



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Minutes - Draft

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Parks and Recreation Advisory Committee

Wednesday, October 21, 2020

6:30 PM

Lounge - Archie Browning Sports Centre

Present 7 - Chair Lee Mauro
Vice Chair Shona Redman
Member Gillian Larsen
Member Andrea Boardman
Member Elyse Norgaard Kituri
Member Rita Finlay
Member Lassah Johnson

Absent 1 - Member Ben Barnes

Committee members Rita Findlay and Shona Redman attended via conference call.

Council Liaisons: Councillor Tim Morrison
Councillor Jane Vermeulen (via conference call)

Staff: Scott Hartman, Director of Parks and Recreation Services
Jeff Byron, Manager of Recreation Services and Recording Secretary

1. **CALL TO ORDER**

Scott Hartman, Director of Parks and Recreation Services called the Parks and Recreation Advisory Committee meeting to order at 6:49 PM.

2. **LATE ITEMS**

- (1) **PERTAINING** to Item No. 6 (8): **OTHER BUSINESS:** Victoria Garden Society Proposal
- Updated Photo of Garden Display

3. **APPROVAL OF THE AGENDA**

Moved by Member Larsen, seconded by Member Norgaard Kituri: That the agenda be approved as amended with the inclusion of the late agenda item. Carried Unanimously.

4. **ELECTIONS**

- 1) [20-503](#) Election of Chair and Vice Chair

The Director of Parks and Recreation Services opened the floor to nominations for Chair. Lee Mauro was nominated and appointed to the position of Chair of the Parks and Recreation Advisory Committee.

The Director of Parks and Recreation Services opened the floor to nominations for Vice Chair. Ben Barnes and Shona Redman were nominated for the role of Vice Chair. Shona Redman was elected to the role of Vice Chair by majority ballot vote.

The ballots were securely destroyed by the Director of Parks and Recreation Services at the conclusion of the meeting.

5. MINUTES

- 1) [20-504](#) Minutes of the Parks and Recreation Advisory Committee Meeting, November 6, 2019

Moved by Member Norgaard Kituri, seconded by Member Larsen: That the minutes of the Parks and Recreation Advisory Committee, November 6, 2019 be adopted as circulated. Carried Unanimously.

6. OTHER BUSINESS

- 1) [20-505](#) Council Policies

Provided for information.

- 2) [20-506](#) Council Strategic Priorities and Goals 2019 -2023

Provided for information.

- 3) [20-507](#) Agenda Items and Distribution

Director of Parks and Recreation Services provided an overview of the new process for Parks and Recreation Advisory Committee agenda distribution.

- 4) [20-508](#) Meeting Schedule Dates and Times

The committee discussed and agreed the Parks and Recreation Advisory Committee will meet on Wednesday evening at 6:30 PM every second month as required. The next meeting of the Parks and Recreation Advisory Committee is schedule for November 25, 2020.

- 5) [20-509](#) Committee Orientation Presentation

Provided for information.

- 6) [20-510](#) Live Streaming of Committee Meetings

Moved by Member Boardman, seconded by Member Larsen: That the Parks and Recreation Advisory Committee approve livestreaming of Parks and Recreation Advisory Committee meetings with parental consent for the youth liaison representative. Carried Unanimously.

- 7) [20-511](#) Climate Emergency Response - Report to Council

The committee discussed the report and generally thought the plan was good with concerns about potential budget implications.

The Director indicated that the Townships Climate Adaptation Planning Guide is currently being drafted.

8) [20-512](#) Victoria Garden Society Proposal

Moved by Member Larsen, seconded by Chair Mauro: That the Parks and Recreation Advisory Committee approves the proposed installation of the donated rock formation to recognize the contribution of the Rhododendron Garden Society in Esquimalt Gorge Park. Carried Unanimously.

9) [20-513](#) Archie Browning Sports Centre Road Sign Replacement

The committee discussed and provided the following comments:

- * Professional modern look.
- * Like the incorporated digital screen for highlighting township programs and community events.
- * Appears well built.
- * Easy to maintain and update as required
- * Concerned with brightness, need to be able to adjust.
- * Static messaging instead of streaming video.
- * Want ability to turn digital display on and off at night to not disturb neighbours.

Moved by Member Larsen, seconded by Chair Mauro: That the Parks and Recreation Advisory Committee supports in principal, the general design of the Archie Browning Sports Centre Road sign with concerns around brightness and distraction; and that staff look in to evaluating impact after the installation. Carried Unanimously.

10) [20-514](#) Re-Opening of Recreation Services and Facilities

The Director of Parks and Recreation Services provided the committee with an update on the status of re-opening recreation facilities and programs and responded to questions from the committee.

7. STAFF REPORTS

1) [20-515](#) Verbal Update from the Director of Parks and Recreation

The Director of Parks and Recreation Services provided the committee with an update on the Gorge Park Pavilion project and the Council approved allocation of the McLoughlin Point Amenity Reserve Funds.

8. ADJOURNMENT

Moved by Chair Mauro, seconded by Member Larsen: That the Parks and Recreation Advisory Committee meeting be adjourned at 8:27 PM. Carried Unanimously.

LEE MAURO, CHAIR
PARKS AND RECREATION ADVISORY
COMMITTEE
THIS DAY OF _____, 2020

RACHEL DUMAS, CORPORATE OFFICER
CERTIFIED CORRECT