



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Agenda - Final
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, May 16, 2016

7:00 PM

Esquimalt Council Chambers

1. CALL TO ORDER

2. LATE ITEMS

3. APPROVAL OF THE AGENDA

4. MINUTES

- 1) [16-221](#) Minutes of the Special Meeting of Council, May 2, 2016

Attachments: [2016 05 02 Special Council Minutes - Draft](#)

- 2) [16-222](#) Minutes of the Regular Meeting of Council, May 2, 2016

Attachments: [2016 05 02 Regular Council Minutes - Draft](#)

5. DELEGATIONS

- 1) [16-223](#) Joe Buczkowski, Re: Installation of Memorial Marker / Plaque in Memorial Park to Honour Veteran

Attachments: [Delegation Application - Buczkowski](#)

6. PUBLIC INPUT (On items listed on the Agenda)

Excluding items which are or have been the subject of a Public Hearing.

7. STAFF REPORTS

Administration

- 1) [16-209](#) Fees and Charges Bylaw Update, Staff Report ADM-16-015

Recommendation:

That Council give first, second and third reading to *Fees and Charges (Miscellaneous) Bylaw, No. 2874*.

Attachments: [Summary of Bylaw Revisions](#)

[Bylaw 2874 - Miscellaneous Fees and Charges](#)

- 2) [16-214](#) Heritage Initiatives Alternatives, Staff Report ADM-16-016

Recommendation:

That Council:

1. direct staff in Development Services, Archives, and Parks and Recreation to continue with review and implementation of Council Policies dealing with Heritage;
2. direct staff to include for future Committee recruitment when relevant requirements for

knowledge or experience in heritage, cultural resource management, and heritage conservation; and

3. rescind Council Policy ADMIN-50 Terms of Reference - Heritage Advisory Committee.

- 3) [16-218](#) Appointment of a municipal representative to the Greater Victoria Labour Relations Association (GVLRA), Staff Report ADM-16-017

Recommendation:

That Council appoint Councillor Lynda Hundleby as the Township of Esquimalt representative to the Greater Victoria Labour Relations Association (GVLRA) and that Council also choose an alternate to attend GVLRA meetings in Councillor Hyndleby's absence.

Engineering and Public Works

- 4) [16-210](#) Uganda Ave Traffic Order 1232, Staff Report EPW-16-015

Recommendation:

That Council approve Traffic Order 1232 that "Stop" signs and road markings be installed on Uganda Avenue at the intersection of Uganda Avenue and McNaughton Avenue.

Attachments: [Traffic Order No. 1232](#)

Development Services

- 5) [16-216](#) Approval of Request for Proposals for Esquimalt Road Urban Design Guidelines, Staff Report DEV-16-033

Recommendation:

That Council approve the Request for Proposals for the Esquimalt Road Urban Design Guidelines, as attached as Schedule "A" to Staff Report DEV-16-033, and authorize staff to post them on the appropriate websites.

Attachments: [Request for Proposals Esquimalt Road Urban Design Guidelines](#)

- 6) [16-217](#) Public Feedback to the Draft Guiding Principles Wastewater Treatment in Esquimalt, Staff Report DEV-16-034

Recommendation:

That Council receive the four responses attached as Schedule "B" for information and consider whether or not to amend the Draft Guiding Principles prior to their adoption, as attached as Schedule "A" to Staff Report DEV-16-034.

Attachments: [Scheulde A Draft Guiding Principles for Wastewater Treatment in Esquimalt](#)
[Schedule B public comments](#)
[Schedule C News Release Guiding Principles](#)

- 7) [16-220](#) Initial Review of Version 1.5 (March 2016) of Draft Regional Growth Strategy, Staff Report DEV-16-035

Recommendation:

That Council send a letter to the Capital Regional District Board outlining their initial comments on Version 1.5 of the Draft Regional Growth Strategy.

Attachments: [Schedule A Regional Growth Strategy Draft V 1.5.pdf](#)
[Schedule B Draft Regional Growth Strategy Frequently Asked Questions](#)

- 8) [16-219](#) Rezoning Application,
468 Head Street [Lot 8, Block H, Section 11, Esquimalt District, Plan 292]
470 Head Street [Lot 5, Block H, Section 11, Esquimalt District, Plan 292]
472 Head Street [Lot 4, Block H, Section 11, Esquimalt District, Plan 292]
515 Gore Street [Lot 1, Block H, Section 11, Esquimalt District, Plan 292]
509 Gore Street [Lot 2, Block H, Section 11, Esquimalt District, Plan 292]
922 Lyall Street [Strata Lot 1, Section 11, Esquimalt District, Strata Plan 509]
920 Lyall Street [Strata Lot 1, Section 11, Esquimalt District, Strata Plan 509]
918 Lyall Street [Lot 6, Block H, Section 11, Esquimalt District, Plan 292]
912 Lyall Street [Lot 7, Block H, Section 11, Esquimalt District, Plan 292], Staff Report DEV-16-036

Recommendation:

1. That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw No. 2873, attached to Staff Report DEV-16-036 as Schedule "A", which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of PID 001-843-991 Lot 8, Block H, Section 11, Esquimalt District, Plan 292 [468 Head Street], PID 006-720-439, Lot 5, Block H, Section 11, Esquimalt District, Plan 292 [470 Head Street], PID 000-036-722, Lot 4, Block H, Section 11, Esquimalt District, Plan 292 [472 Head Street], PID 009-175-024, Lot 1, Block H, Section 11, Esquimalt District, Plan 292 [515 Gore Street], PID 009-175-016, Lot 2, Block H, Section 11, Esquimalt District, Plan 292 [509 Gore Street], PID 000-704-580, Strata Lot 1, Section 11, Esquimalt District, Strata Plan 509, together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on Form 1 [922 Lyall Street], PID 000-704-598, Strata Lot 2, Section 11, Esquimalt District, Strata Plan 509, together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on Form 1 [920 Lyall Street], PID 009-175-008, Lot 6, Block H, Section 11, Esquimalt District, Plan 292 [918 Lyall Street], and PID 009-174-885, Lot 7, Block H, Section 11, Esquimalt District, Plan 292 [912 Lyall Street] all of which are shown cross hatched on Schedule 'A' of Amending Bylaw No. 2873, from their current zoning designation, detailed on Schedule 'B' of Amending Bylaw No. 2873, to CD No. 98 [Comprehensive Development District No. 98] be considered for **first and second reading**; and
2. That Council authorizes the Corporate Officer to schedule a Public Hearing for Zoning Amendment Bylaw No. 2873, send mail notices and advertise for same in the local newspaper; and

3. That prior to the adoption of Bylaw No. 2873, the owner register a Section 219 Covenant on the titles to the properties in favour of the Township of Esquimalt, restricting use and development opportunities without the consolidation of the nine property titles, identified in Staff Report DEV-16-036, into one legal parcel and restricting the buildable area on the two adjacent properties to the southeast, 460 Head Street and 464 Head Street, to ensure an appropriate setback is provided between buildings along Lyall Street; and
4. That prior to the adoption of Bylaw No. 2873, the owner reimburse the Township of Esquimalt, for all legal fees incurred by the Township related to the preparation of Bylaw No. 2873, the Section 219 Covenant, and any other legal fees directly associated with this application.

Attachments: [Schedule A - Bylaw No. 2873 - CD98](#)
[Schedule B - OCP Site Context](#)
[Schedule C - West Bay Neighbourhood Design Guidelines](#)
[Schedule D - Green Building Checklist](#)
[Schedule E - Architect Narrative](#)
[Schedule F - WBT Design Guidelines - Hillel Architecture](#)
[Schedule G - Public Open House Summary](#)
[Schedule H - Architect Response to DRC](#)
[Schedule I - Drawings, Shadow, BCLS](#)

8. MAYOR'S AND COUNCILLORS' REPORTS

9. REPORTS FROM COMMITTEES

- 1) [16-224](#) Draft Minutes from the Environmental Advisory Committee, April 21, 2016

Attachments: [2016 04 21 Environmental Advisory Committee Minutes - Draft](#)

- 2) [16-225](#) Memorandum from the Environmental Advisory Committee, dated May 9, 2016, Re: Green Event Planning Guide - Measurable Activities and Visual Aids

Attachments: [EAC Memo - Green Event Planning Guide](#)

- 3) [16-226](#) Memorandum from the Environmental Advisory Committee, dated May 9, 2016, Re: Request for Local Government Input - Climate Action and Climate Leadership Plan

Attachments: [EAC Memo - Input - Climate Action and Climate Leadership Plan](#)

10. COMMUNICATIONS

- 1) [16-227](#) Letter from David Screech, Mayor, Town of View Royal, dated April 25, 2016, Re: BC Lottery Corporation's Interest in an Additional Casino in South Vancouver Island

Attachments: [Letter - Town of View Royal](#)

- 2) [16-228](#) Letter from Gail Willson, dated April 26, 2016, Re: Garden Suite Policy

Attachments: [Letter - G Willson](#)

- 3) [16-211](#) Email from Marlene Schaly, dated May 7, 2016, Re: Canada 150 Art Tree Project

Attachments: [Email - Art Tree Project](#)

- 4) [16-229](#) Email from Kelly Thorsteinson, City of Cranbrook, dated May 10, 2016, Re: City of Cranbrook Resolution Re: Fort McMurray

Attachments: [Email - City of Cranbrook](#)

11. NOTICE OF MOTION

- 1) [16-208](#) Task Force on Housing Policy, Councillors Low and Liberchuk

Attachments: [Notice of Motion - Task Force on Housing Policy](#)

12. RISE AND REPORT

- 1) [16-207](#) Rise and Report - 2016 Committee Re-appointments and appointments, from May 2, 2016 In Camera meeting

Attachments: [2016 Committee Re-appointments and appointments](#)

13. PUBLIC QUESTION AND COMMENT PERIOD

**Excluding items which are or have been the subject of a Public Hearing.
Limit of two minutes per speaker.**

14. ADJOURNMENT