



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Staff Report

File #:15-567

REQUEST FOR DECISION

DATE: December 9, 2015

Report No. FIN-15-022

TO: Laurie Hurst, Chief Administrative Officer

FROM: Ian Irvine, Director of Financial Services

SUBJECT:

Local Grant - HeroWork Program Society

RECOMMENDATION:

It is accepted procedure that staff not make recommendations on local grant funding applications. Options available to Council are listed below under **ALTERNATIVES**.

RELEVANT POLICY:

Council Policy No. ADMIN-32 Local Grants

STRATEGIC RELEVANCE:

This Request for Decision does not directly align with any specific strategic priority

BACKGROUND:

The HeroWork Program Society assists other charities with the renewal of their existing physical infrastructure through a program called Radical Renovations. This program involves the coordination and leverage of funds, resources and people to transform buildings used by charitable organizations at a fraction of traditional costs and time.

The Society is seeking assistance with costs relating to the improvement of the physical infrastructure located within 500 Admirals Road. Renovation of this location, currently used by the Esquimalt United Church, the Rainbow Kitchen and other community non-profit organizations, is being designed to increase efficiencies, decrease utility and maintenance costs and allow for

expanded service delivery.

ISSUES:

1. Rationale for Selected Option

Council Policy ADMIN-32 - Local Grants allows unallocated local grant funds to be issued throughout the year as determined by Council in response to formal requests. The determination of the actual amount granted remains at the discretion of Council.

2. Organizational Implications

There are no organizational implications of this decision.

3. Financial Implications

Within the 2015 Financial Plan, an amount of \$113,067 was approved for the issuance of local grants. To date, local grants totaling \$102,634 have been issued leaving an unallocated balance of \$10,433 in the account.

4. Sustainability & Environmental Implications

There are no sustainability or environmental implications of this decision.

5. Communication & Engagement

A letter of support would be drafted and a cheque issued to the HeroWork Program Society upon approval by Council. This letter would also remind the Society of the conditions of funding as identified in Council Policy ADMIN-32 - Local Grants.

ALTERNATIVES:

1. That Council consider the issuance of a cash contribution of \$10,000 from the local grant account in support of the HeroWork Program Society as requested in the local grant application attached to Staff Report FIN-15-022.
2. That Council consider issuing an alternate contribution to the project.
3. That Council deny the request for funding.