



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

COUNCIL POLICY

| | |
|---|--------------------------|
| TITLE: Salting/Sanding/Snow Clearing | NO. E&PW - 08 |
| <p><u>POLICY:</u></p> <p>A function of the Public Works Department is salting/sanding/snow clearing of municipal roads to maintain the safe passage of traffic. The following policies are to be followed:</p> <ol style="list-style-type: none"> 1. During regular working hours, the Public Works Manager or his designate will determine when crews shall be dispatched for salting/sanding/ snow clearing. Close co-ordination will be maintained with the Police/Fire Department. 2. During non-working hours, the Police Department, through their traffic patrol units, will determine when municipal crews shall be called out to start salting/ sanding/snow clearing. 3. A call out list of municipal employees trained for salting/sanding/snow clearing duties shall be maintained so that there is a 15 - 20 minute response time to the Municipal Yard. 4. When weather forecasts indicate "snow warnings or advisories", the salting/sanding/snow clearing equipment shall be prepared so that response time is minimal once staff arrives at the Municipal Yard. 5. The order in which roads are salted, sanded or cleared of snow shall generally be: <ol style="list-style-type: none"> (a) main streets (b) main hilly streets (c) emergency routes (d) bus routes (e) secondary roads (f) hilly residential streets (g) balance of residential streets <p>The actual routes and order of salting/sanding/snow clearing shall be determined by the Public Works Manager in consultation with the Police Department, and may be altered to best suit the road/weather conditions.</p> 6. Up to 3” of snow on protected bike lanes shall generally be cleared: <ol style="list-style-type: none"> (a) as a priority within regular business hours with separate staff that do not typically clear roads; (b) outside of regular business hours as the same priority as secondary roads, except between 6:00pm and 4:00am when no protected bike lanes will be cleared. <p>A 1.2m wide clear path is desired in protected bike lanes; however, the actual width of the clear path in the protected bike lane will be determined by the equipment operator</p> | |

| | | | | |
|--|--------------------------------|---|---|--------------------|
| EFFECTIVE DATE: March 18, 2024 | APPROVED BY: Council | REFERENCE: 94-4461 Formerly PLAN-16 | AMENDS: March 7, 1994 February 5, 2021 | PAGE 1 OF 2 |
|--|--------------------------------|---|---|--------------------|

based on site specific conditions. The actual routes for snow clearing protected bike lanes shall be determined by the Public Works Manager and may be altered to best suit the weather conditions. Priority is subject to change depending on operational needs and staffing levels at time of snow event.

7. The main purpose of salting/sanding/snow clearing shall be to provide the safest driving and cycling conditions possible with the resources available under the prevalent weather conditions.
8. The responsibility for clearing sidewalks of ice and snow is delegated to the property owner in the Streets and Traffic Bylaw No. 1727. Notices shall be published in the local newspaper regarding this responsibility at least once per year just prior to winter weather conditions.
9. Complaints regarding lack of sidewalk clearing shall be passed to the property owner/occupant.
10. This policy and any further amendments shall be circulated to Municipal Staff and shall be posted on the appropriate bulletin boards.

EFFECTIVE DATE:
March 18, 2024

APPROVED BY:
Council

REFERENCE:
94-4461
Formerly
PLAN-16

AMENDS:
March 7, 1994
February 5, 2021

PAGE 2 OF 2