

TOWNSHIP OF ESQUIMALT
Appendix 3
Operational Project Variance Report
As at July 31, 2024

Project	2024 Budget \$	2024 Actual \$	Budget Remaining \$	Budget Remaining %	Status	Estimated Completion	Comments
	\$ 1,795,791	\$ 457,002	\$ 1,338,789	74.55%			
General Administration							
Conference Costs	\$ 16,950	\$ -	\$ 16,950	100%			Reduced Registrations
New Staff - Furniture	5,000	4,041	959	19%			
Accessibility Act - Public Engagement	10,000	-	10,000	100%			
Records & FOI Clerk	39,370	4,230	35,140	89%			On Going
Committee Clerk	42,905	7,480	35,425	83%			On Going;
Archives Assistant	14,632	-	14,632	100%			On Going; Started in August
Webcasting Operator	4,020	-	4,020	100%			
South Island Prosperity Partnership	36,978	36,978	-	0%			
Finance Department Reconfiguration	10,000	4,603	5,397	54%			
New Staff - Dues and Training	1,000	-	1,000	100%			Staff Started in Aug/Sept
Senior Accountant	54,930	-	54,930	100%			On Going; Started in August
Property Insurance Appraisal	20,500	20,895	(395)	-2%			
South Island Powwow	10,000	10,000	-	0%			
Advertising Increases	7,900	6,400	1,500	19%			
Graphic Design and Photography	4,000	-	4,000	100%			
Long Service Awards	5,500	1,661	3,839	70%			
Secure Website Configuration	5,000	5,000	-	0%			
Membership Fees - Communications	400	-	400	100%			
Indigenous Relations	10,000	899	9,101	91%			
Economic Development Program Costs	10,850	3,052	7,798	72%			
Investment and Tourism Website	20,000	-	20,000	100%			
Park Place Analysis	25,000	-	25,000	100%			
Place Branding	30,000	30,000	-	0%			
Place Marking	10,000	2,000	8,000	80%			
Information Technology							
Cellular Phone Additions	10,000	1,200	8,800	88%			On Going
Adobe Cloud	4,000	5,353	(1,353)	-34%			
Hoot Suite - Social Media	1,200	2,745	(1,545)	-129%			
CANVA - Online Graphic Design	1,400	1,330	70	5%			
Network Monitoring	3,800	4,158	(358)	-9%			
SQL Server Licences	20,000	17,528	2,472	12%			
Security Camera Contract	6,000	5,968	32	1%			
Printer Leases	21,000	5,839	15,161	72%			On Going
New Staff - Training	1,000	-	1,000	100%			
Department Reconfiguration & Furniture	6,000	6,091	(91)	-2%			
Managed Detection & Response	60,000	12,461	47,539	79%			On Going
IT Coordinator	54,930	4,100	50,830	93%			On Going; Started in July
Protective Services							
RV Towing Costs	1,000	-	1,000	100%			
Fire - Uniforms and Jackets	14,500	5,961	8,539	59%			
AED Batteries	1,200	489	711	59%			
Scheduling Software	4,000	4,881	(881)	-22%			
Data Tracking Software	4,000	4,462	(462)	-12%			

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Medical Aid Supplies	4,000	5,482	(1,482)	-37%			
Truck Canopy	7,000	-	7,000	100%			No Longer Required
Smal Tools Replacement	2,000	955	1,045	52%			
THARRP Gear	6,000	2,158	3,842	64%			
Increased Revenue	- 6,000	- 8,600	2,600	-43%			
Public Works and Engineering							
Weed Control	21,566	12,355	9,211	43%			
Facilities Management Plan	250,000	-	250,000	100%		Q2 2025	
Storm Master Plan	250,000	-	250,000	100%		Q2 2025	
EV Fleet Plan	30,000	-	30,000	100%		Q1 2025	
Parking Study - Addtl Request	15,000	15,000	-	0%			
Electric Bike	5,000	4,968	32	1%			
Garbage Bin Replacements	40,000	43,335	(3,335)	-8%			
Development Services							
Housing Legislation - Advertising	12,500	-	12,500	100%			Not Required; Done Internally
Housing Legislation - Legal	15,000	5,439	9,561	64%			
Housing Needs Report	35,000	-	35,000	100%			
Building Benchmark BC	3,000	-	3,000	100%		Q4 2024	
GHG Consultant	30,000	-	30,000	100%			Awaiting potential grant
Health Needs Assessment	50,000	-	50,000	100%			
Parks and Recreation							
Increased Security - Nursery	1,100	1,100	-	0%			On Going
Water Access & Dock Feasibility Study	30,000	24,875	5,125	17%			
Plant Materials - Saxe Point	10,000	-	10,000	100%		Q4 2024	
Plant Materials - Municipal Hall Roof	10,000	5,000	5,000	50%			
Lampson Forest Replanting	30,000	-	30,000	100%		Q4 2024	
Island Improvements - Admirals & Esquimalt	10,000	-	10,000	100%		Q4 2024	
Split Rail Fencing - Saxe Point	10,000	8,500	1,500	15%			
Street Mural - Saxe Point Entrance	15,000	15,000	-	0%			
Playground Equipment - Replacement	20,000	20,000	-	0%			
Lampson Forest Improvements	15,000	-	15,000	100%		Q4 2024	
Alarm Monitoring - Pavilion	1,200	780	420	35%			On Going
Increased Custodial - Pavilion	30,000	15,000	15,000	50%			On Going
Aquatic Certification Training	15,000	7,500	7,500	50%			
Staff Scheduling Software	10,000	-	10,000	100%			
UV Light System Maintenance	7,000	4,200	2,800	40%			
Pump Splitters and Switches	3,500	-	3,500	100%		Q4 2024	
Steam Generator Rebuild	8,000	-	8,000	100%			Installed; Awaiting Invoice
Pool Readout System	8,500	8,500	-	0%			
Addtl Costs - Adult Programs	3,300	1,650	1,650	50%			On Going
Recreation Instruction Services	23,000	11,500	11,500	50%			On Going
Addtl Costs - Out of School Care Programs	20,000	10,000	10,000	50%			On Going
Furniture Replacement - Teen Centre	20,000	-	20,000	100%		Q4 2024	
Affiliation Fees - Swimming	10,000	5,000	5,000	50%			
Hockey Rink Puckboard	9,000	9,000	-	0%			

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Dessicant Conversion to Electricity	10,000	-	10,000	100%			Equipment Installed; Awaiting Utilities Bill
Natural Gas Cost Reduction	- 5,000	-	- 5,000	100%			Equipment Installed; Awaiting Utilities Bill
GHG Consultant	50,000	-	50,000	100%			Awaiting Grant Decision
Staffing Reclassifications	42,160	8,500	33,660	80%			On Going

\$ 1,795,791	\$ 457,002	\$ 1,338,789	75%
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