



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Final

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

**Environment, Parks and Recreation
Advisory Committee**

Wednesday, May 22, 2024

6:30 PM

Esquimalt Council Chambers

Present 6 - Member Nathanael Jones
Member Elyse Norgaard Kituri
Member Kyler Nurmsoo
Member Jamie Proctor
Member Shona Redman
Member Ryan Badowski

Regrets 2 - Chair Lee Mauro
Member Jesse Baltutis

Regrets: Councillor Jacob Helliwell

Council Liaison Present: Councillor Darlene Rotchford

Staff: Steve Knoke, Director of Parks and Recreation Services
Deb Hopkins, Corporate Officer
Bill Brown, Director of Development Services
Jeff Byron, Manager of Recreation/Recording Secretary
Robbie Young, Acting Manager of Parks

1. CALL TO ORDER

Vice Chair Nathaniel Jones called the Environment, Parks, and Recreation Advisory Committee meeting to order at 6:31 PM.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF THE AGENDA

Moved by Member Nurmsoo, seconded by Member Proctor: That the agenda be approved as circulated. Carried unanimously.

4. MINUTES

1) [24-250](#) Minutes of the Environmental, Parks and Recreation Advisory Committee meeting March 27, 2024

Moved by Member Norgaard Kituri, seconded by Member Badowski: That the minutes of the Environment, Parks, and Recreation Advisory Committee meeting held on March 27, 2024 be adopted. Carried

Unanimously.

5. OTHER BUSINESS

- 1) [24-257](#) Presentation by Corporate Officer - Deb Hopkins

Deb Hopkins, Corporate Officer, presented recent changes to Committee policy and meeting processes.

6. STAFF REPORTS

- 1) [24-261](#) 2024 Parks and Recreation Fees and Charges Rate Review Report No. EPRAC-24-001

Steve Knoke, Director of Parks and Recreation, outlined proposed changes to the Fees and Charges Bylaw and asked for feedback.

Moved by Member Proctor, seconded by Member Redman: That the Environment Parks and Recreation Advisory Committee recommends to Council to endorse fees as presented in Report No. EPRAC-24-001. Carried Unanimously.

- 2) [24-256](#) Anderson Park Mural

A five-minute recess was called at 7:33 PM.

The meeting reconvened at 7:38 PM.

7. OTHER BUSINESS

- 1) [24-259](#) Park Dedication Discussion - Bill Brown

Bill Brown, Director of Development Services, answered questions from the Committee regarding the Land Acquisition Fund.

- 2) [24-265](#) Report from the Director of Parks and Recreation

Steve Knoke, Director of Parks and Recreation, provided the Committee with an update on current Parks and Recreation Department initiatives.

8. ADJOURNMENT

Moved by Member Norgaard Kituri, seconded by Member Nurmsoo: That the Environment, Parks, and Recreation Advisory Committee meeting be adjourned at 8:03 PM. Carried Unanimously.

LEE MAURO, CHAIR
ENVIRONMENT, PARKS AND
RECREATION ADVISORY COMMITTEE
THIS 27th DAY OF NOVEMBER, 2024

JEFF BYRON,
RECORDING SECRETARY
CERTIFIED CORRECT