



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
**Minutes - Draft**  
**Council**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, May 25, 2026

7:00 PM

Esquimalt Council Chambers

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**Present:** 7 - Mayor Barbara Desjardins  
Councillor Ken Armour  
Councillor Andrea Boardman  
Councillor Meagan Brame  
Councillor Duncan Cavens  
Councillor Jacob Helliwell  
Councillor Tim Morrison

**Staff:** Steve Knoke, Director of Parks & Recreation/Acting CAO  
Deb Hopkins, Director of Corporate Services/  
Corporate Officer  
Bill Brown, Director of Development Services  
Joel Clary, Director of Engineering & Public Works  
Jakub Lisowski, Planner  
Jonah Ross, Recording Secretary

**1. CALL TO ORDER**

Mayor Desjardins called the Regular Council meeting to order at 7:00 PM.

**2. INTRODUCTION OF LATE ITEMS**

1) [26-216](#) Late Correspondence

1) That the letter from the Corporation of the District of Central Saanich, dated May 21, 2026, be added to the agenda under Communications - For Council's Information, as item number 9.1, and the agenda renumbered accordingly.

**3. APPROVAL OF AGENDA**

Moved by Councillor Morrison, seconded by Councillor Brame: That the letter from the District of Central Saanich, dated May 21, 2026, be added to the agenda under Communications - For Council's Information, as item 9.1, and that the agenda be renumbered accordingly and approved as amended. Carried Unanimously.

Mayor Desjardins noted that the CAO will be absent while recovering from an accident; we wish him a speedy recovery.

Councillor Brame acknowledged that we are gathered on the traditional territory of the Lekwungen people, represented today by the Songhees and

Xwsepsem Nations, and expressed gratitude for the opportunity to live, work, and serve in this community. We recognize their deep history, stewardship, and connection to this land.

#### 4. **ADOPTION OF MINUTES**

- 1) [26-205](#) Minutes of the Regular Council meeting held on April 27, 2026
- 2) [26-211](#) Minutes of the Regular Council meeting held on May 4, 2026

Moved by Councillor Cavens, seconded by Councillor Brame: That the minutes of the Regular Council meetings held on April 27, 2026 and May 4, 2026 be adopted as circulated. Carried Unanimously.

#### 5. **BYLAWS FOR ADOPTION OR FIRST AND SECOND READING THAT ARE SUBJECT TO A PUBLIC HEARING**

##### *First and Second Reading Subject to a Public Hearing*

- 1) [26-171](#) Deer Fencing Zoning Bylaw Amendment, Staff Report No. DEV-26-020

Jakub Lisowski, Planner, introduced the report and responded to questions from Council.

Council comments included the following:

- This initiative has been discussed for a long time.
- The Bylaw is brief and straightforward which will help facilitate compliance.

Moved by Councillor Cavens, seconded by Councillor Brame: That Council give first and second readings to “Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2026, No. 3183” to incorporate regulations for Deer Fencing and authorize staff to hold a Public Hearing at a later Council date. Carried Unanimously.

#### 6. **PUBLIC INPUT ON AGENDA ITEMS 7, 8 AND 9**

There was no public input.

#### 7. **STAFF REPORTS**

- 1) [26-200](#) E&N Storm Sewer Replacement - Contract Award, Staff Report No. EPW-26-004

The Director of Engineering and Public Works introduced the staff report and responded to questions from Council.

Council commented that this project is not anticipated to cause prolonged traffic disruption for trail users.

Moved by Councillor Brame, seconded by Councillor Cavens: That

Council award a construction contract to Allterra Construction Ltd. for \$285,726 (excluding GST) and future change orders, within the approved budget funded from the Storm Sewer Infrastructure and Sanitary Sewer Infrastructure Programs, to replace a storm sewer main that crosses underneath the E&N Railway, as described in Staff Report EPW-26-004. Carried Unanimously.

## 8. REPORTS / MINUTES FROM COMMITTEES

- 1) [26-212](#) May 11, 2026 Committee of the Whole Resolutions to be Ratified

Moved by Councillor Cavens, seconded by Councillor Helliwell: That the resolutions from the May 11, 2026 Committee of the Whole meeting be ratified:

1. Community Satisfaction Survey 2026, Staff Report ADM-26-023

That the Committee of the Whole recommend that Council receive the Citizen Satisfaction Survey for information as outlined in Staff Report No. ADM-26-023.

2. Review of the Preliminary Results of the Development Capacity Study, Staff Report No. DEV-26-21

That the Committee of the Whole recommend that Council receive the Esquimalt Development Capacity Study: Draft Findings Report Version 1.2 for information.

3. Small-Scale Multi-Family Housing (SSMFH) Options Report Follow Up, Staff Report No. DEV-26 019

That the Committee of the Whole recommend that Council direct staff to proceed with hiring the necessary consultants and organizing a SSMUH workshop as outlined in this report and bring back a summary of input and recommended bylaw/policy updates for Council consideration no later than July 2026, and the comments made at the workshop be made available to the public at an open house and online.

Carried Unanimously.

## 9. COMMUNICATIONS

### *For Council's Information*

- 1) [26-221](#) Letter from the Corporation of the District of Central Saanich, dated May 21, 2026, re: Request for Dedicated Provincial Funding to Support Municipalities That Achieve Provincially Mandated Housing Targets

This item was received for information.

**10. PUBLIC COMMENT PERIOD**

There was no public input.

**11. ADJOURNMENT**

Moved by Councillor Brame, seconded by Councillor Helliwell: That the Regular Council meeting be adjourned at 7:23 PM. Carried Unanimously.

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MAYOR BARBARA DESJARDINS

THIS      DAY OF      , 2026

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DEB HOPKINS,  
CORPORATE OFFICER  
CERTIFIED CORRECT