



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
Minutes - Draft

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

**Environment, Parks and Recreation  
Advisory Committee**

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Wednesday, January 28, 2026

6:30 PM

Esquimalt Council Chambers

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**Present** 8 - Chair Shona Athey  
Vice Chair Kyler Nurmsoo  
Member Jesse Baltutis  
Member Ilee Cabrera  
Member David Nicol  
Member Kayan Panthaki  
Member Jamie Proctor  
Member Elyse Norgaard Kituri

**Regrets** 1 - Member Shona Lawson

Members Athey and Norgaard-Kituri attended the meeting via conference call.

**Council** Councillor Duncan Cavens  
**Liaisons:** Councillor Tim Morrison

**Staff:** Steve Knoke, Director of Parks and Recreation  
Robbie Young, Manager of Parks  
Dan Henderson, Facilities Manager  
Jonah Ross, Recording Secretary

**1. CALL TO ORDER**

The Recording Secretary called the meeting to order at 6:30 PM.

The Recording Secretary acknowledged the Songhees and Xwsep̓səm Nations on whose traditional territory we live, we learn, and we do our work.

**2. LATE ITEMS**

1) [26-052](#) Recreation Facilities 2025 Accomplishments

**3. APPROVAL OF THE AGENDA**

Moved by Member Proctor, seconded by Member Nicol: That the agenda be amended to include the late item. Carried Unanimously.

Moved by Member Nurmsoo, seconded by Member Proctor: That the

agenda be approved as amended Carried Unanimously.

#### 4. **ELECTION OF CHAIR AND VICE CHAIR**

The Recording Secretary called for nominations for the Chair of the Committee. Member Athey was nominated and elected Chair for 2026.

The Recording Secretary called for nominations for the Vice Chair of the Committee. Member Nurmsoo was nominated and elected Vice Chair for 2026 and assumed presiding responsibilities for the meeting.

#### 5. **MINUTES**

- 1) [26-036](#) Minutes of the Environment, Parks, and Recreation Advisory Committee meeting held on November 26, 2025

Moved by Member Proctor, seconded by Member Baltutis: That the minutes of the Environment, Parks and Recreation Advisory Committee meeting held on November 26, 2025 be adopted as circulated. Carried Unanimously.

#### 6. **STAFF LIAISON UPDATES**

The Director of Parks and Recreation provided an update on grant applications, the completed pool basin condition assessment, the arena floor replacement project, the Greenhouse Gas Emissions Reduction Strategy, and the Asset Management Plan.

#### 7. **STAFF REPORTS**

- 1) [26-042](#) Recreation Strategic Plan

Quentin Talbot-Kelly, Cornerstone Planning Group, presented a PowerPoint and responded to questions from the Committee.

Committee comments included the following:

- The scheduling of engagement sessions should consider the varying user groups and demographics attending the Recreation Centre across its operating hours;
- Families with young children are an important demographic for engagement due to their high rates of attendance at facilities and programs, and insight into program gaps;
- Engaging the school districts and CFB Esquimalt would be beneficial as providers of facilities, programs, and park spaces within the Township;
- Opportunities to engage Armed Forces staff and families would be valuable;
- Creating more opportunities for youth above the age of 12 would help address a gap in programs as additional options within the Township would

improve accessibility;

- Targeted outreach to local First Nations will be important to ensure they are engaged through the process.

2) [26-043](#) Recreation Facilities 2025 Accomplishments

The Manager of Facilities introduced the report and responded to questions from the Committee.

3) [26-044](#) 1340 Sussex and 1337 Saunders Landscape Plan for Committee Discussion

Alex Tang, Planner, introduced the staff report, and staff responded to questions from the Committee.

The Committee provided the following comments:

- Design work should consider the proximity of residential units as some activities may produce noise that negatively impacts neighbours;
- Multi-functional spaces should be prioritized to encourage flexible and shared uses.

4) [26-005](#) 2026 Annual Meeting Schedule, Staff Report No. EPRAC-26-001

The Recording Secretary introduced the staff report.

Moved by Member Nicol, seconded by Member Panthaki: That Staff Report No. EPRAC-26-001 be received for information. Carried Unanimously.

8. **ADJOURNMENT**

Moved by Member Baltutis, seconded by Member Nicol: That the Environment, Parks and Recreation Advisory Committee meeting be adjourned at 7:56 PM. Carried Unanimously.

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KYLER NURMSOO, VICE CHAIR  
ENVIRONMENT, PARKS AND  
RECREATION ADVISORY COMMITTEE  
THIS DAY OF , 2026

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JONAH ROSS  
RECORDING SECRETARY  
CERTIFIED CORRECT