



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Agenda - Final
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, March 4, 2019

7:00 PM

Esquimalt Council Chambers

1. CALL TO ORDER

2. LATE ITEMS

3. APPROVAL OF THE AGENDA

4. MINUTES

- 1) [19-099](#) Minutes of the Special Meeting of Council, February 25, 2019

Attachments: [2019 02 25 Special Council Minutes - Draft](#)

- 2) [19-100](#) Minutes of Regular Meeting of Council, February 25, 2019

Attachments: [2019 02 25 Regular Council Minutes - Draft](#)

5. PRESENTATIONS

- 1) [19-101](#) Maureen Sawa, CEO, Paul McKinnon, Director of Finance and Facilities, Deborah Begoray, Board Chair and Jennifer Windecker, Director of Library Services, Innovation and Delivery, Re: Greater Victoria Public Library Board Budget Presentation

6. DELEGATIONS

- 1) [19-102](#) Carol Pickup, Parklane Strata - Creation of No Parking Zone

Attachments: [Delegation Application - Parklane Strata](#)

7. PUBLIC INPUT (On items listed on the Agenda)

Excluding items which are or have been the subject of a Public Hearing.

8. STAFF REPORTS

Administration

- 1) [19-056](#) Council Remuneration: Elimination of 1/3 Tax Free Allowance - Information from Other Municipalities, Staff Report ADM-19-006

Recommendation:

That Council receive Staff Report ADM-19-006 for information and provide staff with further direction regarding Council remuneration.

Attachments: [Council Policy ADMIN-58](#)
[Council Policy ADMIN-62](#)
[Council Remuneration Bylaw, 2014, No. 2836 \(repealed\)](#)
[Council Remuneration Bylaw, 2018, No. 2941](#)
[Elected Officials Compensation Review Report](#)
[Spreadsheet - Council remuneration re elimination of tax free allowance](#)
[Staff Report ADM-18-014](#)
[Staff Report ADM-18-016](#)
[Staff Report ADM-18-022](#)
[Staff Report ADM-18-024 with recommended changes to policies](#)
[Staff Report ADM-18-034](#)

Finance

- 2) [19-094](#) 2019 Local Grant Allocations, Staff Report FIN-19-002

Recommendation:

That Council:

1. consider the allocation of local grants in the amount of \$130,500 as set out in the schedule attached to Staff Report FIN-19-002, and
2. direct staff to prepare a report pertaining to review of the Local Grant Policy for consideration at a future Committee of the Whole meeting.

Attachments: [2019 Local Grant Worksheet](#)
[ADMIN-29 \(Local Grants - Esquimalt High School\)](#)
[ADMIN-32 \(Local Grants\)](#)
[ADMIN-52 \(Local Grant Brodeur\)](#)

Engineering and Public Works

- 3) [19-095](#) Parklands Drive Parking Restriction - Traffic Order 1294, Staff Report EPW-19-007

Recommendation:

That Council does not approve the implementation of Traffic Order 1294 "Residential Parking Only" along Parklands Drive as set out in Staff Report EPW-18-034 and EPW-19-007.

Attachments: [Attachment 1: Parklands Drive Parking Restriction \[Traffic Order 1294 Res Parking Only\]](#)
[Attachment 2: Parklands Parking Study](#)
[Attachment 3: Photos](#)
[Attachment 3a: Photos Aug 2017](#)
[Attachment 3b: Photos May 2015](#)
[Attachment 3c: Photos Aug 2017](#)
[Attachment 3d: May 2018](#)

Development Services

- 4) [19-074](#) Housing Agreement Bylaw - 638 and 640 Constance Avenue & 637 Nelson Street, Staff Report DEV-19-012

Recommendation:

That Council resolves that Housing Agreement Bylaw, 2019, No. 2954, attached as Appendix A of Staff Report DEV-19-012, for 638 Constance Avenue, 640 Constance Avenue and 637 Nelson Street be given second and third reading.

Attachments: [Appendix A - Housing Agreement Bylaw, 2019, No. 2954](#)

- 5) [19-088](#) Rezoning Application - 916 and 920 Old Esquimalt Road, Staff Report DEV-19-019

Recommendation:

That Council resolves that Bylaw No. 2948 [Appendix A], which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 916 Old Esquimalt Road [PID 003-446-093; Lot C, Section 11, Esquimalt District, Plan 21636] and 920 Old Esquimalt Road [PID 003-446-395; Lot D, Section 11, Esquimalt District, Plan 21636] from RD-3 [Two Family/Single Family Residential] to CD No. 115 [Comprehensive Development District No. 115], be considered for first and second reading; and

That Council authorizes the Corporate Officer to schedule a public hearing for Zoning Bylaw 1992, No. 2050, Amendment Bylaw No. 2948, and to advertise for same in the local newspaper.

Attachments: [Appendix A - Bylaw No. 2948 - Zoning Bylaw Amendment \(CD No 115\)](#)
[Appendix B - maps - Property, Air Photo, OCP Designations, Zoning, and RS-1, RD-3 zones](#)
[Appendix C - Rendering, Shadow Study, Green Building Checklist](#)
[Appendix D - BCLS Site Plan, Architectural Drawings, Landscape Plan](#)
[Appendix E - Applicants public consultation results and petition](#)
[Appendix F - Public Comments](#)

- 6) [19-093](#) Development Permit Application - 833 and 835 Dunsmuir Road, Staff Report DEV-19-020

Recommendation:

That Council resolves that Development Permit No. DP000104, attached as Appendix A to Staff Report DEV-19-020, consistent with the architectural plans provided by Praxis Architects, Inc., the landscape plan by Lombard North Group Inc., and sited in accordance with the BCLS Site Plan provided by J.E. Anderson and Associates Surveyors Engineers, all stamped "Received September 27, 2018", be approved, and staff be directed to issue the permit (subject to receipt of the required landscape security) and register the notice on the title of the property located at 835 Dunsmuir Road [PID 030-709-156, Parcel A (Being a Consolidation of Lots 2 and 3, see CA7353737), Section 11, Esquimalt District, Plan 9757].

Attachments: [Appendix A - DP000104](#)
[Appendix B - Subject Property Map, Aerial Map, CD No. 108 Zone](#)
[Appendix C - Architectural Drawings, Landscape Plan, and Surveyor's Site Plan](#)
[Appendix D - Green Building Checklist](#)
[Appendix E - Applicant's Comments for Development Permit Area Guidelines](#)
[Appendix F - Official Community Plan Development Permit Area Guidelines](#)

- 7) [19-096](#) Development Variance Permit - 622 Admirals Road, Staff Report DEV-19-021

Recommendation:

That Council resolves that Development Variance Permit No DVP000086 [Appendix A], to grant the following variances to Zoning Bylaw, 1992, No. 2050, as shown on the BC Land Surveyors Site Plan prepared by Powell & Associates BC Land Surveyors and Certified Correct on December 4, 2018 with setbacks added by Praxis Architecture (Appendix B) and the e-mail from Praxis Architecture dated February 20, 2019 (Appendix C) for the property located at 622 Admirals Road and legally described as Lot A, Suburban Lot 43, Esquimalt District, Plan EPP82555 [PID 030-615-992] be approved and staff be directed to issue the permit and register a notice on title:

- 1) Zoning Bylaw, 1992, No. 2050 Section 67.69 (8) (a) (ii) - Siting Requirements - Principal Buildings. A 1.4 m decrease to the requirement that no principal buildings shall be located within 2.8 m of the northern Interior Side Lot Line [i.e. that the setback from the northern Interior Side Lot Line be reduced from 2.8 m to 1.4 m] in order to accommodate the balconies on the fourth to tenth floors inclusively;
- 2) Zoning Bylaw, 1992, No. 2050 Section 67.69 (8) (a) (ii) - Siting Requirements - Principal Buildings. A 0.5 m decrease to the requirement that no principal buildings shall be located within 2.8 m of the northern Interior Side Lot Line [i.e. that the setback from the northern Interior Side Lot Line be reduced from 2.8 m to 2.3 m] to accommodate the vertical fins on the eleventh floor;
- 3) Zoning Bylaw, 1992, No. 2050 Section 67.69 (8) (a) (ii) - Siting Requirements - Principal Buildings. A 0.7 m decrease to the requirement that no principal buildings

- shall be located within 2.8 m of the northern Interior Side Lot Line [i.e. that the setback from the northern Interior Side Lot Line be reduced from 2.8 m to 2.1 m] to accommodate the eaves and cornices;
- 4) Zoning Bylaw, 1992, No. 2050 Section 67.69 (8) (a) (iv) Siting Requirements - Principal Buildings. A 4.2 m reduction in the rear yard Setback (being the Setback from Admirals Road) [i.e. that the rear yard Setback be reduced from 5.5 m to 1.3 m] to accommodate those portions of the building, including balconies on floors four to ten inclusively, that encroach into the setback;
 - 5) Zoning Bylaw, 1992, No. 2050 Section 67.69 (8) (a) (iv) Siting Requirements - Principal Buildings. A 3.3 m reduction in the rear yard Setback (being the Setback from Admirals Road) [i.e. that the rear yard Setback be reduced from 5.5 m to 2.2 m] to accommodate the vertical fins on the eleventh floor;
 - 6) Zoning Bylaw, 1992, No. 2050 Section 67.69 (8) (a) (iv) Siting Requirements - Principal Buildings. A 3.5 m reduction in the rear yard Setback (being the Setback from Admirals Road) [i.e. that the rear yard Setback be reduced from 5.5 m to 2.0 m] to accommodate the eaves and cornices; and
 - 7) Zoning Bylaw, 1992, No. 2050 Section 67.69 (8) (a) (iv) Siting Requirements - Principal Buildings. A 2.8 m reduction in the rear yard Setback (being the Setback from Admirals Road) [i.e. the rear yard Setback be reduced from 5.5 m to 2.7 m] to accommodate that portion of the building containing ground floor commercial space and the second floor roof deck above this space].

Attachments: [Appendix A - DVP000086 622 Admirals Road](#)
[Appendix B - Survey with Setbacks](#)
[Appendix C - Eave and Cornice setbacks](#)
[Appendix D - Air Photo, Key Map and Mail Notice](#)

9. BYLAWS

- 1) [19-097](#) Fees and Charges [Miscellaneous] Bylaw, 2016, No. 2874, Amendment [No. 3], No. 2956, 2019 - For Adoption

Attachments: [Bylaw 2956 - Fees and Charges Amendment](#)

10. REPORTS FROM COMMITTEES

- 1) [19-103](#) Draft Minutes from the Local Grant Committee, February 20, 2019

Attachments: [2019 02 20 Local Grant Committee Minutes - Draft](#)

11. COMMUNICATIONS

- 1) [19-105](#) Letter from Johanna Palmer, dated February 15, 2019, Re: Support Chief Del Manak Police Budget Recommendation

Attachments: [Letter - J Palmer](#)

- 2) [19-104](#) Email from Kathleen Gilbert, Film Commissioner, Vancouver Island South Film & Media Commission, dated February 20, 2019, Re: 2019 Township of Esquimalt Request to Council for Annual Funding

Attachments: [Email - Vancouver Island South Film & Media Commission](#)

- 3) [19-106](#) Email from Janaya Honka, Macaulay PAC Treasurer, dated February 25, 2019, Re: Macaulay PAC Local Grant Follow Up

Attachments: [Email - Macaulay PAC](#)

- 4) [19-107](#) Letter from Colin Plant, Chair, Capital Regional District Board, dated February 26, 2019, Re: Climate Emergency Declaration

Attachments: [Letter - CRD](#)

- 5) [19-108](#) Letter from Tonia Enger, Acting Assistant Deputy Minister and Director of Police Services, Policing and Security Branch, Ministry of Public Safety and Solicitor General, dated February 26, 2019, Re: Request of Director of Police Services Under Section 27(3) of the Police Act

Attachments: [Letter - Ministry of Public Safety & Solicitor General](#)

- 6) [19-109](#) Letter from Adam W Pite, dated February 20, 2019, Re: Defence on the Dock / Royal Canadian Navy

Attachments: [Letter - A Pite](#)

12. NOTICE OF MOTION

- 1) [19-098](#) Notice of Motion - Deer Management in Esquimalt, Councillor Armour - For Introduction

Attachments: [Notice of Motion - Deer Management](#)

13. PUBLIC QUESTION AND COMMENT PERIOD

Excluding items which are or have been the subject of a Public Hearing.
Limit of two minutes per speaker.

14. ADJOURNMENT