



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Agenda - Final-revised
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, November 3, 2025

6:00 PM

Esquimalt Municipal Hall

**THE REGULAR MEETING OF COUNCIL RECONVENES AT 7:00 PM WITH
MEMBERS OF THE PUBLIC IN ATTENDANCE**

In person attendance is permitted.

Members of the public are encouraged to submit their comments to Council by emailing council@esquimalt.ca or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.

To provide Public Input or Comments to Council at a meeting by telephone, please contact Corporate Services for details at 250-414-7177 before 4:30 p.m. on the day of the meeting.

*The Regular Meeting of Council will be streamed on the following link:
<https://esquimalt.ca.legistar.com/Calendar.aspx>.*

1. CALL TO ORDER - WURTELE ROOM

**I. RESOLUTION TO CLOSE THE MEETING PURSUANT TO SECTION 90 OF
THE COMMUNITY CHARTER**

That pursuant to Section 90 (1) (a) and (c) of the Community Charter, the meeting be closed to the general public to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and labour relations or other employee relations.

II. CLOSED MEETING

**III. RECONVENE THE REGULAR MEETING OF COUNCIL AT 7:00 PM IN
COUNCIL CHAMBERS WITH MEMBERS OF THE PUBLIC IN
ATTENDANCE**

2. INTRODUCTION OF LATE ITEMS

1) [25-408](#) Late Correspondence

Attachments: [Summary Page](#)

[Item 6.2](#)

[Item 8.1](#)

3. APPROVAL OF AGENDA**4. PRESENTATIONS**

- 1) [25-402](#) Mayor's Annual Address

5. ADOPTION OF MINUTES

- 1) [25-403](#) Minutes of the Special Council Meeting held on September 15, 2025

Attachments: [Minutes of the Special Council Meeting held on September 15, 2025](#)

6. BYLAWS FOR ADOPTION OR FIRST AND SECOND READING THAT ARE SUBJECT TO A PUBLIC HEARING***For Adoption***

- 1) [25-400](#) Adoption of Bylaw Notice Enforcement Bylaw, 2014, No. 2839, Amendment Bylaw, 2025, No. 3175, Staff Report ADM-25-062

Recommendation:

That Council adopt Bylaw Notice Enforcement Bylaw, 2014, No. 2839, Amendment Bylaw, 2025, No. 3175.

Attachments: [Bylaw Notice Enforcement Bylaw, 2014, No. 2839, Amendment Bylaw, 2025, No. 3175](#)

First and Second Reading Subject to a Public Hearing

- 2) [25-370](#) Official Community Plan Project – 1st and 2nd Readings of Bylaw, Staff Report No. DEV-25-049

Recommendation:

That Council give 1st and 2nd readings to Official Community Plan Bylaw, 2018, No. 2922, Amendment Bylaw, 2025, No. 3176.

Attachments: [Appendix A - Amendment Bylaw No. 3176](#)
[Appendix B - OCP Bylaw - Proposed Amendments Incorporated](#)
[Appendix C - OCP Bylaw - Track Changes version](#)
[Appendix D - Table describing proposed changes to OCP](#)
[Appendix E - September 15, 2025, Committee of the Whole Meeting Minutes - Draft \(DEV-25-041\)](#)
[Appendix F - OCP Consultation List](#)
[Appendix G - Engagement Summary Report](#)
[Appendix H - Staff Presentation](#)

7. PUBLIC INPUT ON AGENDA ITEMS 8, 9, AND 10

Limit 2 minutes per speaker.

8. STAFF REPORTS

- 1) [25-391](#) Development Variance Permit Application - 429 Lampson St, Staff Report No. DEV-25-050

Recommendation:

That Council approve Development Variance Permit No. DVP00171 to vary Parking Bylaw, 2025, No. 3089 to permit 93% (up from a permitted maximum of 40%) of permitted parking on an adjacent parcel as described in Staff Report No. DEV-25-050.

Attachments: [APPENDIX A: DVP00171](#)
[APPENDIX B: Site Map](#)
[APPENDIX C: Tentative Plan of Subdivision](#)
[APPENDIX D: Applicant Letter](#)
[APPENDIX E: Applicant Presentation](#)

- 2) [25-369](#) 2026 Schedule of Regular Council and Committee of the Whole Meetings, Staff Report No. ADM-25-040

Recommendation:

That Council approve the 2026 Schedule of Regular Council and Committee of the Whole Meetings as outlined in Attachment 1 to Staff Report No. ADM-25-040.

Attachments: [Attachment 1: Draft 2026 Annual Regular Council and Committee of the Whole Meeting Schedule.pdf](#)

- 3) [25-388](#) 2026 Council Appointments to Internal and External Committees, Commissions, and Boards, Staff Report No. ADM-25-060

Recommendation:

That Council approve the 2026 Council Appointments to Internal and External Committees, Commissions, and Boards as outlined in Staff Report No. ADM-25-060.

Attachments: [Attachment 1: 2026 Council Appointments](#)

- 4) [25-396](#) Rescind Council Policy ADMIN-76 Video Surveillance, Staff Report No. ADM-25-057

Recommendation:

That Council rescind Policy ADMIN-76 Video Surveillance.

Attachments: [Attachment 1 Council Policy ADMIN-76 Video Surveillance.pdf](#)
[Attachment 2 M-ADM-16 Video Surveillance Systems Policy.pdf](#)

- 5) [25-398](#) Council Policy ADMIN-84 Privacy, Staff Report No. ADM-25-058

Recommendation:

That Council approve Policy ADMIN-84 Privacy.

Attachments: [Attachment 1 Draft Council Policy ADMIN-84 Privacy Policy.pdf](#)

9. REPORTS / MINUTES FROM COMMITTEES

- 1) [25-394](#) Minutes of the Advisory Planning Commission meeting held on September 16, 2025

Attachments: [Minutes of the Advisory Planning Commission meeting held on September 16, 2025](#)

10. COMMUNICATIONS***For Council's Consideration***

- 1) [25-401](#) Email from Kiersten Fisher, Ministry of Education and Child Care re: Request for Feedback - Proposed Variance to School District 61 Trustee Electoral Areas

Attachments: [Kiersten Fisher, Ministry of Education and Child Care re: Request for Feedback, Proposed Variance to SD61 Trustee Electoral Areas](#)

11. PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding Agenda items and matters that will be or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

12. ADJOURNMENT