unanimously.

**4. ADOPTION OF MINUTES**

1) [25-444](#) Minutes of the Committee of the Whole meeting held on November 10, 2025

Moved by Councillor Brame, seconded by Councillor Helliwell: That the Minutes of the Committee of the Whole meeting held on November 10, 2025 be adopted as circulated. Carried Unanimously.

**5. PUBLIC INPUT ON ITEMS 6 AND 7**

There was no public input.

**6. PRESENTATIONS AND DELEGATIONS*****Presentations***

1) [25-446](#) Victoria Police Department - Q3 Community Safety Report Card

Inspector Conor King presented the Victoria Police Department's Q3 Community Safety Report Card. Inspector King and Chief Constable Wilson responded to questions from Committee of the Whole.

Committee of the Whole comments included the following:

- Traffic data from 2022 to 2024, police response to traffic incidents prior to 2020, a detailed breakdown of traffic incidents that involve cars, pedestrians, cyclists, etc., and a standalone graph of traffic data was requested to be included in the next Community Safety Report Card;
- Information on after-hours bylaw assistance from VicPD, including the number of bylaw tickets issued by VicPD officers, was requested to be included in the next Community Safety Report Card;
- The Block Watch program seems to be in decline, and it would be a benefit for this program to be revitalized.

2) [25-443](#) South Island Prosperity Partnership - Rising Economy 2030 Plan

Aaron Stone, Chief Executive Officer, presented a PowerPoint on the South Island Prosperity Partnership's Rising Economy 2030 Plan and responded to questions from Committee of the Whole.

Committee of the Whole comments included the following:

- Regional success is important and benefits the Township as many residents of Esquimalt may be employed outside of the municipality.

## 7. STAFF REPORTS

- 1) [25-442](#) Impact Assessment - Major Review of the Official Community Plan, Staff Report No. DEV-25-062

Bill Brown, Director of Development Services, introduced the item and responded to questions from Committee of the Whole.

Committee of the Whole comments included the following:

- Conducting a limited Official Community Plan review would satisfy provincially legislated requirements, but would not equip the Township to address the needs of the community;
- Exploring partnership opportunities with the Capital Regional District to develop a Financial Impact Assessment Model is of interest;
- The Official Community Plan has not been significantly altered in 20 years and the community has changed significantly during this time. A fulsome review with the opportunity for public engagement is overdue and desired by the community. Moving forward with this project sooner rather than later will allow the review to be successful;
- Official Community Plans need to be reviewed every five years, and it may be a benefit to examine how these reviews are conducted given staff capacity and workloads. An approach to reviewing the Official Community Plan that can be completed in two years instead of five may be more successful. Given our current budget situation, initiating this project in 2027 instead of 2026 may be a better approach;
- Moving forward now would be a benefit as staff will have the opportunity to return to Council with more information as well as updates should there be any significant changes to project costs, timelines, or other important information.

Moved by Councillor Armour, seconded by Mayor Desjardins: That the Committee of the Whole recommends to Council that staff be directed to initiate a major review of the Official Community Plan based on the Impact Assessment attached as Schedule "A" to staff report DEV-25-062, subject to funding approvals in the 2026 budget process. Carried with Councillor Cavens opposed.

**8. PUBLIC COMMENT PERIOD**

There was no public comment.

**9. ADJOURNMENT**

Moved by Councillor Brame, seconded by Mayor Desjardins: That the meeting be adjourned at 7:59 PM. Carried Unanimously.

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BARBARA DESJARDINS, MAYOR  
THIS 19TH DAY OF JANUARY 2026

DAN HORAN  
CHIEF ADMINISTRATIVE OFFICER  
CERTIFIED CORRECT